

**NORTH RIDGEVILLE CITY COUNCIL  
MEETING MINUTES  
January 3, 2022**

**CALL TO ORDER:**

President Jacobs called the Monday, January 3, 2022, Council meeting to order at 7:00 p.m.

**INVOCATION:**

Led by President Jacobs.

**PLEDGE OF ALLEGIANCE:**

Led by President Jacobs.

**ROLL CALL:**

Present were Council members President Jason Jacobs, Holly A. Swenk, Dennis Boose, President Pro-Tem Bruce Abens, Clifford Winkel, and Georgia Awig.

*(Clerk notes: Martin DeVries attended through zoom as a non-voting member. He was also excused from the meeting.)*

Also present were Mayor Kevin Corcoran, Law Director Brian Moriarty, City Engineer Daniel Rodriguez, Auditor April Wilkerson, Clerk of Council Nancy Linden, and Assistant Clerk of Council Fijabi Julien-Gallam.

**MINUTES - Corrections (if any) and approval:**

President Jacobs asked if there were any corrections to the City Council meeting minutes dated December 20, 2021. No discussion was offered. The meeting minutes stand approved as submitted.

President Jacobs asked if there were any corrections to the Public Hearing meeting minutes dated December 20, 2021. No discussion was offered. The meeting minutes stand approved as submitted.

President Jacobs noted that Council received the following:

- Planning Commission Minutes dated December 14, 2021
- Board of Zoning and Building Appeals Minutes dated December 16, 2021

**LOBBY:**

President Jacobs opened the lobby session. He asked anyone that would like to speak to come to the podium and state their name and address for the record. He further added that each person is

allowed three minutes to speak. He requested anyone that wished to speak to fill out a lobby sheet located in the back of the room.

No discussion was offered.

**ADMINISTRATORS REPORTS:**

**A. Mayor:**

Mayor Corcoran remarked that the City is undergoing an initiative to help communicate who is North Ridgeville as a community, where the city is today, and where the city is going in the future. The City is utilizing an electronic survey to help check in with residents, business owners, neighbors, and visitors - to confirm that the city is moving in the right direction and collect additional insights. The survey should only take about five minutes and it would be open through January 7, 2022. To complete the survey, individuals could visit the city's website at [www.nridgeville.org](http://www.nridgeville.org). Mayor Corcoran expressed that there is a huge response to the survey. He thanked everyone in advance for their participation.

Mayor Corcoran added that on Friday, January 7, 2022, members from the community are invited to join him in Council Chambers for his monthly coffee and conversation.

Mayor Corcoran noted that the State of the City Address is still on schedule. North Ridgeville Chamber of Commerce is hosting the State of the City Address. The luncheon is on Monday, January 10, 2022, at 11:30 AM, at the North Ridgeville Academic Center, 34620 Bainbridge Road. The cost to attend is \$25 per person. For more information or to purchase tickets, please call the Chamber office at (440) 327-3737 or visit their website at [nrchamber.com](http://nrchamber.com).

Mayor Corcoran announced that City Hall Offices is closed on Monday, January 17, 2022, in observance of the Martin Luther King Jr. holiday. This would push the next City Council meeting to Tuesday, January 18, 2022, because of the holiday.

Mayor Corcoran remarked that there was a resignation from the Civil Service Commission. Michael Crevda resigned from his position. Mayor Corcoran recommended William (Bill) Holland to the Civil Service Commission.

Moved by Mayor Corcoran and seconded by Swenk to appoint Bill Holland to the Civil Service Commission.

A voice vote was taken and the motion carried.

Yes – 6

No – 0

*(Clerk notes: Mr. Holland's term would expire on December 31, 2025.)*

Moved by Mayor Corcoran and seconded by Winkel to suspend the bylaws to place T 2-2022, on the agenda dated January 3, 2022, as first reading.

Mayor Corcoran explained that T 1-2022 is being split into two ordinances. Even though the ordinance is the same subject matter, it should be split into two separate ordinances to amend two separate ordinances.

A roll call vote was taken and the motion carried.

Yes – 6                      No – 0

Moved by Mayor Corcoran and seconded by Swenk to go into executive session to discuss the employment of public personnel.

A roll call vote was taken and the motion carried.

