

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
MINUTES OF
REGULAR MEETING MAY 20, 2014**

To Order: The meeting was called to order at 6:30 P.M.

Roll Call: Present were Members Dan Zezena and Chairman Jim Yost.
Member Russ Friedrich was absent and excused.
Also present were Assistant Law Director Toni Morgan and Recording Secretary Donna Tjotjos.

Minutes:

Chairman Yost asked if everyone had a chance to review the minutes.

It was moved by Yost seconded by Zezena to approve the minutes dated April 15, 2014.

MOTION CARRIED

Reports:

Chairman Yost moved the meeting onto reports. He noted the piece of correspondence received from Recording Secretary with the attachment of the annual report sent to the State Personnel Review Board. It was explained that the report is required by the State Personnel Review Board to be sent every year.

Assistant Law Director Morgan asked if this is just a form that the city has to fill out.

Recording Secretary Tjotjos replied yes.

Unfinished Business:

Chairman Yost noted no unfinished business.

New Business:

Certified and Eligibility List Update on the 2014-2016 eligibility list.

It was moved by Yost and seconded by Zezena to approve the eligibility list as submitted.

MOTION CARRIED

Recording Secretary Tjotjos explained that in order to submit the position letters to the candidates, the eligibility list needed to be approved and so, tomorrow, the letters will be mailed to the candidates.

Chairman Yost noted that the certified eligibility list includes the top 25 percent per the Ohio Revised Code instead of the top ten as done in the past. There are 16 names on this list.

It was moved by Yost and seconded by Zezena to approve the certified eligibility list.

MOTION CARRIED

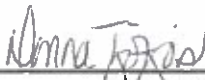
Adjournment:

It was moved by Yost and seconded by Zezena to adjourn the meeting.
MOTION CARRIED

Meeting adjourned at 6:38 P.M.



Chairman



Recording Secretary

June 17, 2014
Date Approved