

**NORTH RIDGEVILLE CITY COUNCIL
MEETING MINUTES
OCTOBER 18, 2021**

CALL TO ORDER:

President DeVries called the Monday, October 18, 2021, Council meeting to order at 7:00 p.m.

INVOCATION:

Led by President DeVries.

PLEDGE OF ALLEGIANCE:

Led by President DeVries.

ROLL CALL:

Present were Council members President Martin DeVries, Dennis Boose, President Pro-Tem Bruce Abens, Clifford Winkel, Jason Jacobs, and James R. Maleski.

Also present were Mayor Kevin Corcoran (entered the meeting at 7:03 p.m.), Safety-Service Director Jeffrey Armbruster, Law Director Brian Moriarty, City Engineer Dan Rodriguez, Clerk of Council Nancy Linden, Deputy Clerk of Council Tina Wieber, and Assistant Clerk of Council Fijabi Julien-Gallam.

Excused were Holly A. Swenk and Auditor April Wilkerson.

MINUTES - Corrections (if any) and approval:

President DeVries asked if there were any corrections to the Committee of the Whole minutes of October 4, 2021. No discussion was offered. The meeting minutes stand approved as submitted.

President DeVries asked if there were any corrections to the City Council meeting minutes of October 4, 2021. No discussion was offered. The meeting minutes stand approved as submitted.

President DeVries noted that Council received the Civil Service Commission meeting minutes of August 23, 2021, and the Planning Commission meeting minutes of September 14, 2021.

LOBBY:

President DeVries opened the lobby session. He asked anyone that would like to speak to come to the podium and state their name and address for the record. He further added that each person is allowed three minutes to speak. He requested anyone that wished to speak to fill out a lobby sheet located in the back of the room.

Albert Krage, 37903 Sugar Ridge Road: Mr. Krage wanted to notify the City Council about the Truck Traffic Hazards on Sugar Ridge Road. Mr. Krage presented a rock that landed on the

Eastbound lane in front of his house from a truck that was illegally traveling on Sugar Ridge Road recently. He expressed that the rock could have done some damage. The truck traffic on Sugar Ridge Road has not changed. Mr. Krage noted he witnessed the same semi-truck that traveled on Sugar Ridge Road three days in a row. He believed the neighborhood is not patrolled as much as it is needed and the City needs more help, like the State Patrol, to monitor trucks coming down Sugar Ridge Road. Mr. Krage remarked that the State Patrol expressed their willingness to come help patrol the area for trucks traveling on Sugar Ridge Road, but they are told not to worry about it. The trucks are speeding on Sugar Ridge Road. The signs that illustrate trucks are not allowed to travel on Sugar Ridge Road are not being noticed. He advised there should be better signage in multiple areas to deter trucks from traveling on certain roads.

There being no more audience participation in the Lobby Session, President DeVries closed the lobby session.

ADMINISTRATORS REPORTS:

A. Mayor:

On behalf of the Auditor's office, Mayor Corcoran requested the City Council to consider passing T 126-2021 and T 127-2021 with the emergency clause. A memo dated October 18, 2021, from City Auditor April Wilkerson was presented to City Council before the meeting to explain the reasoning for the legislation

Mayor Corcoran noted that T-112-2021 is under third readings and he is requesting an emergency passage to authorize the Mayor to enter into a contract for the Center Ridge Road Sanitary Sewer Extension. He would like to move to add the emergency clause to move forward with the project.

Mayor Corcoran added that the Service Department finished up paving on Rose Street and placed the topcoat on Broad Blvd. The Service Department planned to begin prepping and milling the last two streets on the list for this year – Schaefer Drive and Garrett Drive.

Mayor Corcoran announced that everyone is invited to join him on Friday, October 22, 2021, from 8:30-9:30 a.m. in Council Chambers for his monthly coffee and conversation.

