

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION  
MINUTES OF THE  
SPECIAL MEETING – FRIDAY, MARCH 20, 2020**

**CALL TO ORDER:**

The meeting was called to order at 9:00 AM.

**ROLL CALL:**

Present were Co-Chairman Michael Crevda and Chairman Nicholas Ciofani.

Secretary Sam Spann was excused.

Also present was Assistant Clerk of Council Tara Peet and Assistant Law Director Toni Morgan.

**MINUTES:**

Chairman Ciofani asked for discussion on the minutes of the regular meeting of Tuesday, February 18, 2020. No discussion was offered.

It was moved by Ciofani and seconded by Crevda to approve the minutes of Tuesday, February 18, 2020 as presented.

A voice vote was taken and the motion carried.

Yes – 2            No – 0

Chairman Ciofani asked for discussion on the minutes of the special meeting of Thursday, February 27, 2020. No discussion was offered.

It was moved by Ciofani and seconded by Crevda to approve the minutes of Thursday, February 27, 2020 as presented.

A voice vote was taken and the motion carried.

Yes – 2            No – 0

**REPORTS:**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**Release of Police Lieutenant Promotional Assessment Reports:**

Assistant Clerk of Council Peet stated there were no restrictions from the testing company. She further added that the Civil Service Rules require the Commission to act on this matter. She noted that in the future, she will have the Commission approve the request before the assessments if there are no restrictions by the testing company.

Chairman Ciofani asked for discussion.

It was moved by Crevda and seconded by Ciofani to release the individual assessment reports of the Police Lieutenant promotional exam.

A voice vote was taken and the motion carried.

Yes – 2          No – 0

**Firefighter/Paramedic Class C Examination & Certification of Eligibility and Top 10 Lists:**

Chairman Ciofani asked for discussion.

It was moved by Ciofani and seconded by Crevda to approve final scores of the Firefighter/Paramedic Class C entrance examination and certify the eligibility and top 10 lists as presented.

A voice vote was taken and the motion carried.

Yes – 2          No – 0

**Police Lieutenant Promotional Examination & Eligibility List Certification:**

Chairman Ciofani asked for discussion.

It was moved by Ciofani and seconded by Crevda to approve final scores of the Police Lieutenant promotional examination and certify the eligibility list as presented.

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**ADJOURNMENT:**

Chairman Ciofani announced the next regular meeting on Tuesday, April 21, 2020.

With no further business, Chairman Ciofani announced the meeting was adjourned.

The meeting was adjourned at 9:06 AM.

*Michael W. Crevda*

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**Michael Crevda**  
Chairman

*Tara L. Peet, MMC*

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**Tara L. Peet**  
Assistant Clerk of Council  
Acting Recording Secretary

July 21, 2020

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**Date Approved**