

PARKS AND RECREATION COMMISSION

MINUTES OF REGULAR MEETING: September 23, 2015

The meeting was called to order at the North Ridgeville Senior Center by Chairman Dennis Boose at 7:30p.m.

ROLL CALL:

Dennis Boose, Cathy Ebenschweller, Kelly McCarthy, Chris Turay, Ben Gommel and Parks and Recreation Director Kevin Fougrousse

Absent: None

FINALIZATION OF AGENDA:

Parks and Recreation Director Kevin Fougrousse added Shady Drive Complex – Accessible Walkway Project to new business

Motion by McCarthy, 2nd by Gommel
Yes, 5 No, 0

APPROVAL OF MINUTES:

Motion by Turay, 2nd by McCarthy for approval of minutes from August 26.
Yes, 5 No, 0

LOBBY:

Kelly McCarthy discussed Spookville 2015 being held on October 9 & 10 by the North Ridgeville Lions Club. There is a \$2 admission charge for all participants.

REPORTS:

COUNCIL LIAISONS REPORT:

No report given by Council Liaison Dennis Boose.

SCHOOL BOARD LIAISONS REPORT:

School Board Liaison Kelly McCarthy stated construction has started for the new 3-8 building and it is moving along. There is a raffle that all the booster organizations are taking apart of, it is a car raffle. If you win the raffle you get the car free and clear.

FINANCIAL REPORT:

Through August of 2015 the Improvement Fund has brought in \$35,108.02. So far in 2015 the Improvement Fund has an unencumbered balance of \$191,615.12.

DIRECTORS REPORT:

Parks and Recreation Director Kevin Fougrousse provided additional financials for all board members regarding all park and recreation funds. South Central Park parking lot lights will be replaced this fall and will be purchased by Main Street Lighting at a cost of \$9,776.00 and will be taken from the public building fund. In 2014 Tony Hatmaker (Former Treasurer) and I applied for a CDBG Grant to add accessible walkways at Shady Drive Complex. The parks and recreation department was approved \$43,000.00 to construct Phase 1 of the project which needs to be completed by December 31. Lorain County had a bid opening on September 22 and had 1 company submit a bid. The department of parks and recreation will be responsible for some of the project costs. The walkways will go from diamonds 1 – 13 so patrons can access fields.

PROGRAM SUPERVISOR REPORT:

Our Junior Ranger Football Program is up and running with practices beginning in November and games start in December. Photography Essentials instructed by Michele Schneider is ran for 6 weeks and started in September. Wire wrapped pendant class with Evelyn will be held on October 17. Our music in motion class is for ages 4-5 and we also added a tiny tots music in motion class for ages 2-3. Our Pre-School Art Hour and Art Masters classes are held by Miss Shannon. Healthy cooking classes are being held on October 10 and October 24 respectively. Our annual Fall Fest event is Saturday, October 10 from 4:00-6:00PM in South Central Park. We have hay rides, magician, food vendors and bounce houses for the kids.

GROUNDS MAINTENANCE REPORT:

Splash Pad was closed for the season and our grounds maintenance department will be staining the pad. The grounds staff will be installing our new bike racks and signage that was constructed by AJ's Welding. The racks will be placed in all 4 parks. Chairman Boose asked why Frontier Park was aerated. Parks and Recreation Director Fougrousse stated that it was part of the maintenance agreement with Forvergreen Lawn Care.

OLD BUSINESS:

None to report

NEW BUSINESS:

Parks and Recreation Director requested the allocation of \$12,000.00 from the park and recreation improvement fund for the Shady Drive Accessible Walkway Project.

Motion by Kelly McCarthy to allocated \$12,000.00 for Shady Drive Walkway Project, 2nd By Gommel

Yes – 5 / No - 0

ADJOURNMENT: Meeting adjourned at 7:59PM

City of North Ridgeville Department of Parks and Recreation
Parks and Recreation Commission
Directors Report
Date: October 28th, 2015



2015 TRUST FUND REVENUE:

Month	2014 Fiscal Year	2015 Fiscal Year	Difference + / -
January	\$11,013.75	\$11,640.16	(+) \$626.41
February	\$20,171.00	\$15,537.00	(-) \$4,634.00
March	\$25,080.38	\$25,100.32	(+) \$19.94
April	\$12,187.00	\$13,081.73	(+) \$894.73
May	\$25,623.05	\$23,213.89	(-) \$2,409.16
June	\$16,398.26	\$23,502.78	(+) \$7,104.52
July	\$17,547.40	\$10,196.24	(-) \$7,351.16
August	\$3,166.00	\$10,124.54	(+) 6,958.54
September	\$7,645.00	\$13,362.00	(+) 5,717.00
Total Revenue	\$138,831.84	\$145,758.66	(+) \$6,926.82

