

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION  
MINUTES OF  
REGULAR MEETING NOVEMBER 21, 2017**

**To Order:** The meeting was called to order at 6:35 p.m.

**Roll Call:** Present were members Michael Crevda, Nick Ciofani and Chairman James Yost.  
Also present was Recording Secretary Donna Tjotjos.

**Minutes:**

Regular meeting October 17, 2017

It was moved by Ciofani and seconded by Crevda to approve the meeting minutes dated October 17, 2017 as submitted.

**MOTION CARRIED**

**Reports:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

Noted was the update to Civil Service Rules and Regulations requesting signatures.

It was noted as received by the members a copy of memorandum to Chief Reese from Assistant Law Director Morgan regarding the motion not to retest for the Firefighter entrance position in 2017.

It was noted as received by the members a copy of email from Chief Reese explaining the lack of need to hold a promotional examination in 2018. This may change based on Council approval to expend funding for additional fire staff.

A tentative calendar of events for 2018 for fire entrance exams was submitted for approval and discussion was had regarding the need to advertise at local schools one month in advance. Chairman Yost noted the advertisements would be placed with Northern Ohio EMS Academy, Ehope Career Center, Lorain County JVS, WeShare, Lorain County Community College, Tri-C and Cleveland Clinic EMS. The news media advertisement will be placed with the Plain Dealer and Chronicle and will be published for two weeks as in the past. Also noted was that at the December meeting, the Commission will need to review and take action on approving the advertisements, costs pertaining to the examination, the application forms and agency to be performing the exam.

It was moved by Crevda and seconded by Ciofani to approve the Calendar of Events for 2018.

**MOTION CARRIED**


Chairman Yost explained the process in signing payroll to members Ciofani and Crevda. Payroll was signed by all members.

**ADJOURNMENT:**

It was moved by Yost and seconded by Ciofani to adjourn the meeting.

The meeting adjourned at 6:47 P.M.

  
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Chairman

  
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Recording Secretary

December 18, 2017  
Date Approved