

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION  
MINUTES OF THE  
REGULAR MEETING – MONDAY, SEPTEMBER 27, 2021**

**CALL TO ORDER:**

The meeting was called to order at 5:00 PM.

**ROLL CALL:**

Present were members Donald Schiffbauer and Sam Spann.

Also present were Assistant Law Director Toni Morgan and Deputy Clerk of Council Tina Wieber.

Chairman Crevda was excused.

**MINUTES:**

Member Schiffbauer asked for discussion on the minutes of the regular meeting of Monday, August 23, 2021. No discussion was offered.

It was moved by Schiffbauer and seconded by Spann to approve the minutes of Monday, August 23, 2021 as presented.

A voice vote was taken and the motion carried.

Yes – 2      No – 0

**REPORTS:**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**Oath of Office for Patrolman Clinton Chasko.**

Member Schiffbauer noted receipt of Oath of Office for Patrolman Clinton Chasko.

**A request for withdrawal from the Police Entrance Eligibility List dated August 24, 2021 from Police Chief Michael Freeman for Brittany Clink-Miller.**

Member Schiffbauer advised a request for withdrawal from the Police Entrance Eligibility List dated August 24, 2021 from Michael Freeman for Brittany Clink-Miller was received.

Member Schiffbauer asked for any questions or comments. No discussion was offered.

**Re-certify Patrolman Class C Entrance Eligibility Top 10 List due to request for withdrawal.**

Member Schiffbauer advised due to the request for withdrawal, the Top Ten List would need to be recertified.

Member Schiffbauer asked for any questions or comments. No discussion was offered.

It was moved by Schiffbauer and seconded by Spann to re-certify the Patrolman Class C Entrance Eligibility Top 10 List.

A voice vote was taken and the motion carried.

Yes – 2      No – 0

**Re-certify Patrolman Class C Entrance Eligibility List due to request for withdrawal.**

Member Schiffbauer advised due to the request for withdrawal, the Eligibility List would need to be recertified.

Member Schiffbauer asked for any questions or comments. No discussion was offered.

It was moved by Schiffbauer and seconded by Spann to re-certify the Patrolman Class C Entrance Eligibility List.

A voice vote was taken and the motion carried.

Yes – 2      No – 0

**Certification of payroll by Civil Service Commission (Per Rule I, Section 3) due to Patrolman Chasko's appointment.**

Member Schiffbauer advised the payroll list consists of those individuals who are currently Civil Service personnel and whose payroll is certified for the purpose of compliance with ORC 9.41.

Member Schiffbauer asked for any questions or comments. No discussion was offered.

It was moved by Schiffbauer and seconded by Spann to approve the certification of payroll by Civil Service Commission per Rule I, Section 3.

A voice vote was taken and the motion carried.

Yes – 2      No – 0

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**ADJOURNMENT:**

Member Schiffbauer asked for any other questions or comments. No discussion was offered.

Member Schiffbauer stated the next regular Civil Service Commission meeting was scheduled for Monday, October 25, 2021 at 5:00 p.m.

It was moved by Schiffbauer and seconded by Spann to adjourn the meeting.

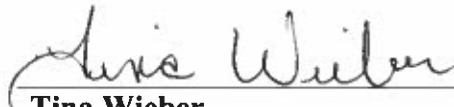
A voice vote was taken and the motion carried.

Yes – 2      No – 0

The meeting was adjourned at 5:05 PM.



**Donald Schiffbauer**  
*Member*



**Tina Wieber**  
*Deputy Clerk of Council, Recording Secretary*

Monday, October 25, 2021  
**Date Approved**

