

**NORTH RIDGEVILLE CITY COUNCIL  
MEETING MINUTES  
MAY 18, 2020**

**CALL TO ORDER:** 7:30 p.m.

President DeVries called the Monday, May 18, 2020 Council meeting to order.

**INVOCATION:**

Led by President DeVries.

**PLEDGE OF ALLEGIANCE:**

Led by President DeVries.

**ROLL CALL:**

Present were Council members Holly A. Swenk, Dennis Boose (via Zoom), President Pro-Tem Bruce Abens, Clifford Winkel, President Martin DeVries, Michelle Hung (via Zoom) and James R. Maleski.

Also present was Mayor Kevin Corcoran, Safety-Service Director Jeff Armbruster, Law Director Brian Moriarty, Engineer Dan Rodriguez, Auditor April Wilkerson, Assistant Clerk of Council Tara Peet and Clerk of Council Nancy Linden.

**MINUTES - Corrections (if any) and approval:**

President DeVries asked for any corrections to the City Council meeting minutes of May 4, 2020. No discussion was offered. The minutes stand approved as submitted.

**LOBBY:**

President DeVries opened the lobby session. He stated they are utilizing YouTube for people to type their questions. There are instructions on the City's website through the City Council tab with instructions on how to get questions answered at [www.nridgeville.org](http://www.nridgeville.org). He paused for comments due to the delay in the broadcast.

He asked Assistant Clerk of Council Peet to read any questions or comments from the YouTube Channel feed.

Assistant Clerk of Council Peet stated there were no comments or questions at this time.

**ADMINISTRATORS REPORTS:**

**A. Mayor:** Mayor Corcoran addressed flooding that occurred over the weekend. He noted that almost five inches of rain fell. He stated the system is not designed to handle that much water in such a short period of time. Mayor Corcoran stated many had water and sewage in their basements. He recognized the City has spent money, time and effort to address these issues and acknowledged that it clearly was not enough. Mayor Corcoran stated there was no particular area that was worse than another. He thanked the Council people, fire, service and police department for all their efforts this past weekend. He stated there may be things homeowners

could do to help. Mayor Corcoran stated over the past five years the City has spent anywhere from \$2.5 to \$5 million to address flooding. The storm water fee has purchased equipment to deal with flooding in January. Mayor Corcoran stated the retention basin in between Boulder and Center Ridge would help out tremendously but the City is working on funding. He expressed his sorrow for those that were flooded. They continue to compile information on who was impacted and how they can address it. He noted that French Creek experienced flooding damage. He stated the well normally holds seven feet of water and measures to twenty-seven feet. Mayor Corcoran stated it was over the twenty-seven feet. He also stated the average flow is six million gallons per day, but the total for Friday was thirty-five million gallons and at its fastest was sixty-four million gallons.

Mayor Corcoran stated Lucy Spayde has resigned from her position in the Auditor's office after eleven years effective May 22. As a result, T 64 and T 65 are ordinances to change the position title that she holds to more accurately reflect the duties and the pay and post the position quickly. He requested it be passed by emergency this evening.

T 66-2020 is an ordinance accepting the Northeast Ohio Public Energy Council Energized Community Grant. This is the third year of receiving grant dollars from NOPEC which is restricted to implementing energy efficiency or energy infrastructure projects that will benefit the community. This year's grant is in the amount of \$110,808. He requested this be passed this evening without the emergency. The grant deadline is June 30, 2020. If the grant is received, he stated the dollars will go towards the design work on a proposed roundabout at Stoney Ridge and Mills Road.

T 67-2020 is an ordinance authorizing the Mayor to advertise for bids and enter into contract for traffic paint striping project. He stated the City would like to get started on this project as soon as possible because in some areas the striping is non-existent causing a safety concern. He requested this be passed with the emergency this evening.

T 68-2020 is an ordinance amending ordinance number 5714-2020 by adding an additional 90 days beyond the 90-day extension of a moratorium on the granting of permits for billboards or signs. The moratorium has expired and the City needs more time to research this matter. He requested this be adopted with the emergency this evening.

