

**PARKS AND RECREATION COMMISSION**

MINUTES OF REGULAR MEETING: October 28, 2020

The meeting was called to order by Vice-Chairman Jessica Shulvea at 7:30p.m.

***ROLL CALL:***

Dennis Boose, Douglas Hayes, JoAnna Timura, Jessica Shuleva, Keriann Roach, and Parks and Recreation Director Kevin Fougrousse

Excused Absence: Douglas Hayes

***FINALIZATION OF AGENDA:***

Parks and Recreation Director Kevin Fougrousse added under new business Frontier Park

***APPROVAL OF MINUTES:***

Approval of minutes from the September 23, 2020 meeting.

Motion by Boose, 2<sup>nd</sup> by Roach for approval of minutes from September 23, 2020.

4 – Yes, 0 – No

***LOBBY:***

None

***REPORTS:***

***COUNCIL LIAISONS REPORT:***

Councilman Dennis Boose mentioned that the temporary resolution authorizing Mayor to apply for the LWCF Grant was approved by Council.

***SCHOOL BOARD LIAISONS REPORT:***

JoAnna Timura stated that the North Ridgeville City Schools entered into a sponsorship service agreement with EMH Regional Medical Center / UH Elyria Hospital Medical Center. They will have naming rights to the stadium for 10 years. School is going as is with COVID.

### ***FINANCIAL REPORT:***

Parks and Recreation Director Kevin Fougousse discussed the revenues and expenses. Trust Fund revenue in September was \$15,457.25. Trust Fund unencumbered balance through September was \$262,522.74. The Park and Recreation Improvement Fund revenue in September was \$8,000.00. The Park and Recreation Improvement Fund unencumbered balance through September is \$231,505.24. Trust Fund expenses in September were \$2,016.54 and our General Fund expenses were \$39,499.47.

### ***DIRECTORS REPORT:***

Parks & Recreation Director Kevin Fougousse discussed our trails in South Central Park and Shady Drive Complex will be plowed and salted this winter by our Grounds Maintenance Department. We wanted to provide a safe outlet to our residents so they can get out and stretch their legs and their minds during these difficult times. Brandon Sweet will be leaving us as he accepted a new position with the Milwaukee School District. His last day with our department is tentatively set for Friday, November 13. Brandon will be missed and we wish him luck serving as the Adult Athletic Supervisor with Milwaukee Schools. The department received over 120 applicants for his position.

### ***PROGRAM SUPERVISOR REPORT:***

The 7<sup>th</sup> Annual Cleveland Stache Dash will be held on Saturday, November 7 in South Central Park. We have a total of 162, 5K participants and 73 1M participants. Event will look different this year but we were happy to be able to host. Holiday Food and Toy Drive will run November 2-December 4. The NRPRD Santa's Calling Program is open to kids ages 3-6. Santa and Mrs. Claus will be making calls to little ones on December 16 & 17 respectively from 6:00-8:00PM. Our BlackLight Zumba Program will be held on October 29 and the program is full with 14. Understanding Food Labels with Dr. Carolyn Smilor, MD was held on October 27 in the Community Cabin. The annual Christmas Tree Lighting will be held on Saturday, December 5. All Levels Yoga started on October 1 and will run through November 5 from 7:30-8:30p.m. Program is full with 06 participants. The Karate program started on Saturday, October 3 and ran through October 24. Karate had 04 pre-registered. Our Heart & Sole Sweet Treat Cooking Class was held on Wednesday, October 10 from 6:00-8:00p.m. in the Shady Drive Batting Cage. The program was full with 6 participants. Mama Bootcamp is running October 13-November 17 from 10:30a.m.-11:30a.m. and the program is full with 6. Lastly our Stroller Strong program started on September 30 and runs through November 4 and it had 5 pre-registered.

### ***GROUNDS MAINTENANCE REPORT:***

Marc Allen mentioned they have started fall clean-up throughout the parks and public spaces. Starting next week we are shutting down bathrooms throughout the park system. Staff also installed touch-less toilet valves at the Senior Center.

### ***OLD BUSINESS:***

No old business

***NEW BUSINESS:***

Parks and Recreation Director Kevin Fougousse discussed a parcel located at Frontier Park that a developer would like to purchase from the North Ridgeville Parks and Recreation Department. The individual would like to purchase roughly 314 ft. X 103 ft. behind the NR Racquet Club to expand. A discussion about the property in question was had among board members. A vote will be held at our December meeting to sell the parcel.