Trust Fund Revenue / Expense Report: Enclosed in Packet
General Fund Expense Report: Enclosed in Packet
P & R Improvement Fund Revenue / Expense Report: Enclosed in Packet

DIRECTORS REPORT:

Shady Drive Accessible Walkway Project: Lorain County had a 2nd bid opening for the accessible walkway project on October 8. The lowest bid was submitted by Moulds at a total of \$78,300.00. The total project will cost \$84,660.00 (6,360.00 engineering & design). The project needs to be completed by December 31st. This is Phase 1 of a 2 phase project.

UPCOMING / CONCLUDED PROGRAMS: PROGRAM REPORT

Program Name: Jr Ranger Basketball Program
Date: November - February
Fee: \$55 resident / \$65 non-resident
Grades: 3rd & 4th and 5th & 6th
Current Enrollment: 154 (60: 3-4 grade boys / 16: 3-4 grade girls / 60: 5-6 grade boys / 18: 5-6 grade girls) (as of: 10.20.2015)

Description:
The Jr Ranger Basketball program is a 3rd-6th program. The participants will practice twice a week. The season will run from November 16 through the end of February and will conclude with an end of the season tournament. We will be partnering with other communities to give the participants more opportunities to play. Some of the communities this year will include North Olmsted, Fairview Park, Middleburg Hgts., Columbia Station, Rocky River, Westpark and Strongsville. Registration opened on Friday August 31. We had 100 kids in 2014 which puts us at a + 54 for 2015. This is the 1st year in the past 5 + years that our 5th & 6th grade girls program will run (currently 2 teams).

Program Name: 1st & 2nd Grade Instructional Basketball Program
Date: January-February
Fee: \$50 Resident / \$60 Non-Resident
Current Enrollment: 51 (as of: 10.20.2015)

Description:
This program is designed to teach the fundamentals of dribbling, passing and shooting. They will also learn some basic defenses such as boxing out and proper positioning. The program runs 6 weeks and is a co-ed program.

Program: 2nd Annual Cleveland Stache Dash
Date(s): Saturday, November 7
Time: 8:45AM (1M) / 9:00AM (5K)
Current Enrollment: 156 (35: 1 Mile Fun Run-Walk / 121: 5K)

Description:

Our 2nd Annual Cleveland Stache Dash takes place on Saturday, November 7. The first 300 pre-registered receive a goody bag, mustache, and hooded sweatshirt. We have giveaways for best mustache and our sponsors have provided items to put in the race bags. We raised \$4,100 in sponsorship dollars this year which surpassed our total in 2014.

Program Name: Little Jammers Presented by JAM Dance Academy

Ages: 3-4

Date: 11.04-12.16 (6 week session)

Fee: \$40 Resident/ \$50 Non-Resident

Location: Community Cabin

Current Enrollment: 06 (as of: 10.20.2015)

Description:

Little Jammers dance class is a structured program designed for the early development of technical ballet and movement. Since children naturally respond to music and movement, the activities are presented through music. In the program, children learn self-discipline, listening skills, coordination skills, left and right discrimination, patterns in movement, and simplistic ballet terms.

Program Name: Fall Fest

Date: Saturday, October 10

Fee: Free

Location: South Central Park

Description:

Food Vendors, face and pumpkin painting, Bricks 4 Kidz @, DJ, Straw fight, inflatables, magic show, hay rides. Volunteers were from the High School Key Club.

Program Name: 5th Annual Turkey Shootout

Ages: 3-18

Date: Saturday, November 7

Fee: \$5 per resident team / \$7 non-resident team

Location: NR High School

Description:

Two-member teams, one adult & one child from the same family, will shoot foul shots to earn points toward a frozen turkey for their Thanksgiving Feast. Our youngest competitors, up to 8 years old, will shoot at a lowered basket. There will be a winning team in each of the six age divisions.

