

## **PARKS AND RECREATION COMMISSION**

MINUTES OF REGULAR MEETING: August 26<sup>th</sup>, 2015

The meeting was called to order at the North Ridgeville Senior Center by Chairman Dennis Boose at 7:30p.m.

### **ROLL CALL:**

Dennis Boose, Cathy Ebenschweller, Kelly McCarthy, Chris Turay, Ben Gommel and Parks and Recreation Director Kevin Fougrousse

Absent: None

### **FINALIZATION OF AGENDA:**

Parks and Recreation Director Kevin Fougrousse added Memorial Program to old business

Motion by McCarthy, 2<sup>nd</sup> by Gommel  
Yes, 5 No, 0

### **APPROVAL OF MINUTES:**

Motion by McCarthy, 2<sup>nd</sup> by Turay for approval of minutes from June 24.  
Yes, 5 No, 0

**LOBBY:** None

### **REPORTS:**

#### **COUNCIL LIAISONS REPORT:**

At the Council meeting on July 6 the additional \$3,200.00 for the concrete pad at South Central Park was brought to the attention of Council. Chairman Boose stated Council approved the measure by a 6-0 vote. The total concrete project of \$4,800.00 will be reimbursed to the park and recreation improvement fund. Chairman Boose mentioned the Jaycox Road reconstruction project, Phase 1 to be finalized this year and Phase 2 to be finished in 2016. Chairman Boose mentioned the Lear Nagle Road and Center Ridge Road Projects.

#### **SCHOOL BOARD LIAISONS REPORT:**

School Board Liaison Kelly McCarthy stated school started the week of August 17 so please be aware of the school zones. Ground breaking ceremony took place on August 15; it was a success and excited to see work finally begin at the work site, schools are tentatively set to open in 2017. Sports have started up again. Board member Gommel heard a rumor that St. Peter's was interested in buying the track. School Board Liaison Kelly McCarthy has not heard that rumor and the school is looking to sell the property where the middle school and football stadium sit as one parcel.

#### **FINANCIAL REPORT:**

Through July of 2015 the Improvement Fund has brought in \$26,039.29. So far in 2015 the Improvement Fund has an unencumbered balance of \$187,346.39.

#### **DIRECTORS REPORT:**

Parks and Recreation Director additional financials were provided to the board. We will be installing roughly \$14,000.00 worth of bike racks throughout the entire park system. The bike racks are artistic and will be artistically displayed throughout the parks. We have purchased 6 bike racks and 2 will be placed at South Central Park, 2 placed at Shady Drive Complex, 1 placed at Frontier Park and 1 placed at the Soccer Complex. The bike racks were paid for by Grant 1422 at no expense to the parks and recreation department. The staff finalized the fall brochure which is set to hit households the week of September 4 or 5 through homeowners' utility bills.

***PROGRAM SUPERVISOR REPORT:***

Our Junior Ranger Football Program is up and running. We have 48 kids registered and have 1 team in the 3<sup>rd</sup> & 4<sup>th</sup> grade and 1 team in the 5<sup>th</sup> & 6<sup>th</sup> grade league. This year we added a Jr. Ranger Cheer Program for the youth football program and we have 10 girls signed up. This year we rolled out a youth recreational baseball tournament which was played on August 1 & 2. The tournament went well and we are looking to add more cities and a softball tournament for the girls program. Summer Camp was a success this year and the kids and counselors seemed to enjoy the new component of Field Trips on Fridays. Kids who Care Program is being introduced by Meredith and will be instructed by Angela Burke, look for this program to be rolled out in the winter. Bricks 4 Kidz ran by Janice Buildt offered a wee long camp to kids. If they didn't want to take the week long camp, kids had the opportunity to choose one of the five days. The week of camp and all five sessions ran.