As a reminder, leaves may be placed at the curb in plastic bags beginning October 26, 2021, through November 23, 2021, on regular trash pick-up days. After November 23, 2021, leaves in plastic bags could only be left out as extra trash during bulk pick-up week each month. From April through October each year, yard waste must be placed in brown yard waste bags for weekly collection. Please call the Utilities Department at (440)-353-0841 with any questions.

The Senior Center is hosting the last of the Spaghetti Dinners for the year 2021, on Friday, October 29, 2021, from 5:00 to 7:00 p.m. Mayor Corcoran thanked the sponsors - North Ridgeville VFW Post 9871. Attendees would enjoy a meal of spaghetti, sauce and meatballs, garlic bread, and salad. Adults are \$7.00, Seniors are \$6.00, and Children 10 and under are

\$4.00; desserts are \$1.00, soda pop is \$.50 extra. Carryout is available. Pre-sale tickets are available at the Senior Center reception desk.

North Ridgeville would be observing citywide Trick-or-Treat on Sunday, October 31, 2021, from 6:00-7:30 p.m. Mayor Corcoran remarked that if residents plan to participate in passing out candy, please turn the street/porch light on.

Mayor Corcoran concluded his report.

B. Safety-Service Director:

Safety-Service Director Armbruster noted that they are moving the Lighted LED Speed Limit signs. Mr. Armbruster found that over in the City of Richfield, the LED sign worked when you drive into the city initially, but it eventually loses its effectiveness. He explained that the signs would be removed off the street and then put back out in the future to remind drivers to go the speed limit. He asked the drivers to mind their speed and drive the speed limit.

Safety-Service Director Armbruster concluded his report.

C. Engineer:

Engineer Rodriguez reiterated that they would like to get the Center Ridge Road sanitary sewer extension project started on the bids after T 112-2021 is passed. He added that the permit from the Ohio Environmental Protection Agency (OEPA) was approved for the Cypress Avenue Roadway Extension project. The surveying has begun on State Route 83 and Chestnut Ridge Road roundabout. For the 2021 Full-Depth Concrete projects, all streets have been completed, except for Nicoll Drive. Work is currently going on Nicoll Drive. The 2021 Pavement Marking project is still in progress. Longline work has been completed, and handwork is in progress at night when the weather is permitting.

Engineer Rodriguez concluded his report.

D. Auditor:

Mayor Corcoran presented the report from the City Auditor.

{Clerk notes: City Auditor April Wilkerson's Memo is attached to minutes.}

E. Other Reports:

President DeVries noted that Council received the September 2021 Building Department Report, September 2021 Mayor's Court Report, and the September 2021 Water Distribution Report.

COUNCIL COMMITTEE REPORT(S):

Clerk of Council Linden:

COMMITTEE OF THE WHOLE REPORT dated October 4, 2021, which recommends City Council consider T 107-2021.

Moved by Boose and seconded by Maleski to approve the Committee of the Whole Report dated October 4, 2021.

A roll call vote was taken and the motion carried.

Yes – 6 No – 0

CORRESPONDENCE:

Clerk of Council Linden:

A letter from J.D. Gontkovsky on 34823 Cambridge Drive, expressing his support for the proposed roundabout at Mills Road, Stoney Ridge Road, and Avalon Drive.

Councilman Abens noted that the letter was not for the support of the Center Ridge Road and SR 83 roundabout. It was for the support of the proposed roundabout at Mills Road, Stoney Ridge Road, and Avalon Drive.

OLD BUSINESS:

There were none.

NEW BUSINESS:

Clerk of Council Linden read report for *Applicant One - Ryan Kozak, SLK Capital Holdings, LLC, 28400 Hilliard Boulevard, Westlake, Ohio 44145:*

Planning Commission report for the approval of the preliminary site plan approval for a senior citizen planned residential development consisting of 29 duplex buildings (58) units, clubhouse/community center including parking facilities, public utility and roadway extensions, stormwater management, walking trails, sidewalks and site restoration at 7691 Avon Belden Road in an R1 District; Parcel Nos. 07-00-034-000-065, 07-00-022-101-086, 07-00-022-101-015, and 07-00-022-101-013, with the added condition for the applicant to build a sound barrier.