***ADJOURNMENT:*** Meeting adjourned at 8:04 p.m.



**TRUST FUND REVENUE (275):**

Month	2019 Fiscal Year	2020 Fiscal Year	Difference + / -	Percentage +/-
January	\$18,387.56	\$19,223.01	(+) \$835.45	(+) 4%
February	\$23,589.25	\$24,806.82	(+) \$1,217.37	(+) 5%
March	\$26,084.87	\$18,168.56	(-) \$7,916.31	(-) 31%
April	\$37,437.99	\$1,486.69	(-) \$36,161.28	(-) 97%
May	\$20,874.96	\$1,548.30	(-) 19,805.96	(-) 95%
June	\$27,456.83	\$21,517.36	(-) \$5,661.48	(-) 21%
July	\$24,219.52	\$9,286.36	(-) 15,244.02	(-) 63%
August	\$20,535.21	\$11,216.26	(-) \$9,337.49	(-) 45%
September	\$16,188.04	\$14,080.60	(-) \$2,107.44	(-) 13%
October	\$25,100.80	\$22,241.62	(-) \$2,859.18	(-) 11%
<b>Total:</b>	<b>\$239,875.03</b>	<b>\$143,575.58</b>	<b>(-) \$96,299.45</b>	<b>(-) 40%</b>

Unencumbered balance in October 2020: \$274,974.81

**PARK AND RECREATION IMPROVEMENT FUND REVENUE (280):**

Month	2019 Fiscal Year	2020 Fiscal Year	Difference + / -	Percentage +/-
January	\$4,909.48	\$4,261.04	(-) \$648.44	(-) 13%
February	\$9,880.94	\$5,673.26	(-) \$4,207.68	(-) 43%
March	\$6,026.64	\$5,094.41	(-) \$932.23	(-) 15%
April	\$7,329.04	\$7,873.57	(+) \$544.53	(+) 7%
May	\$6,748.91	\$4,182.31	(-) \$2,566.60	(-) 38%
June	\$3,455.50	\$5,135.50	(+) \$1,680.00	(+) 49%
July	\$2,191.12	*\$88,666.30	(+) \$86,475.18	(+) 3,946%
August	\$9,779.65	\$11,715.55	(+) \$1,935.90	(+) 18%
September	\$5,801.16	\$8,000.00	(+) 2,198.84	(+) 38%
October	\$8,201.25	\$8,750.00	(+) \$548.75	(+) 7%
<b>Total:</b>	<b>\$64,323.74</b>	<b>\$149,351.94</b>	<b>(+) \$85,028.20</b>	<b>(+) 132%</b>

Unencumbered balance in October 2020: \$240,255.24

\*July includes \$67,482.00 NatureWorks reimbursement payment and \$15,000.00 donation from NR Heart & Sole. Received \$6,184.30 from new dwelling permits.

**GENERAL FUND EXPENSES (185):**

Month	2019 Fiscal Year	2020 Fiscal Year
January	\$24,063.40	\$29,426.64
February	\$18,988.78	\$68,840.67
March	\$25,770.28	\$57,091.90
April	\$25,828.16	\$56,722.78
May	\$34,135.62	\$70,019.22
June	\$23,072.94	\$55,587.80
July	\$21,487.07	\$51,593.24
August	\$27,698.13	\$67,423.39
September	\$18,997.26	\$48,029.58
October	\$19,316.98	\$56,556.94
<b>Total:</b>	<b>\$242,636.04</b>	<b>\$592,751.77</b>

\*Department 152 (grounds) was merged with department 185 (parks and recreation) in 2020.