***GROUNDS MAINTENANCE REPORT:***

No report by Parks and Recreation Director Fougousse on behalf of Grounds Maintenance Supervisor Gary Teel. Chairman Boose inquired about the light poles and Parks and Recreation Director mentioned we received 3 quotes with the hope of having them installed in the fall.

***OLD BUSINESS:***

Parks and Recreation Director Fougousse provided the board with the memorial tree program application. He stated no discussion to be had tonight but would like to have a work session on Wednesday, September 23 regarding the program. Parks and Recreation Director Fougousse stated he would send out an email to get feedback so we can have talking points regarding the possibility of adopting this program.

***NEW BUSINESS:***

***ADJOURNMENT:*** Meeting adjourned at 8:29PM

City of North Ridgeville Department of Parks and Recreation  
 Parks and Recreation Commission  
 Directors Report  
 Date: September 23<sup>rd</sup>, 2015



**2015 TRUST FUND REVENUE:**

Month	2014 Fiscal Year	2015 Fiscal Year	Difference + / -
January	\$11,013.75	\$11,640.16	( + ) \$626.41
February	\$20,171.00	\$15,537.00	( - ) \$4,634.00
March	\$25,080.38	\$25,100.32	( + ) \$19.94
April	\$12,187.00	\$13,081.73	( + ) \$894.73
May	\$25,623.05	\$23,213.89	( - ) \$2,409.16
June	\$16,398.26	\$23,502.78	( + ) \$7,104.52
July	\$17,547.40	\$10,196.24	( - ) \$7,351.16
August	\$3,166.00	\$10,124.54	( + ) 6,958.54
<b>Total Revenue</b>	<b>\$131,186.84</b>	<b>\$132,396.66</b>	<b>( + ) \$1,209.82</b>

Trust Fund Revenue / Expense Report: Enclosed in Packet  
 General Fund Expense Report: Enclosed in Packet  
 P & R Improvement Fund Revenue / Expense Report: Enclosed in Packet

**DIRECTORS REPORT:**

**South Central Park- Parking Lot Lights:** The parking lot lights will be in place later this fall and will be purchased from Main Street Lighting. Total light cost is \$9,776.00 with payment of the lights be drawn from public buildings. This money will not be taken from park and recreation improvement fund.

**Shady Drive Complex – Accessible Walkways:** Our 2014 CHIP Grant application through Lorain County was approved and we will be adding accessible walkways at Shady Drive. Phase 1 of the project will be at Shady Drive in October and will need to be finished by December 31 (end of 2014 grant cycle). The 2015 CHIP Grant was submitted in April and is for Phase 2 of the walkway project at Shady Drive. The new walkways will be 6ft wide and asphalt. The project is being administered by Lorain County and the bid documents will be opened on September 22. The department of parks and recreation will be responsible for \$12,000.00 of the total project.

**UPCOMING / CONCLUDED PROGRAMS: PROGRAM REPORT**

**Program Name:** Jr Ranger Basketball Program  
**Date:** November - February  
**Fee:** \$55 resident / \$65 non-resident  
**Grades:** 3<sup>rd</sup> & 4<sup>th</sup> and 5<sup>th</sup> & 6<sup>th</sup>  
**Current Enrollment:** 36 (18: 3-4 grade boys / 07 3-4 grade girls / 07 5-6 grade boys / 04 5-6 grade girls)

**Description:**  
 The Jr Ranger Basketball program is a 3<sup>rd</sup>-6<sup>th</sup> program. The participants will practice twice a week. The season will run from November 16 through the end of February and will conclude with an end of the season tournament. We will be partnering with other communities to give the participants more opportunities to play. Some of the communities this year will include North Olmsted, Fairview Park, Middleburg Hgts., Columbia Station, Rocky River, Westpark and Strongsville. Registration opened on Friday August 31.