Yes – 6                      No – 0

Adjourned into Executive Session at 7:08 p.m.  
Reconvened into the Regular Council meeting at 7:19 p.m.

Mayor Corcoran concluded his report.

**B. Safety-Service Director:**

No Report.

**C. Engineer:**

City Engineer Rodriguez presented the following updates.

Project Updates:

Mills Road, Stoney Ridge Road, and Avalon Drive Peanut Roundabout

The City has been working on this project for just over a year. This project is ready to begin the right-of-way acquisition phase. This phase would be completed over the next few months to ready the project for construction in fall 2022. The City has applied for Ohio Public Works Commission (OPWC) funding for the construction portion of this project, and those funds would not be available until after July 1, 2022.

Cypress Avenue Extension

Right-of-way clearing has been completed. The City would finalize the right-of-way portion of the project in spring 2022 and hopefully move the project to construction sometime in the summer. The City has appropriated this project in the 2022 budget.

Lorain Road Water Main Extension

Construction plans are being finalized, and final coordination efforts are being made with Avon Lake Regional Water to get this project to bid this month. The tentative first bid advertisement for this project would be January 17, 2022.

Center Ridge Road Sanitary Sewer Extension

A preconstruction meeting is scheduled to be held on January 4, 2022. A schedule of work should be presented by the Contractor at that meeting. Engineer Rodriguez plans to provide updates to City Council.

2022 Full Depth Concrete Pavement Project (TBD)

The City has appropriated \$550,000 for full-depth concrete pavement rehabilitation for the calendar year 2022. The engineering department and service department would work together to put together a comprehensive rehabilitation program for the year. Engineer Rodriguez plans to provide updates to City Council.

Mills Creeks Water Main Rehabilitation

A preconstruction meeting would be held on January 13, 2022. A schedule of work would be presented by the Contractor at that meeting. Engineer Rodriguez plans to provide updates to City Council.

Infrastructure Master Planning

The engineering department would be working with consultant firms throughout the year on Master Plan updates for the City's Sanitary Sewer System as well as creating a Stormwater Master Plan for the entire City. There would also be work done on the City's Water Asset Management Plan.

Geographic Information System (GIS)

The City has a robust geographic information system with a substantial amount of data housed in it. It is important to continually update and input new data into our GIS system as it becomes available. The engineering department and IT department are currently working with a consultant to bring forth a new and more efficient GIS system. It would take some time to get the new system up and running, but once installed it would make certain workflows within the engineering and service departments more efficient.

This concluded the Engineer's report.

**D. Auditor:**

Auditor Wilkerson had no reports.

**COUNCIL COMMITTEE REPORT(S):**

There were none.

**OLD BUSINESS:**

There were none.

**NEW BUSINESS:**

There were none.

**RECESS:**

Moved by Boose and seconded by Winkel to dispense with recess.

A voice vote was taken and the motion carried.

Yes – 6                      No – 0

**FIRST READINGS:**

**Ordinance and Resolution submittal(s)**

**Clerk of Council Linden:**

T 1-2022      AN ORDINANCE AMENDING ORDINANCE NO. 5682-2019, WHICH ESTABLISHED THE JOB POSITION OF DIRECTOR OF ECONOMIC DEVELOPMENT, AND AMENDING EXHIBITS “A” AND “B” OF DEPARTMENT HEAD ORDINANCE NO 5596-2018 AND SUBSEQUENT AMENDMENTS THERETO BY CHANGING THE TITLE OF THE DIRECTOR OF ECONOMIC DEVELOPMENT.

*(Introduced by Mayor Corcoran)*

Moved by Mayor Corcoran and seconded by Swenk to amend T 1-2022 with the amended title and language that was provided to the City Council.

Mayor Corcoran explained the T 1-2022 was originally placed on the agenda which covers two different ordinances. He would like to split T 1-2022 into two separate ordinances. The amended version would amend Ordinance Number 5682-2019 to change the title Director of Economic Development to the Director of Planning and Economic Development.

A roll call vote was taken and the motion carried.

Yes – 6                      No – 0

Moved by Mayor Corcoran and seconded by Swenk to dispense with the second and third readings for T 1-2022 Amended.

Mayor Corcoran explained that the reason for the dispense is to hire an individual for the position.