**TRUST FUND EXPENSES (275):**

Month	2019 Fiscal Year	2020 Fiscal Year
January	\$26,945.67	\$5,944.60
February	\$28,351.59	\$12,167.04
March	\$7,833.73	\$8,761.39
April	\$23,974.54	\$17,004.75
May	\$25,738.83	\$1,944.48
June	\$29,107.47	\$13,117.89
July	\$39,630.23	\$6,864.51
August	\$32,592.13	\$11,197.72
September	\$8,306.34	\$2,305.23
October	\$20,551.02	\$4,018.97
<b>Total:</b>	<b>\$243,031.55</b>	<b>\$83,326.58</b>

**DIRECTORS REPORT:****Nicholas Blovsky, Recreation Supervisor:**

Would like to introduce Nicholas Blovsky new Recreation Supervisor with the North Ridgeville Parks and Recreation Department. Nicholas comes to us from Perkins Township where he served as their Recreation Coordinator. Nicholas is a graduate of University of Pittsburgh where he received a Bachelor of Science in Sports & Recreation Management and was a member of the University of Pittsburgh baseball team. We are happy to have Nicholas as part of our staff and look forward to working with him.

**PROGRAM REPORT:**

**Program Name:** 7<sup>th</sup> Annual Cleveland Stache Dash

**Dates:** Saturday, November 7

**Time:** 8:45a.m. 1M / 9:00a.m. 5K

**Location:** South Central Park

**Current Enrollment:** 158 (5K) / 76 (1M)

**Program Description:**

The race went extremely well. Each event was held in waves to avoid mass congestion at the start line. The weather was perfect. Our numbers were down this year due to COVID-19 Guidelines limiting participation. We had 11 sponsors this year which brought in \$3,050.00 and total revenue was \$9,160.00. After expenses which were \$6,129.19 the race brought in \$3,030.81 for the department.

**Program Name:** 1<sup>st</sup> & 2<sup>nd</sup> Grade Jr. Ranger Basketball Program

**Fee:** \$60 Resident / \$70 Non-Resident

**Dates:** January 10-February 28

**Time:** 9:00AM-Noon

**Location:** NR Academic Center

**Current Enrollment:** 62 (as of 11.23.2020)

**Program Description:**

This program will be an 8-week league with practice and game-play. Practices will start in December and game-play will start in January. Our early-bird rate ran through Friday, November 20. After November 20 the program fee increased by \$10.

**Program Name:** Junior Ranger Basketball Grades 3<sup>rd</sup>-4<sup>th</sup>, 5<sup>th</sup>-6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup>

**Fee:** \$75 resident / \$85 non-resident

**Date:** Practices started the week of November 16.

**Program Description:**

The North Ridgeville Junior Ranger Youth Basketball Program is one of our most popular programs. Practices started in November with league play beginning in December. Our numbers are down 20% this year due to COVID-19. We have a total of 26 teams this season which is decrease of **-02** teams from the 2019/2020 season. Our boys program is playing in-house this year. We opted out of the West Suburban League to avoid travel. Our girls program will be partnering but only playing 2 other communities this year to limit contact.

League:	2019 Numbers:	2020 Numbers:	Difference + / -
3 <sup>rd</sup> & 4 <sup>th</sup> Grade Boys	81	43	-38
3 <sup>rd</sup> & 4 <sup>th</sup> Grade Girls	29	32	+03
5 <sup>th</sup> & 6 <sup>th</sup> Grade Boys	81	73	-08
5 <sup>th</sup> & 6 <sup>th</sup> Grade Girls	20	23	+03
7 <sup>th</sup> & 8 <sup>th</sup> Grade Boys	70	53	-17
<b>Total:</b>	<b>281</b>	<b>224</b>	<b>-57</b>

**Program Name:** 9<sup>th</sup>-12<sup>th</sup> Grade Jr. Ranger Basketball Program

**Fee:** \$70 resident / \$80 non-resident

**Date:** League play starts in January

**Current Enrollment:** 38 (5 teams)

**Program Description:**

Our high school intramural basketball league and will be played in-house. We have 05 teams. The students are the captains of the teams. They play a regular season then a single elimination tournament.

**Program Name:** NRPRD Santa's Calling

**Fee:** FREE, Residents only

**Ages:** 3-6 years old

**Date:** December 16 & 17

**Time:** 6:00PM-8:00PM

**Current Enrollment:** 46 (as of 11.23.2020)

**Program Description:**

The North Ridgeville Lions Club is assisting Mr. & Mrs. Claus this holiday season by providing them with direct phone line into our community. Parents who would like their children to receive phone call from Santa should pick up a form at the NRPRD offices beginning October 30 or register online. Completed forms must be returned to Santa's mailbox at NRPRD 7307 Avon Belden Rd. no later than Friday, November 30. Since this is the busiest time of the year for the Clauses, they'll have time for only one call to each family. It's very important that you're home during the time your call is scheduled! Call Melissa at (440) 353-1503 for more info.