T 69 and T 70 are expenditures that are required to be made within thirty days of receipt. A purchase order was not in place at the time of invoicing. He requested these be adopted with the emergency this evening.

T 71 and T 72 were added after cloture. Mayor Corcoran stated T 71 allows the Mayor to make an application to NOACA for rehabbing Sugar Ridge Road. He stated the grant deadline is June 1. He requested that it be adopted with the emergency this evening.

Moved by Mayor Corcoran and seconded by Abens to add T 71-2020 to the agenda under first readings this evening.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

T 72-2020 would assist local business during the pandemic. This would allow the City to suspend the parking lot and sidewalk requirements for 180 days. It will allow business to move out into parking spaces. The businesses have to operate at reduced capacity and this would assist them.

Moved by Mayor Corcoran and seconded by Maleski to add T 72-2020 to the agenda under first readings this evening.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Mayor Corcoran stated his next coffee and virtual conversation will be via Zoom on Thursday, May 21 from 8:00-9:00 a.m. For more information on how to join the Zoom coffee, please visit the City's website at [www.nridgeville.org](http://www.nridgeville.org).

Mayor Corcoran stated in observance of Memorial Day, City Hall offices will be closed Monday, May 25. He also stated the annual Memorial Day parade and ceremony sponsored by the Lions Club and VFW Post 9871 has been cancelled because of the COVID-19 pandemic.

Moved by Mayor Corcoran and seconded by Winkel to nominate James Cain to the Board of Zoning and Building Appeals

Mayor Corcoran stated he is a local realtor and Chamber member and has experience making applications to BZBA for his clients.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Also, Republic Services will be delaying trash collection by one day because of the holiday. Please have your trash at curbside by 6:00 a.m. on Wednesday, May 27.

**B. Safety-Service Director:** Safety-Service Director Armbruster stated the Administration has worked to change flooding and will continue to work to address the problem.

He further stated T 70-2020 was the cost of putting in phone systems at the fire station and City Hall. He stated additional work needs to be done and requested Council adopt it this evening with the emergency clause.

**C. Engineer:** Engineer Rodriguez stated he echoed the Mayor's thoughts. He was out in the community over the weekend. He has been answering as many calls as he can from residents. He encouraged those that have flooded to continue to call and give him information.

He stated a sanitary sewer project is happening in the Main/Broad area which should help in that area.

**D. Auditor:** Auditor Wilkerson stated T 64 and T 65 is an essential position for the Auditor's office and she appreciated Council consider passing it with the emergency.

She also noted that in regard to T 69-2020, CMI is the previous software used in the Auditor's office. She is working with the vendor to extract the data so the City is not paying two vendors.

**E. Other Reports:** President DeVries noted Council received the April 2020 Fire Department Report, the April 2020 Mayor's Court Reports, the April 2020 Police Support Car Report and the April 2020 Water Distribution Reports

**COUNCIL COMMITTEE REPORT(S):** None.

**CORRESPONDENCE:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**RECESS:**

Moved by Winkel and seconded by Abens to dispense with the recess portion of the meeting.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

**FIRST READINGS:**

**Ordinance and Resolution submittal(s)**

Clerk of Council Linden:

**T 64-2020**      AN ORDINANCE AMENDING ORDINANCE NUMBER 4767-2010 BY  
CHANGING THE POSITION OF FULL-TIME FINANCE TECHNICIAN TO  
THE TITLE OF ACCOUNTS PAYABLE CLERK.

*(Introduced by Mayor Corcoran)*

Moved by Boose and seconded by Winkel to dispense with the second and third readings for T 64-2020

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Boose and seconded by Winkel to adopt T 64-2020.

Moved by Boose and seconded by Winkel to add the emergency clause to T 64-2020 in order to post the position as quickly as possible.

Councilwoman Swenk asked if the legislation needed to go through the Human Resource Director.