A voice vote was taken and the motion carried.

Yes – 6                      No – 0

Moved by Mayor Corcoran and seconded by Swenk to add the emergency clause to hire an individual that has been identified for the position.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 6                      No – 0

Moved by Mayor Corcoran and seconded by Swenk to adopt T 1-2022 Amended with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried. T 1-2022 Amended becomes **Ordinance number 5890-2022.**

Yes – 6                      No – 0

**Clerk of Council Linden:**

T 2-2022            AN ORDINANCE AMENDING EXHIBITS “A” AND “B” OF DEPARTMENT HEAD ORDINANCE NO 5596-2018, AND SUBSEQUENT AMENDMENTS THERETO, BY CHANGING THE TITLE OF THE JOB POSITION “DIRECTOR OF ECONOMIC DEVELOPMENT” TO THE “DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT”, AND DECLARING AN EMERGENCY.

*(Introduced by Mayor Corcoran)*

Moved by Mayor Corcoran and seconded by Swenk to dispense with the second and third readings for T 2-2022.

Mayor Corcoran reiterated the reason that was given for T 1-2022. The reason for the legislation is to split one ordinance into two ordinances.

A voice vote was taken and the motion carried.

Yes – 6                      No – 0

Moved by Mayor Corcoran and seconded by Swenk to add the emergency clause to hire an individual that has been identified for the position.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 6                      No – 0

Moved by Mayor Corcoran and seconded by Swenk to adopt T 2-2022 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried. T 2-2022 becomes **Ordinances number 5891-2022.**

Yes – 6                      No – 0

Moved by Mayor Corcoran and seconded by Swenk to appoint Kim Lieber as the Director of Planning and Economic Development.

Mayor Corcoran expressed that Ms. Lieber has years of experience in the City of North Olmsted and brings a wealth of knowledge to the community.

A voice vote was taken and the motion carried.

Yes – 6                      No – 0

**SECOND READINGS:**

**Clerk of Council Linden:**

T 157-2021    AN ORDINANCE AMENDING N.R.C.O. SECTION 1060.10,  
CERTIFICATION OF DELINQUENT ACCOUNTS TO COUNTY AUDITOR  
FOR COLLECTION.

*(Introduced by Mayor Corcoran; First Reading on 12/20/2021)*

This ordinance moved forward to third Reading.

**Clerk of Council Linden:**

T 158-2021    AN ORDINANCE AMENDING N.R.C.O. SECTION 1058.11, BILLING AND  
COLLECTION.

*(Introduced by Mayor Corcoran; First Reading on 12/20/2021)*

This ordinance moved forward to third Reading.

**Clerk of Council Linden:**

T 159-2021    AN ORDINANCE AMENDING N.R.C.O. SECTION 1044.01, USER  
CHARGES (SEWER).

*(Introduced by Mayor Corcoran; First Reading on 12/20/2021)*

This ordinance moved forward to third Reading.

Mayor Corcoran noted that T 157-2021, T 158-2021, and T 159-2021 all relate to the process of collections and billing for services. The goal is to make the legislation consistent with other procedures. At the next meeting, there would be a request for the emergency clause.

**THIRD READINGS:**

**Clerk of Council Linden:**

T 156-2021 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL DESIGN SERVICES FOR THE NEW POLICE STATION PROJECT, NOT TO EXCEED \$850,000.00.

(Introduced by Mayor Corcoran; Introduced on the Floor on 12/06/2021; First Reading on 12/06/2021; Second Reading on 12/20/2021)

Moved by Swenk and seconded by Boose to adopt T 156-2021.

No emergency is needed.

A roll call vote was taken on the adoption, with the emergency, and the motion carried. T 156-2021 become **Ordinance number 5892-2022.**

Yes – 6                      No – 0

**MEETING ANNOUNCEMENTS:**

President Jacobs added that the next regular Council meeting would be on Tuesday, January 18, 2022, at 7:00 p.m. in City Council Chambers.

**ADJOURNMENT:**

President Jacobs adjourned the meeting at 7:34 p.m.

Approval of minutes on January 18, 2022:



Jason R. Jacobs  
PRESIDENT OF COUNCIL



Nancy Linden  
CLERK OF COUNCIL