Program Name: Special People, Special Planning

Ages: 18 and Up

Date: Monday, November 9

Fee: \$25 resident / non-resident

Location: NR Council Chambers

Description:

This workshop will provide an overview of the fundamentals every family needs to consider when planning for the future of a person with special needs. Attendees will learn about federal disability programs; guardianships; wills, trusts, and the essential legal directives the family must have as well as the consequences of failing to formally plan; how to keep the plan current; and the reasons for "letters" of instruction. Attendees will understand the types of advisors to consult what to ask and how to organize information to ensure their plan will take care of the future needs of the special needs loved one.

Revenue By Period - GL Account Detail

Start Date: 9/1/2015 12:00 AM

End Date: 9/30/2015 11:59 PM

Regular Revenue

	CREDITS						DEBITS				
	**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	Internal CC	Acct Credit	Other	Refunds	Other
100 - Adult Education	1,841.00	1,841.00	25.00	482.00	1,276.00	1,276.00	108.00	0.00	0.00	-50.00	0.00
102 - Group Fitness	1,494.00	1,494.00	682.00	204.00	540.00	540.00	68.00	0.00	0.00	0.00	0.00
103 - Youth Community Education Programs	160.00	160.00	0.00	80.00	80.00	80.00	0.00	0.00	0.00	0.00	0.00
105 - Youth Sports	6,557.00	6,557.00	119.41	1,452.00	4,885.00	4,885.00	100.59	0.00	0.00	0.00	0.00
107 - Special Events	1,490.00	1,490.00	25.00	465.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00
108 - Tot Community Education Programs	135.00	135.00	45.00	0.00	145.00	145.00	0.00	0.00	0.00	-55.00	0.00
109 - Pavilion / Gazebo rentals	100.00	100.00	75.00	45.00	0.00	0.00	95.00	0.00	0.00	-115.00	0.00
110 - SDC Field Rental	825.00	825.00	225.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112 - Sponsorships	700.00	700.00	0.00	700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NONE - Unassigned	60.00	60.00	0.00	0.00	140.00	140.00	0.00	0.00	0.00	-80.00	0.00
	13,362.00	13,362.00	1,196.41	4,028.00	8,066.00	8,066.00	\$371.59	0.00	0.00	-300.00	0.00

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Sales Tax

	CREDITS						DEBITS				
	**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	Internal CC	Acct Credit	Other	Refunds	Other
	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Details

100 - Adult Education

	CREDITS						DEBITS				
	Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	Internal CC	Acct Credit	Other	Refunds	Other
Program	1,841.00	1,841.00	25.00	482.00	1,276.00	1,276.00	108.00	0.00	0.00	(\$50.00)	0.00
All About Paypal	54.00	54.00	0.00	0.00	54.00	54.00	0.00	0.00	0.00	\$0.00	0.00
BUYING AND SELLING ON EBAY PART II	108.00	108.00	0.00	108.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
Dog Training Pup/Beg: Session 2	115.00	115.00	0.00	0.00	115.00	115.00	0.00	0.00	0.00	\$0.00	0.00
Dog Training Pup/Beg: Session I	765.00	765.00	0.00	105.00	660.00	660.00	0.00	0.00	0.00	\$0.00	0.00

	<u>Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>
	6,557.00	6,557.00	119.41	1,452.00	4,885.00	4,885.00	100.59	0.00	0.00	\$0.00	0.00
Other	1,067.00	1,067.00	0.00	1,067.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
Hummingbirds soccer 863.00 & flag football 204.00	1,067.00	1,067.00	0.00	1,067.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
Program	5,490.00	5,490.00	119.41	385.00	4,885.00	4,885.00	100.59	0.00	0.00	\$0.00	0.00
1st-2nd Grade Instructional Basketball	1,420.00	1,420.00	0.00	0.00	1,420.00	1,420.00	0.00	0.00	0.00	\$0.00	0.00
Jr Ranger Youth Basketball - Boys grade 3 & 4	1,870.00	1,870.00	9.41	110.00	1,705.00	1,705.00	45.59	0.00	0.00	\$0.00	0.00
Jr Ranger Youth Basketball - Boys grade 5 & 6	1,210.00	1,210.00	55.00	165.00	935.00	935.00	55.00	0.00	0.00	\$0.00	0.00
Jr Ranger Youth Basketball - Girls grade 3 & 4	550.00	550.00	55.00	55.00	440.00	440.00	0.00	0.00	0.00	\$0.00	0.00
Jr Ranger Youth Basketball - Girls grade 5 & 6	440.00	440.00	0.00	55.00	385.00	385.00	0.00	0.00	0.00	\$0.00	0.00