Mayor Corcoran stated no.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7                      No – 0

A roll call vote was taken on the adoption, with the emergency clause, and the motion carried. T 64-2020 becomes **Ordinance No. 5741-2020**.

Yes – 7                      No – 0

Clerk of Council Linden:

**T 65-2020**      AN ORDINANCE AMENDING ORDINANCE NO. 4768-2010 BY  
REMOVING THE POSITION OF FULL-TIME FINANCE TECHNICIAN AND  
ADDING THE POSITION OF ACCOUNTS PAYABLE CLERK AND  
ESTABLISHING A PAY SCALE.

*(Introduced by Mayor Corcoran)*

Moved by Boose and seconded by Maleski to dispense with the second and third readings for T 65-2020

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Boose and seconded by Maleski to adopt T 65-2020.

Moved by Boose and seconded by Maleski to add the emergency clause to T 65-2020 in order to post the position as quickly as possible.

Councilman Abens asked why the scale is more on a position that is equal to or less than the finance technician. He asked for an explanation.

Auditor Wilkerson stated it was not truly an increase. This is the current scale for the finance technician. The difference is the cost of living increase dictated by contract. The new title will do the same tasks as the finance technician.

Councilwoman Hung stated she did research on this and agreed that with inflation the numbers were close.

President DeVries stated he also looked into this and it matches pretty close to the dollar with inflation.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7                      No – 0

A roll call vote was taken on the adoption, with the emergency clause, and the motion carried. T 65-2020 becomes **Ordinance No. 5742-2020.**

Yes – 7                      No – 0

Clerk of Council Linden:

**T 66-2020**      AN ORDINANCE ACCEPTING THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) ENERGIZED COMMUNITY GRANT(S).  
*(Introduced by Mayor Corcoran)*

Moved by Winkel and seconded by Abens to dispense with the second and third readings for T 66-2020

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Winkel and seconded by Abens to adopt T 66-2020.

A roll call vote was taken on the adoption and the motion carried. T 66-2020 becomes **Ordinance No. 5743-2020.**

Yes – 7                      No – 0

Clerk of Council Linden:

**T 67-2020**      AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT, ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW, WITH THE LOWEST AND BEST BIDDER FOR THE 2020 TRAFFIC PAINT STRIPING PROJECT AND OTHER APPURTENANCES, NOT TO EXCEED \$150,000.00.  
*(Introduced by Mayor Corcoran)*

Moved by Boose and seconded by Swenk to dispense with the second and third readings for T 67-2020

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Boose and seconded by Swenk to adopt T 67-2020.

Moved by Boose and seconded by Swenk to add the emergency clause to T 67-2020 for the health, safety and welfare of the residents.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7                      No – 0

A roll call vote was taken on the adoption, with the emergency clause, and the motion carried. T 67-2020 becomes **Ordinance No. 5744-2020.**

Yes – 7                      No – 0

Clerk of Council Linden:

**T 68-2020**     AN ORDINANCE AMENDING ORDINANCE NO. 5714-2020, BY ADDING AN ADDITIONAL 90 DAYS BEYOND THE 90-DAY EXTENSION OF A MORATORIUM ON THE GRANTING OF PERMITS FOR BILLBOARDS OR SIGNS TO FURTHER ALLOW THE NORTH RIDGEVILLE CITY COUNCIL TO REVIEW APPLICABLE OHIO STATUTES, CASE LAW, PLANNING AND ZONING CONCERNS, OTHER MUNICIPALITY ORDINANCES, AND ADDITIONAL INPUT RELATIVE TO POSSIBLE CHANGES TO THE CURRENT ORDINANCE.

*(Introduced by Mayor Corcoran)*

Moved by Winkel and seconded by Maleski to dispense with the second and third readings for T 68-2020

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Winkel and seconded by Maleski to adopt T 68-2020.