**Program Name:** All Levels Yoga

**Date:** THURS. Nov. 12-Dec. 17

**Time:** 7:30PM - 8:30PM

**Current Enrollment:** 6 (FULL)

**Program Description:**

Our class, beginners to experienced students, will do poses focusing on alignment, focus-point and breath. The class is a low-to-medium paced flow of movement. You will receive personalized instruction in this 6-week course that shows the fundamentals of yoga. You will explore classic yoga poses, learn healthy body alignment, experiment with modifications and props, and become comfortable with the nature of yoga.

**Program Name:** Zumba Fitness

**Date:** November TUES. Session & THURS. Session

**Time:** 6:30PM-7:30PM

**Current Enrollment:** TUES 14 & THURS 14 (FULL)

**Program Description:**

Pre-registration is required. Are you ready to party yourself into shape? That's exactly what the Zumba® program is all about. It's an exhilarating, effective, easy-to-follow, Latin-inspired, calorie-burning dance fitness-party that's moving millions of people toward joy and health. Class is an hour and offered year-round.

**Program Name:** Christmas Tree Lighting Ceremony VIRTUAL

**Ages:** All ages welcomed!

**Dates:** 12/5/2020

**Fee:** FREE

**Location:** South Central Park Gazebo

**Program Description:**

Our Annual Christmas Tree Lighting Ceremony has gone virtual. Mayor Corcoran and his family will light the Christmas Tree to kick-off the holiday season.

## City of North Ridgeville Statement of Cash Position with MTD Totals

From: 1/1/2020 to 10/31/2020

Funds: 275 to 280

Include Inactive Accounts: No

Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
275	PARK & RECREATION TRUST	\$260,302.56	\$22,241.62	\$143,575.58	\$4,018.97	\$83,326.58	\$320,551.56	\$45,576.75	\$274,974.81
280	PARK & RECREATION IMPROVEMENT	\$274,996.94	\$8,750.00	\$149,351.94	\$10,867.97	\$180,193.64	\$244,155.24	\$3,900.00	\$240,255.24
<b>Grand Total:</b>		<u>\$535,299.50</u>	<u>\$30,991.62</u>	<u>\$292,927.52</u>	<u>\$14,886.94</u>	<u>\$263,520.22</u>	<u>\$564,706.80</u>	<u>\$49,476.75</u>	<u>\$515,230.05</u>



