

**NORTH RIDGEVILLE CITY COUNCIL  
MEETING MINUTES  
NOVEMBER 2, 2020**

**CALL TO ORDER:** 7:30 p.m.

President DeVries called the Monday, November 2, 2020 Council meeting to order.

**INVOCATION:**

Led by President DeVries.

**PLEDGE OF ALLEGIANCE:**

Led by President DeVries.

**ROLL CALL:**

Present were Council members President Martin DeVries, Holly A. Swenk, Dennis Boose, President Pro-Tem Bruce Abens, Clifford Winkel, James R. Maleski and Michelle Hung.

Also present was Mayor Kevin Corcoran, Safety-Service Director Jeff Armbruster, Assistant Law Director Toni Morgan, Engineer Dan Rodriguez, Auditor April Wilkerson, Assistant Clerk of Council Tara Peet and Clerk of Council Nancy Linden.

**MINUTES - Corrections (if any) and approval:**

President DeVries asked if there were any corrections to the City Council meeting minutes of October 19, 2020. No discussion was offered. The minutes stand approved as submitted.

**LOBBY:**

President DeVries opened the lobby session. He stated they are utilizing Zoom and YouTube for people to type or ask their questions. There are instructions on the City's website through the City Council tab on how to get questions answered at [www.nridgeville.org](http://www.nridgeville.org). He paused for comments due to the delay in the broadcast.

He asked Assistant Clerk of Council Peet to read any questions or comments from the YouTube Channel feed. He asked if anyone signed into Zoom wished to speak.

Assistant Clerk of Council Peet stated there were no comments or questions at this time.

**ADMINISTRATORS REPORTS:**

**A. Mayor:** Mayor Corcoran requested that City Council consider passing T 119 for the purchase of a Bobcat and a Sewer Cleaner for the Service Department. The reason for the emergency is because these items are built when ordered.

Mayor Corcoran also asked that Council consider passing T 121-2020 with the emergency. It authorizes the City to purchase a wood chipper for the Service Department. A portion of the purchase is being funded through a Community Incentive Grant from the Lorain County Solid Waste Management District. The emergency passage is needed in order to complete the

purchase and close out the grant with the County by December 16 to stay in good standing for future grant applications. The City had to get special permission to apply for the grant as the deadline was in July. Therefore it needs to be completed quickly.

Mayor Corcoran stated tomorrow is Election Day. Polling locations are open from 6:30 a.m. until 7:30 p.m. Visit the Lorain County Board of Elections website at [www.voteloraincountyohio.gov](http://www.voteloraincountyohio.gov) and click on polling place lookup for locations.

The holiday food and toy drive for Community Care begins today. Non-perishable food items and new toys in original packaging are needed for Community Care in order to help those families that are less fortunate. Drop off boxes will be located at City Hall and Parks & Recreation. Items can be dropped off at these locations through December 4 and the Parks & Recreation staff will deliver collected items to Community Care.

As a reminder, City Hall offices will be closed on Wednesday, November 11 in observance of Veterans Day.

Mayor Corcoran nominated Donald Schiffbauer to the Civil Service Commission. He is a longtime resident and Chief Executive officer at the Nord Center. He is also involved in many organizations throughout the City including Olde Towne Hall Theatre and North Ridgeville soccer.

Moved by Mayor Corcoran and seconded by DeVries to nominate Donald Schiffbauer to the Civil Service Commission.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

**B. Safety-Service Director:** Safety-Service Director Armbruster stated over the last several months there have been food trucks parked in neighborhoods. It has been difficult for the Fire Department to inspect the trucks. Just recently there was a truck in the Avalon Drive area. It was inspected and found to be safe. The Fire Department needs to determine if there are propane tanks and if they are safe or not.

Safety-Service Director Armbruster stated the ones and twos are placed near St. Peter's Church. There has been dirt moved and one of the track hoes was moved to Frontier Park to move dirt to the left angle of the ditch to try to remove water and flooding from the Mills Creek area.

**C. Engineer:** Engineer Rodriguez stated all full depth projects are mostly complete but have been delayed due to rain. Traffic striping and crack sealing are in the same boat with all of the rain.

**D. Auditor:** No report.

**E. Other Reports:** President DeVries stated Council received the October 2020 Parks and Recreation Director's Report, the September 2020 Mayor's Court Reports and the September 2020 Police Department Report.

**COUNCIL COMMITTEE REPORT(S):** None.

**CORRESPONDENCE:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**RECESS:**

Moved by Boose and seconded by Maleski to dispense with the recess portion of the meeting.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

**FIRST READINGS:**

**Ordinance and Resolution submittal(s)**

Clerk of Council Linden:

**T 116-2020** A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

*(Introduced by Mayor Corcoran)*

Councilman Boose asked when the legislation was due to the County.

Auditor Wilkerson stated it was due to the County today, but they have graciously allowed her to turn the resolution in tomorrow.

Moved by Boose and seconded by Winkel to dispense with the second and third readings for T 116-2020.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Boose and seconded by Winkel to adopt T 116-2020.

Moved by Boose and seconded by Winkel to add the emergency clause to T 116-2020 in order to meet the County Auditor's filing deadline.

On the emergency clause, a voice vote was taken and the motion carried.

Yes – 7                      No – 0

A roll call vote was taken on the adoption, with the emergency clause, and the motion carried. T 116-2020 now becomes **Resolution No. 1505-2020.**

Yes – 7                      No – 0

Clerk of Council Linden:

**T 117-2020** A RESOLUTION TO AUTHORIZE THE EXECUTION OF THEN AND NOW CERTIFICATES BY THE FISCAL OFFICER AND THE PAYMENT OF AMOUNTS DUE FOR VARIOUS PURCHASE ORDERS.