Moved by Winkel and seconded by Maleski to add the emergency clause to T 68-2020 in order to allow more time to investigate the matter.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7                      No – 0

A roll call vote was taken on the adoption, with the emergency clause, and the motion carried. T 68-2020 becomes **Ordinance No. 5745-2020.**

Yes – 7                      No – 0

Clerk of Council Linden:

**T 69-2020**     A RESOLUTION TO APPROVE THE EXPENDITURE OF FUNDS TO CREATIVE MICROSYSTEMS, INC. FOR ANNUAL LICENSE AND SUPPORT OF THE CMI SOFTWARE.

*(Introduced by Mayor Corcoran)*

Moved by Winkel and seconded by Abens to dispense with the second and third readings for T 69-2020

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Winkel and seconded by Maleski to adopt T 69-2020.

Moved by Winkel and seconded by Swenk to add the emergency clause to T 69-2020 in order to pay the invoice timely.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7                      No – 0

A roll call vote was taken on the adoption, with the emergency clause, and the motion carried. T 69-2020 becomes **Resolution No. 1492-2020.**

Yes – 7                      No – 0

Clerk of Council Linden:

**T 70-2020**      A RESOLUTION TO APPROVE THE EXPENDITURE OF FUNDS TO GLW BROADBAND FOR THE NEW TELEPHONE SYSTEM, NETWORK, HARDWARE AND IMPLEMENTATION SERVICES.

*(Introduced by Mayor Corcoran)*

Moved by Maleski and seconded by Abens to dispense with the second and third readings for T 70-2020

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Maleski and seconded by Abens to adopt T 70-2020.

Moved by President DeVries and seconded by Swenk to add the emergency clause to T 70-2020 in order to pay the invoice timely.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7                      No – 0

A roll call vote was taken on the adoption, with the emergency clause, and the motion carried. T 69-2020 becomes **Resolution No. 1493-2020.**

Yes – 7                      No – 0



Clerk of Council Linden:

**T 71-2020** AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AN APPLICATION TO THE NORTHEAST OHIO AREA WIDE COORDINATING AGENCY (NOACA) ON BEHALF OF THE CITY OF NORTH RIDGEVILLE FOR FEDERAL FUNDING FOR THE REHABILITATION OF A FEDERAL AID ROADWAY; FURTHER AUTHORIZING FUNDS FOR THE REQUIRED LOCAL MATCH AND ADDITIONALLY AUTHORIZING THE MAYOR TO ACCEPT THE FEDERAL AID IF AWARDED AND TO EXECUTE A CONTRACT FOR THE SAME.

(Introduced by Mayor Corcoran)

Moved by Winkel and seconded by Maleski to dispense with the second and third readings for T 71-2020

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Winkel and seconded by Maleski to adopt T 71-2020.

Moved by Winkel and seconded by Maleski to add the emergency clause to T 71-2020 in order to meet the grant deadline of June 1.

Councilman Boose stated he has high regard for the need to rehab Sugar Ridge Road. He stated his concern is the legislation requires that if the City does get the grant, the City has no choice to pay the match. He stated he has not seen anything in writing in regard to the numbers, but has verbally heard estimates. He stated the twenty percent would be at least a half of a million dollars and further stated with the finances of the City as they are right now and the potential for cuts, he was not certain it was a good idea to commit the money. He stated this was just his concern.

Mayor Corcoran stated this project is three to five years out. The idea is getting on a list if and when funds become available. Mayor Corcoran also stated in the past, there have been communities that have not been able to come up with their share so they have been skipped in which North Ridgeville was able to receive more money.

Engineer Rodriguez stated the initial estimates were \$2.25 million – twenty percent would be \$450,000. Typically it takes several years to get funded. The bigger match will come during the construction project which is close to \$2 million. The engineer portion will be first and will more than likely to occur in 2021. He stated if the City is not ready, they can drop back.

Councilman Boose thanked the Mayor and Engineer for the explanations. He agrees with them, but is concerned with the way the legislation is written that it commits to the match and therefore the City must pay for it.