**Program Name:** 1<sup>st</sup> & 2<sup>nd</sup> Grade Instructional Basketball Program  
**Date:** January-February  
**Fee:** \$50 Resident / \$60 Non-Resident  
**Current Enrollment:** 12

**Description:**  
 This program is designed to teach the fundamentals of dribbling, passing and shooting. They will also learn some basic defenses such as boxing out and proper positioning. The program runs 6 weeks and is a co-ed program.

**Program:** Photography Essentials with Michele Schneider

**Date(s):** September 17 – October 29

**Time:** 6:00-8:00PM

**Current Enrollment:** 04

**Description:**

This class is for the beginner to intermediate student. The class will include photography basics, camera settings, gadgets, macro & nature, portraiture & people and the software to enhance pictures. Because photography is best learned by doing, field trips and workshops will be included.

**Program Name:** Wire Wrapped Pendant with Evelyn

**Date:** Saturday, October 17

**Time:** 9:30AM-Noon

**Fee:** \$49 resident / non-resident

**Description:**

Wire wrap three stones and three pieces of beach glass using artistic wire. You will be guided through the process by the instructor and you will have beautiful pieces of jewelry at the end of class.

**Program Name:** EBay Part I with Peggy

**Date:** October 1

**Time:** 5:30-8:30PM

**Fee:** \$54 resident / non-resident

**Description:**

Looking for a way to earn extra money for the holidays or year round without leaving the comfort of your home. This is the class for you then. This class will teach you the in and outs of how to utilize EBay to generate additional income for yourself. The class will teach you how to navigate their website and how to register on EBay and PayPal.

**Program Name:** Music in Motion

**Ages:** 4-5

**Date:** September 30 – November 4

**Fee:** \$45 Resident/ \$55 Non-Resident

**Location:** Community Cabin

**Description:**

Fun-filled classes of singing, dancing, movement and instrument play. Caregivers learn how to enrich their child's music environment, increase music potential and understand music development.

**Program Name:** Tiny Tots Music in Motion

**Ages:** 2-3

**Date:** September 30-November 4

**Fee:** \$45 Resident/ \$55 Non-Resident

**Location:** Community Cabin

**Description:**

Fun-filled classes of singing, dancing, movement and instrument play. Caregivers learn how to enrich their child's music environment, increase music potential and understand music development. Pre-requisite to Music in Motion.

**Program Name:** Preschool Art Masters

**Ages:** 4-6

**Date:** 10/15-11/05

**Fee:** \$55.00 Resident/ \$65.00 Non-Resident

**Location:** Community Cabin

**Description:**

Building on skills learned in "Art Hour", come allow your child to take the next step in creativity. From Michelangelo & Da Vinci to Pollock & Warhol, children will learn about the art world's most famous painters, styles, and periods through hands-on art projects.

**Program Name:** Healthy Breakfast for Families

**Ages:** Families with children ages 6 and up

**Date:** 10/24

**Fee:** \$25 Resident/ \$35 Non-Resident

**Location:** NR High School

**Description:**

Learn how you can start your day off right; a balanced breakfast can set the pace for the entire day.