*(Introduced by Mayor Corcoran)*

Moved by Boose and seconded by Maleski to dispense with the second and third readings for T 117-2020.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Boose and seconded by Maleski to adopt T 117-2020.

Moved by Boose and seconded by Maleski to add the emergency clause to T 117-2020 in order to pay the invoice for services already provided.

On the emergency clause, a voice vote was taken and the motion carried.

Yes – 7                      No – 0

Councilman Winkel stated he will be abstaining from the vote as he has a professional relationship with the vendor.

A roll call vote was taken on the adoption, with the emergency clause, and the motion carried. T 117-2020 now becomes **Resolution No. 1506-2020.**

Yes – 6                      No – 0                      Abstain – 1 (Winkel)

Clerk of Council Linden:

**T 118-2020** AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT, ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW, WITH THE LOWEST AND BEST BIDDER FOR THE CHESTNUT RIDGE ROAD AND ALT. SR 83 ROUNDABOUT PROJECT AND OTHER APPURTENANCES ASSOCIATED WITH THE OHIO PUBLIC WORKS COMMISSION FUNDING ROUND 34, NOT TO EXCEED \$780,000.00.

*(Introduced by Mayor Corcoran)*

Clerk of Council Linden:

**T 119-2020** AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO PURCHASE VEHICLES AND RELATED EQUIPMENT FOR THE SERVICE DEPARTMENT THROUGH THE OHIO COOPERATIVE PURCHASING PROGRAM AND THE OHIO DEPARTMENT OF TRANSPORTATION COOPERATIVE PURCHASING PROGRAM AND ENTER INTO CONTRACTS WITH AN OUTSIDE VENDOR(S), NOT TO EXCEED THE BELOW STATED PRICES.

(Introduced by Mayor Corcoran)

Moved by Boose and seconded by Winkel to dispense with the second and third readings for T 119-2020.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Boose and seconded by Winkel to adopt T 119-2020.

Moved by Boose and seconded by Winkel to add the emergency clause to T 119-2020 for the health, safety and welfare of the residents and because the items are built when ordered.

On the emergency clause, a voice vote was taken and the motion carried.

Yes – 7                      No – 0

A roll call vote was taken on the adoption, with the emergency clause, and the motion carried. T 119-2020 now becomes **Ordinance No. 5776-2020**.

Yes – 7                      No – 0

Clerk of Council Linden:

**T 120-2020** AN ORDINANCE AMENDING ORDINANCE NUMBER 5690-2019 OF THE CITY OF NORTH RIDGEVILLE PROVIDING APPROPRIATIONS FOR THE PERIOD COMMENCING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020.

(Introduced by Mayor Corcoran)

Moved by Boose and seconded by DeVries to dispense with the second and third readings for T 120-2020.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Councilman Boose asked if the emergency was needed.

Auditor Wilkerson stated it does need the emergency because during the original appropriations there was not enough funds to pay the one and three percent to the State of Ohio. The invoices are now sitting and ready for payment.

Moved by Boose and seconded by Winkel to adopt T 120-2020.

Moved by Boose and seconded by Winkel to add the emergency clause to T 120-2020 in order to appropriate funds and pay bills timely.

On the emergency clause, a voice vote was taken and the motion carried.

Yes – 7                      No – 0

A roll call vote was taken on the adoption, with the emergency clause, and the motion carried. T 120-2020 now becomes **Ordinance No. 5777-2020.**

Yes – 7                      No – 0

Clerk of Council Linden:

**T 121-2020** AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO PURCHASE A WOOD CHIPPER FOR THE SERVICE DEPARTMENT THROUGH THE OHIO COOPERATIVE PURCHASING PROGRAM NOT TO EXCEED THE BELOW STATED PRICE.

*(Introduced by Mayor Corcoran)*

Moved by Mayor Corcoran and seconded by Boose to dispense with the second and third readings for T 121-2020.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Mayor Corcoran and seconded by Boose to adopt T 121-2020.

Moved by Mayor Corcoran and seconded by Boose to add the emergency clause to T 121-2020 in order to complete the purchase and close out the grant with the County by December 16 to stay in good standing for future grant applications.

On the emergency clause, a voice vote was taken and the motion carried.

Yes – 7                      No – 0

A roll call vote was taken on the adoption, with the emergency clause, and the motion carried. T 121-2020 now becomes **Ordinance No. 5778-2020.**

Yes – 7                      No – 0

**SECOND READINGS:**

Clerk of Council Linden:

**T 109-2020** AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE CITIES OF AVON, AVON LAKE, SHEFFIELD LAKE AND SHEFFIELD VILLAGE FOR A 5-CITY RADIO SYSTEM.

(Introduced by Mayor Corcoran; First reading 10/19/2020)

Mayor Corcoran stated they were informed that the FEMA grant was not funded.

Moved by Mayor Corcoran and seconded by Hung to strike T 109-2020 from the agenda.

Mayor Corcoran stated there is still the need for the radios. The grant was for \$1 million for radios. Mayor Corcoran stated it will need to be discussed how the City will move forward. One of the conditions of the grant was that if it was not funded, there would be a requirement to reapply but at no cost.

A voice vote was taken and the motion carried.

Yes – 7

No – 0

Councilman Boose reminded residents with leaves dropping, residents should be mindful of keeping leaves out of the streets and culverts. The rain goes downhill and when it cannot go into the sewer because leaves are blocking it, it causes flooding.

**THIRD READINGS:** None.

**MEETING ANNOUNCEMENTS:**

The next regular Council meeting will be on Monday, November 16, 2020 at 7:30 p.m. in City Council Chambers.

**ADJOURNMENT:**

President DeVries adjourned the meeting at 7:54 p.m.

Approval of minutes on November 16, 2020:



PRESIDENT OF COUNCIL



CLERK OF COUNCIL