Councilman Abens stated the road on Sugar Ridge is deteriorating rapidly. He added that is in part to the truck traffic. He asked that the police department do a better job of dealing with the truck traffic. He also suggested that the companies using the street illegally be contacted to let them know of a legal route.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7                      No – 0

A roll call vote was taken on the adoption, with the emergency clause, and the motion carried. T 71-2020 becomes **Ordinance No. 5746-2020.**

Yes – 7                      No – 0

Clerk of Council Linden:

**T 72-2020**      AN ORDINANCE TEMPORARILY SUSPENDING PARKING LOT AND  
SIDEWALK REQUIREMENTS AND RESTRICTIONS FOR 180 DAYS TO  
ALLOW LOCAL BUSINESSES TO USE PROPERTY IN A MANNER  
CONSISTENT WITH OHIO'S RESPONSIBLE RESTARTOHIO PLAN AND  
ADMINISTRATIVE GUIDELINES.

*(Introduced by Mayor Corcoran)*

Moved by Winkel and seconded by Boose to dispense with the second and third readings for T 72-2020

President DeVries stated he thought this was an excellent idea.

Mayor Corcoran stated Safety-Service Director Armbruster came up with the idea after watching it occur in Tampa, Florida. He stated there are administrative rules and an application they need to file without a fee. Hours will be enforced and he noted that North Olmsted was doing this as well.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Winkel and seconded by Boose to adopt T 72-2020.

Moved by Winkel and seconded by Boose to add the emergency clause to T 72-2020 in order to give the businesses some relief in conjunction with the RestartOhio Plan.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7                      No – 0

Councilwoman Swenk asked if diners can put their business on sidewalks.

Mayor Corcoran stated that was correct but it will be reviewed. They could also add a tent over tables.

Councilman Boose stated the legislation is a little vague but he has confidence in the Building Department. He also added this wouldn't be exclusive to restaurants, it will also include retail.

Mayor Corcoran stated this would apply to all businesses.

Councilman Winkel asked if the application will be available in the Building Department.

Mayor Corcoran stated yes.

Councilwoman Swenk asked when the application will be available.

Mayor Corcoran stated it can be put together quickly. The City is looking for a sketch to see what their plan is.

A roll call vote was taken on the adoption, with the emergency clause, and the motion carried. T 72-2020 becomes **Ordinance No. 5747-2020**.

Yes – 7

No – 0

### **SECOND READINGS:**

Clerk of Council Linden:

**T 62-2020** AN ORDINANCE ENACTING AND ADOPTING A SUPPLMENT TO THE CODE OF ORDINANCES FOR THE CITY OF NORTH RIDGEVILLE, OHIO.  
(Introduced by Mayor Corcoran; First reading 05/04/2020)

### **THIRD READINGS:**

Clerk of Council Linden:

**T 49-2020** AN ORDINANCE AMENDING N.R.C.O. SECTION 1446.06 WRITTEN NOTICE OF REVOCATION; HEARINGS; APPEALS.  
(Introduced by Mayor Corcoran & Councilwoman Hung; First reading 03/16/2020; Referred to B&L on 03/16/2020; B&L on 04/06/2020; Report accepted on 04/20/2020; Second reading 05/04/2020)

Moved by Swenk and seconded by Abens to adopt T 49-2020.

Councilwoman Hung stated this was the ordinance to strengthen the contractor's penalties and keeping them doing what they need to do with the building code.

A roll call vote was taken and the motion carried. T 49-2020 becomes **Ordinance number 5748-2020**.

Yes – 7

No – 0

**MEETING ANNOUNCEMENTS:**

The next regular Council meeting will be on Monday, June 1, 2020 at 7:30 p.m. in City Council Chambers.

**ADJOURNMENT:**

President DeVries adjourned the meeting at 8:30 p.m.

Approval of minutes on June 1, 2020:



PRESIDENT OF COUNCIL



CLERK OF COUNCIL