107 - Special Events

	<u>CREDITS</u>						<u>DEBITS</u>					
	<u>Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>	
	1,490.00	1,490.00	25.00	465.00	1,000.00	1,000.00	0.00	0.00	0.00	\$0.00	0.00	
Other	10.00	10.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	
Cleveland Stache Dash 5K	10.00	10.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	
Program	1,480.00	1,480.00	25.00	455.00	1,000.00	1,000.00	0.00	0.00	0.00	\$0.00	0.00	
Cleveland Stache Dash: 1 Mile Fun Run-Walk	500.00	500.00	25.00	225.00	250.00	250.00	0.00	0.00	0.00	\$0.00	0.00	
Cleveland Stache Dash: 5K	980.00	980.00	0.00	230.00	750.00	750.00	0.00	0.00	0.00	\$0.00	0.00	
Tots Trick-Or-Treat	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	

108 - Tot Community Education Programs

	<u>CREDITS</u>						<u>DEBITS</u>					
	<u>Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>	
	135.00	135.00	45.00	0.00	145.00	145.00	0.00	0.00	0.00	(\$55.00)	0.00	
Program	135.00	135.00	45.00	0.00	145.00	145.00	0.00	0.00	0.00	(\$55.00)	0.00	
Music in Motion with Marci Saxon- Ses 1	0.00	0.00	0.00	0.00	55.00	55.00	0.00	0.00	0.00	(\$55.00)	0.00	
Pre-School Art Hour with Miss Shannon Ses 2	45.00	45.00	0.00	0.00	45.00	45.00	0.00	0.00	0.00	\$0.00	0.00	
Tiny Tots Music in Motion with Marci Saxon- Ses 2	90.00	90.00	45.00	0.00	45.00	45.00	0.00	0.00	0.00	\$0.00	0.00	

109 - Pavilion / Gazebo rentals

	<u>CREDITS</u>						<u>DEBITS</u>					
	<u>Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>	
	100.00	100.00	75.00	45.00	0.00	0.00	95.00	0.00	0.00	(\$115.00)	0.00	
Program	100.00	100.00	75.00	45.00	0.00	0.00	95.00	0.00	0.00	(\$115.00)	0.00	

Program	100.00	100.00	75.00	45.00	0.00	0.00	0.00	95.00	0.00	0.00	(\$115.00)	0.00
Gazebo	25.00	25.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	\$0.00	0.00
Pavilion 1: HALF	-50.00	-50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(\$50.00)	0.00
Pavilion 1: WHOLE	25.00	25.00	50.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	(\$50.00)	0.00
Pavilion 2	25.00	25.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
Pavilion 3	75.00	75.00	0.00	45.00	0.00	0.00	0.00	45.00	0.00	0.00	(\$15.00)	0.00

110 - SDC Field Rental

	<u>Gross</u>	<u>**Net</u>	CREDITS					DEBITS				
			Cash	Check	CC (Gross)	CC (Net)	Internal CC	Acct Credit	Other	Refunds	Other	
	825.00	825.00	225.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
Program	825.00	825.00	225.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
Shady Drive Complex	825.00	825.00	225.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00

112 - Sponsorships

	<u>Gross</u>	<u>**Net</u>	CREDITS					DEBITS				
			Cash	Check	CC (Gross)	CC (Net)	Internal CC	Acct Credit	Other	Refunds	Other	
	700.00	700.00	0.00	700.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
Program	700.00	700.00	0.00	700.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
Cleveland Stache Dash Sponsorship	700.00	700.00	0.00	700.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00

NONE - Unassigned

	<u>Gross</u>	<u>**Net</u>	CREDITS					DEBITS				
			Cash	Check	CC (Gross)	CC (Net)	Internal CC	Acct Credit	Other	Refunds	Other	
	60.00	60.00	0.00	0.00	140.00	140.00	0.00	0.00	0.00	0.00	(\$50.00)	0.00
Program	60.00	60.00	0.00	0.00	140.00	140.00	0.00	0.00	0.00	0.00	(\$50.00)	0.00
Bricks 4 Kidz Sports Spectacular	0.00	0.00	0.00	0.00	80.00	80.00	0.00	0.00	0.00	0.00	(\$50.00)	0.00
Jr. Ranger Cheer	60.00	60.00	0.00	0.00	60.00	60.00	0.00	0.00	0.00	0.00	\$0.00	0.00