Revenue By Period - GL Account Detail

Start Date: 8/1/2015 12:00 AM

End Date: 8/31/2015 11:59 PM

Regular Revenue

	CREDITS					DEBITS					
	**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	Internal CC	Acct Credit	Other	Refunds	Other
100 - Adult Education	147.00	147.00	0.00	0.00	345.00	345.00	0.00	0.00	0.00	-198.00	0.00
102 - Group Fitness	1,396.60	1,396.60	774.00	132.60	590.00	590.00	0.00	0.00	0.00	-100.00	0.00
105 - Youth Sports	410.00	410.00	0.00	250.00	160.00	160.00	0.00	0.00	0.00	0.00	0.00
107 - Special Events	2,595.00	2,595.00	0.00	1,960.00	635.00	635.00	0.00	0.00	0.00	0.00	0.00
108 - Tot Community Education Programs	-190.00	-190.00	0.00	0.00	45.00	45.00	0.00	0.00	0.00	-235.00	0.00
109 - Pavilion / Gazebo rentals	795.00	795.00	180.00	425.00	0.00	0.00	285.00	0.00	0.00	-95.00	0.00
110 - SDC Field Rental	1,350.00	1,350.00	0.00	1,350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112 - Sponsorships	750.00	750.00	0.00	750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
115 - SDC Batting Cage Rental	20.00	20.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
116 - SDC Concession Sales	2,000.94	2,000.94	2,000.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NONE - Unassigned	850.00	850.00	590.00	60.00	430.00	430.00	30.00	0.00	0.00	-260.00	0.00
	<b>10,124.54</b>	<b>10,124.54</b>	<b>3,544.94</b>	<b>4,947.60</b>	<b>2,205.00</b>	<b>2,205.00</b>	<b>\$315.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-888.00</b>	<b>0.00</b>

\*\* Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Sales Tax

	CREDITS					DEBITS					
	**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	Internal CC	Acct Credit	Other	Refunds	Other
	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00

\*\* Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Details

**100 - Adult Education**

	CREDITS					DEBITS					
	Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	Internal CC	Acct Credit	Other	Refunds	Other
Program	147.00	147.00	0.00	0.00	345.00	345.00	0.00	0.00	0.00	(\$198.00)	0.00
Dog Training Pup/Beg: Session I	345.00	345.00	0.00	0.00	345.00	345.00	0.00	0.00	0.00	(\$198.00)	0.00
Estate Planning Essentials For Singles Without Kid	-25.00	-25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(\$25.00)	0.00
How To Sell On Craigslist	-108.00	-108.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(\$108.00)	0.00









**112 - Sponsorships**

	CREDITS						DEBITS				
	<u>Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>
	750.00	750.00	0.00	750.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
<b>Program</b>	750.00	750.00	0.00	750.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
Cleveland Stache Dash Sponsorship	750.00	750.00	0.00	750.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00

**115 - SDC Batting Cage Rental**

	CREDITS						DEBITS				
	<u>Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>
	20.00	20.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
<b>Program</b>	20.00	20.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
Shady Drive Batting Cages	20.00	20.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00

**116 - SDC Concession Sales**

	CREDITS						DEBITS				
	<u>Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>
	2,000.94	2,000.94	2,000.94	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
<b>Other</b>	2,000.94	2,000.94	2,000.94	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
Main stand 8/1-8/2	2,000.94	2,000.94	2,000.94	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00

**NONE - Unassigned**

	CREDITS						DEBITS				
	<u>Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>
	850.00	850.00	590.00	60.00	430.00	430.00	30.00	0.00	0.00	(\$250.00)	0.00
<b>Other</b>	500.00	500.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
Start up bank 4 bags \$125.00 per bag	500.00	500.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
<b>Program</b>	350.00	350.00	90.00	60.00	430.00	430.00	30.00	0.00	0.00	(\$250.00)	0.00
Bricks 4 Kidz Angry Bird/ Bad Piglet	0.00	0.00	0.00	0.00	50.00	50.00	0.00	0.00	0.00	(\$50.00)	0.00
Bricks 4 Kidz Classic Arcade Brick Adventures	-50.00	-50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(\$50.00)	0.00
Bricks 4 Kidz Mining and Crafting	50.00	50.00	0.00	0.00	100.00	100.00	0.00	0.00	0.00	(\$50.00)	0.00
Bricks 4 Kidz Pocket Brick Monsters	0.00	0.00	0.00	0.00	50.00	50.00	0.00	0.00	0.00	(\$50.00)	0.00
Bricks 4 Kidz Space Adventures	-10.00	-10.00	0.00	0.00	50.00	50.00	0.00	0.00	0.00	(\$60.00)	0.00
Jr. Ranger Cheer	360.00	360.00	90.00	60.00	180.00	180.00	30.00	0.00	0.00	\$0.00	0.00