# City of North Ridgeville Expense Report

Accounts: 275.380.100102 to 275.380.510050

As Of: 1/1/2020 to 10/31/2020

Include Inactive Accounts: No

Include Pre-Encumbrances: No

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
275	PARK & RECREATION TRUST					Target Percent:	83.33%	
<b>PARK &amp; RECREATION TRUST</b>								
275.380.100102	WAGES-COMM EDUCATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.100103	WAGES-SCP	\$74,800.00	\$240.17	\$13,015.80	\$61,784.20	\$0.00	\$61,784.20	17.40%
275.380.120125	EMPLOYEE BENEFITS	\$2,600.00	\$3.48	\$962.93	\$1,637.07	\$0.00	\$1,637.07	37.04%
275.380.120155	RETIREMENT	\$10,500.00	\$15.56	\$1,944.85	\$8,555.15	\$0.00	\$8,555.15	18.52%
275.380.210100	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.215100	OPERATING SUPPLIES	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	0.00%
275.380.215201	BB-SUPP/EXP	\$17,300.00	\$300.00	\$9,604.65	\$7,695.35	\$184.55	\$7,510.80	56.58%
275.380.215204	COM ED-SUPP/EXP	\$10,606.68	\$0.00	\$3,266.80	\$7,339.88	\$3,866.38	\$3,473.50	67.25%
275.380.215208	SPECIAL EVENTS	\$30,000.00	\$0.00	\$1,994.00	\$28,006.00	\$10,056.00	\$17,950.00	40.17%
275.380.215212	SPORTS-SUPP/EXP	\$22,500.00	\$532.85	\$1,502.75	\$20,997.25	\$14,391.25	\$6,606.00	70.64%
275.380.215216	CLINICS-SUPP/EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.215219	CONCESSIONS-SUPP/EXP	\$4,300.00	\$0.00	\$536.00	\$3,764.00	\$0.00	\$3,764.00	12.47%
275.380.215270	SMALL TOOLS / EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.215290	OTHER OPERATING SUPPL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315100	COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315110	PHONE	\$400.00	\$0.00	\$0.00	\$400.00	\$399.00	\$1.00	99.75%
275.380.315120	CELLULAR PHONE / DATA	\$916.08	\$71.76	\$552.49	\$363.59	\$363.59	\$0.00	100.00%
275.380.315130	NETWORK / INTERNET / CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315140	ELECT. MEDIA/SUBSCRIPTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315190	OTHER COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315403	BROCHURES ETC	\$10,800.00	\$0.00	\$7,000.00	\$3,800.00	\$3,800.00	\$0.00	100.00%
275.380.330130	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.330140	PLANNING / DEVELOPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.330190	OTHER PROFESSIONAL SV	\$7,000.00	\$333.05	\$2,876.70	\$4,123.30	\$3,363.90	\$759.40	89.15%
275.380.350112	MERCHANT SERVICE FEES	\$6,000.00	\$0.00	\$370.91	\$5,629.09	\$0.00	\$5,629.09	6.18%
275.380.350201	BB-CONTRACT SVC	\$12,100.00	\$0.00	\$9,000.00	\$3,100.00	\$0.00	\$3,100.00	74.38%
275.380.350204	COM ED-CONTRACT SVCS	\$26,200.00	\$2,123.10	\$15,207.03	\$10,992.97	\$4,692.00	\$6,300.97	75.95%
275.380.350212	SPORTS-CONTRACT SVCS	\$12,200.00	\$0.00	\$7,600.00	\$4,600.00	\$4,100.00	\$500.00	95.90%
275.380.350216	CLINICS-CONTRACT SVCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.350219	CONCESSIONS-CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.350800	IT LICENSES & SUPPORT	\$3,800.00	\$399.00	\$3,799.00	\$1.00	\$0.00	\$1.00	99.97%
275.380.350807	OTHER - SFTWR EXP	\$1,000.00	\$0.00	\$629.92	\$370.08	\$360.08	\$10.00	99.00%
275.380.400030	EQUIPMENT LEASING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.400031	MAINT/SVC AGREEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.400050	EQUIPMENT OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.415304	SD ACCESSIBLE WALKWAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**

**As Of: 1/1/2020 to 10/31/2020**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
275.380.510050	REFUNDS	\$5,300.00	\$0.00	\$3,462.75	\$1,837.25	\$0.00	\$1,837.25	65.33%
	PARK & RECREATION TRUST Totals:	<u>\$259,522.76</u>	<u>\$4,018.97</u>	<u>\$83,326.58</u>	<u>\$176,196.18</u>	<u>\$45,576.75</u>	<u>\$130,619.43</u>	<u>49.67%</u>
<b>275 Total:</b>		<b>\$259,522.76</b>	<b>\$4,018.97</b>	<b>\$83,326.58</b>	<b>\$176,196.18</b>	<b>\$45,576.75</b>	<b>\$130,619.43</b>	<b>49.67%</b>
<b>Grand Total:</b>		<b>\$259,522.76</b>	<b>\$4,018.97</b>	<b>\$83,326.58</b>	<b>\$176,196.18</b>	<b>\$45,576.75</b>	<b>\$130,619.43</b>	<b>49.67%</b>

Target Percent: 83.33%

# City of North Ridgeville Expense Report

Accounts: 101.185.100101 to 101.185.417024

As Of: 1/1/2020 to 10/31/2020

Include Inactive Accounts: No

Include Pre-Encumbrances: No

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101	GENERAL					Target Percent:	83.33%	
<b>PARK &amp; RECREATION</b>								
101.185.100101	WAGES-SUPER	\$75,200.00	\$8,307.69	\$60,923.05	\$14,276.95	\$0.00	\$14,276.95	81.01%
101.185.100102	WAGES-STAFF	\$321,400.00	\$30,049.23	\$227,979.63	\$93,420.37	\$0.00	\$93,420.37	70.93%
101.185.100111	INCENTIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.100117	RETIREE/SEPARATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.100120	OVERTIME	\$8,600.00	\$127.21	\$1,420.30	\$7,179.70	\$0.00	\$7,179.70	16.52%
101.185.100127	CT CASH OUT	\$6,000.00	\$0.00	\$4,761.08	\$1,238.92	\$0.00	\$1,238.92	79.35%
101.185.100128	COMP ABSENCES	\$4,000.00	\$415.38	\$415.38	\$3,584.62	\$0.00	\$3,584.62	10.38%
101.185.100130	LONGEVITY	\$9,500.00	\$0.00	\$5,100.00	\$4,400.00	\$0.00	\$4,400.00	53.68%
101.185.100190	OTHER COMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.120125	EMPLOYEE BENEFITS	\$157,600.00	\$566.84	\$95,469.31	\$62,130.69	\$0.00	\$62,130.69	60.58%
101.185.120127	EMPLOYER HSA CONTRIBU	\$2,300.00	\$0.00	\$2,250.00	\$50.00	\$0.00	\$50.00	97.83%
101.185.120155	RETIREMENT	\$76,600.00	\$4,761.03	\$54,095.15	\$22,504.85	\$0.00	\$22,504.85	70.62%
101.185.130100	MEMBERSHIP/EDUCATION	\$1,000.00	\$0.00	\$435.00	\$565.00	\$450.00	\$115.00	88.50%
101.185.130120	TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.130130	UNIFORMS	\$2,000.00	\$92.20	\$1,050.25	\$949.75	\$837.75	\$112.00	94.40%
101.185.130150	PHYSICAL EXAMS	\$1,000.00	\$0.00	\$318.00	\$682.00	\$467.00	\$215.00	78.50%
101.185.210100	OFFICE SUPPLIES	\$1,000.00	\$56.98	\$728.65	\$271.35	\$271.35	\$0.00	100.00%
101.185.215100	OPERATING SUPPLIES	\$1,500.00	\$160.24	\$219.34	\$1,280.66	\$880.66	\$400.00	73.33%
101.185.215115	JANITORIAL SUPPLIES	\$3,000.00	\$285.57	\$2,405.26	\$594.74	\$594.74	\$0.00	100.00%
101.185.215240	FUEL	\$9,700.00	\$0.00	\$6,602.49	\$3,097.51	\$0.00	\$3,097.51	68.07%
101.185.215270	SMALL TOOLS / EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.215290	OTHER OPERATING SUPPL	\$3,600.00	\$0.00	\$2,580.00	\$1,020.00	\$0.00	\$1,020.00	71.67%
101.185.220100	FACILITIES MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.310110	ELECTRIC	\$40,000.00	\$1,957.68	\$30,831.22	\$9,168.78	\$0.00	\$9,168.78	77.08%
101.185.310120	WATER / SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.310130	NATURAL GAS / OIL	\$1,200.00	\$48.86	\$713.48	\$486.52	\$0.00	\$486.52	59.46%
101.185.310190	OTHER UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315100	COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315110	PHONE	\$1,063.77	\$0.00	\$127.54	\$936.23	\$255.08	\$681.15	35.97%
101.185.315120	CELLULAR PHONE / DATA	\$4,153.28	\$231.82	\$2,206.61	\$1,946.67	\$1,814.15	\$132.52	96.81%
101.185.315130	NETWORK / INTERNET / CA	\$1,700.00	\$150.72	\$1,403.18	\$296.82	\$180.62	\$116.20	93.16%
101.185.315140	ELECT. MEDIA/SUBSCRIPTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315190	OTHER COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315200	ADVERTISING	\$500.00	\$0.00	\$471.67	\$28.33	\$0.00	\$28.33	94.33%
101.185.320110	M&R EQUIP CTY GARAGE	\$14,000.00	\$0.00	\$12,977.02	\$1,022.98	\$0.00	\$1,022.98	92.69%
101.185.320120	M & R EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

**Expense Report**  
**As Of: 1/1/2020 to 10/31/2020**

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101.185.320130	EQUIPMENT SRV PLANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.320210	M&R VEHICLES-CTY GARA	\$10,000.00	\$0.00	\$8,743.60	\$1,256.40	\$0.00	\$1,256.40	87.44%
101.185.320420	M&R BUILDINGS	\$6,350.73	\$265.00	\$5,484.48	\$866.25	\$861.25	\$5.00	99.92%
101.185.320500	M&R LANDS & GROUNDS	\$20,000.00	\$6,005.00	\$16,480.42	\$3,519.58	\$1,540.14	\$1,979.44	90.10%
101.185.320810	M & R OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.320830	SRV PLANS OFFICE EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.325100	EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.330160	INFORMATION TECHNOLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.330190	OTHER PROFESSIONAL SE	\$8,600.00	\$0.00	\$5,826.85	\$2,773.15	\$2,400.00	\$373.15	95.66%
101.185.340100	INSURANCE	\$4,300.00	\$0.00	\$4,298.53	\$1.47	\$0.00	\$1.47	99.97%
101.185.350220	CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.350455	CUSTODIAL	\$37,400.00	\$3,075.49	\$30,662.37	\$6,737.63	\$6,562.22	\$175.41	99.53%
101.185.350800	IT LICENSES & SUPPORT	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	0.00%
101.185.360320	VEHICLE LEASE	\$4,800.00	\$0.00	\$3,139.68	\$1,660.32	\$1,569.84	\$90.48	98.12%
101.185.400030	EQUIPMENT LEASING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.400031	MAINT/SVC AGREEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.400033	COPIERS/PRINTERS	\$4,600.00	\$0.00	\$2,632.23	\$1,967.77	\$1,967.77	\$0.00	100.00%
101.185.400050	EQUIPMENT OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.400051	NON-CAPITALIZED EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.417024	VICTORY PARK PAVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	<b>PARK &amp; RECREATION Totals:</b>	<b>\$843,467.78</b>	<b>\$56,556.94</b>	<b>\$592,751.77</b>	<b>\$250,716.01</b>	<b>\$20,652.57</b>	<b>\$230,063.44</b>	<b>72.72%</b>
<b>101 Total:</b>		<b>\$843,467.78</b>	<b>\$56,556.94</b>	<b>\$592,751.77</b>	<b>\$250,716.01</b>	<b>\$20,652.57</b>	<b>\$230,063.44</b>	<b>72.72%</b>
<b>Grand Total:</b>		<b>\$843,467.78</b>	<b>\$56,556.94</b>	<b>\$592,751.77</b>	<b>\$250,716.01</b>	<b>\$20,652.57</b>	<b>\$230,063.44</b>	<b>72.72%</b>

Target Percent: 83.33%

**Correspondence respectfully submitted by Michael Boukzam Regarding Frontier Park.**

Good morning Kevin.

Even though I was able to join your Parks & Recreation Commission meeting (via zoom) yesterday evening from 7:30 to 8 PM, it is very unfortunate that I was unable to comprehend 90% of the audio. With that being said, I look forward to reviewing the transcript when it is available online.

Since I was unable to be present at the meeting (Covid regulation), I feel it may be necessary to present this communication with the attached concept; existing property and the requested additional property. To clarify my request, here are some of the facts:

1. The currently existing 52,000+ square foot facility is CLOSED. It has NO PLANS to re-open.
2. The current design is simply too large and inefficient. It needs to be redesigned to decrease overhead as well as accommodate other sports use.
3. This year, in addition to the shut down by COVID, it suffered another flood followed by a fire which completely SHUT it down for good.
4. The property WILL NOT be renovated by its current owner Daniel Hreha; he has requested a quote to tear down this facility from my company.

With that being stated, and after many months of negotiating and communicating with Owner and the City as to HOW to reopen this facility or simply redesign and not lose the Tennis Club, these became the new issues:

1. The flood problem needs to be resolved or temporary relieved until the SWM plan is completed. The City has proved effective in addressing this already.
2. The currently unused city property directly behind the building and separated from the park by the large creek needs to be incorporated within the Tennis property. This is imperative to provide the required land for redesign of building, incorporate ADA access as well as improve parking and accessibility.
3. Without this property, unfortunately the redesign for the successful existence/operations cannot move forward and the project will most likely die.

In conclusion, I ask that you present this simple proposal to the Board: In order for the Existing Tennis facility to reopen and thrive in the City of North Ridgeville, they will need to acquire the currently unused parks property which lies directly behind the building. Without this parcel, the project will most likely die and the business will cease to exist. I ask for your support on this prior to your presentation.

Respectfully Submitted,  
Michael Boukzam, President  
Michael's Classic Construction, Inc.  
4758 Ridge Rd, # 215  
Cleveland, OH 44144  
216-215-6969 Cell  
866-384-9457 Efax



Frontier Park Lane

New Building Placement

5475 Mills Creek Ln

No longer Existing

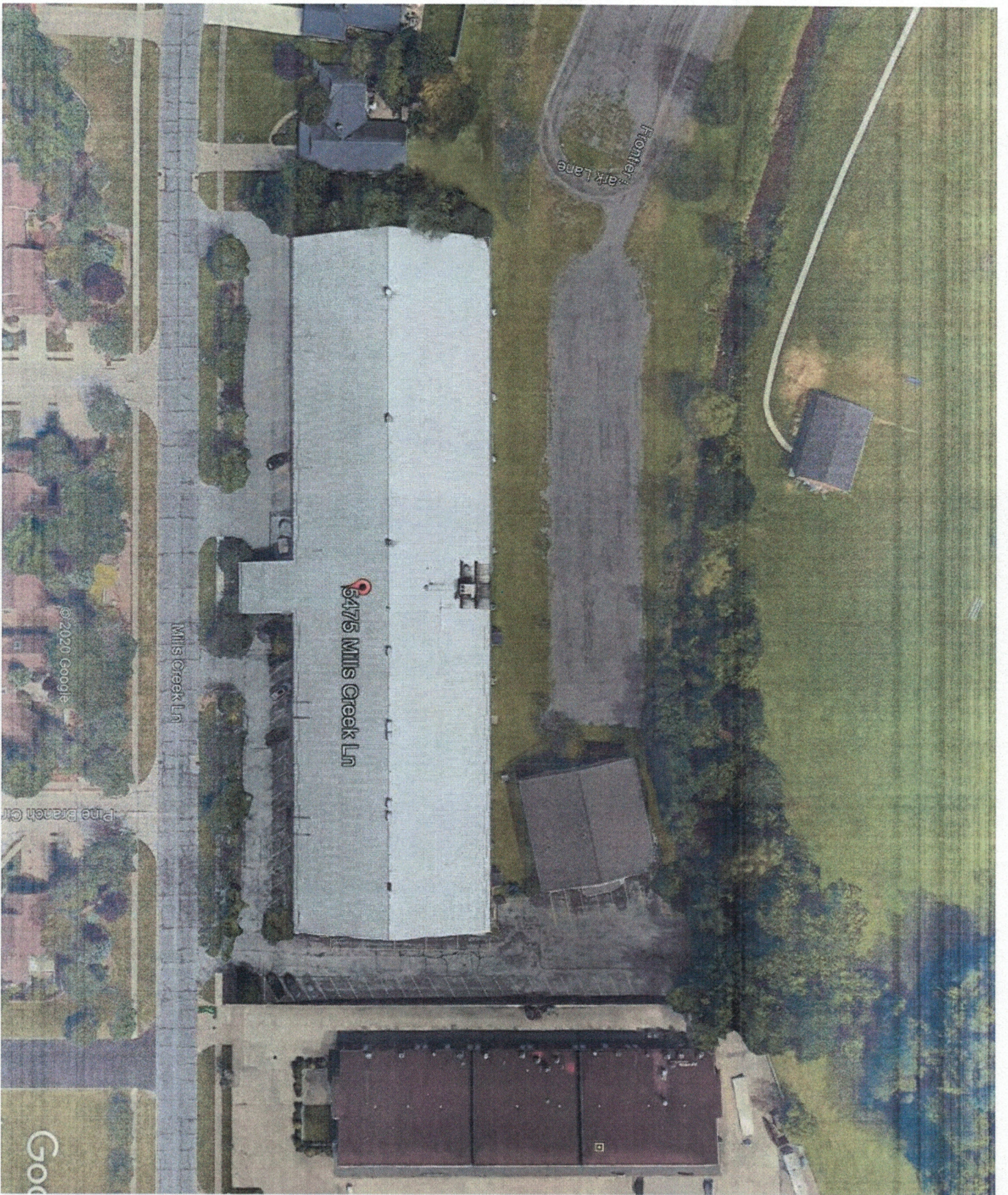
Mills Creek Ln

Pine Branch Cr

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Go





Frontier Park Lane

6475 Mills Creek Ln

Mills Creek Ln

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