Moved by Abens and seconded by Boose to accept the report dated October 12, 2021, from the Planning Commission.

President DeVries asked if there were any questions or comments.

A roll call vote was taken and the motion carried.

Yes – 6 No – 0

Clerk of Council Linden read report for *Applicant Two Frank Malawski, Sevan Solutions, 3025 Highland Parkway, Suite 850, Downers Grove, Illinois 60515*:

Planning Commission report for the approval of construction of a retail automotive quick oil change on an existing parcel consisting of one (1) 3,064 square foot building at 34385 Center Ridge Road in a B-3 District; Parcel No. 07-00-016-112-001.

Councilman Abens remarked that the Planning Commission approved by a vote of 3-1, and he was the “No” vote for this project. He noted that the project was going required rezoning for setbacks, and he expressed that he has a problem with setbacks.

Moved by Abens and seconded by Boose to accept the report dated October 12, 2021, from the Planning Commission.

President DeVries asked if there were any questions or comments.

A roll call vote was taken and the motion carried.
Yes – 6 No – 0

RECESS:

Moved by Boose and seconded Maleski by to dispense with recess.

A voice vote was taken and the motion carried.
Yes – 6 No – 0

FIRST READINGS:

Ordinance and Resolution submittal(s)

Clerk of Council Linden:

T 124-2021 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

(Introduced by Mayor Corcoran)

Councilman Boose asked if there is a time limit on getting this resolution back to the Lorain County Auditor.

Mayor Corcoran remarked that the City’s Auditor would recommend moving the resolution forward.

Moved by Boose and seconded by Abens to dispense with the second and third readings.

A voice vote was taken and the motion carried.

Yes – 6 No – 0

Moved by Boose and seconded by Winkel to add the emergency clause to meet the deadline that is set by the Lorain County Auditor.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 6 No – 0

Moved by Boose and seconded by Winkel to adopt T 124-2021 with the emergency clause.

Councilman Winkel noted that the deadline for this resolution to be sent to the Lorain County Auditor is November 1, 2021.

A roll call vote was taken on the adoption, with the emergency, and the motion carried. T 124-2021 becomes **Resolution number 1535-2021**.

Yes – 6 No – 0

Clerk of Council Linden:

T 125-2021 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO LEASE/PURCHASE A NEW SINGLE AXLE DUMP TRUCK WITH ACCESSORIES FROM THE STATE BID LIST, OR STATE CO-OP, OR TO ADVERTISE FOR BIDS AND ENTER INTO A 5-YEAR LEASE/PURCHASE AGREEMENT WITH AN OUTSIDE VENDOR ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW, NOT TO EXCEED \$150,000.00.

(Introduced by Mayor Corcoran)

This ordinance moved forward to Second Reading.

Clerk of Council Linden:

T 126-2021 A RESOLUTION TO OPEN AND MAINTAIN A BANK ACCOUNT(S) WITH THE HUNTINGTON NATIONAL BANK.

(Introduced by Mayor Corcoran)

Moved by Mayor Corcoran and seconded by Boose to dispense with the second and third readings.

A voice vote was taken and the motion carried.

Yes – 6 No – 0

Moved by Boose and seconded by Maleski to add the emergency clause to take advantage of cost savings and potential income that the resolution allows as quickly as possible.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 6 No – 0

Moved by Boose and seconded by Maleski to adopt T 126-2021 with the emergency clause.

Councilman Boose noted that T 126-2021 goes along with T 127-2021. The reason for the resolutions is listed in the City Auditor's memo to the City Council. He explained that the resolution is to allow a way to do credit card payments.

A roll call vote was taken on the adoption, with the emergency, and the motion carried. T 126-2021 becomes **Resolution number 1536-2021.**

Yes – 6 No – 0

Clerk of Council Linden:

T 127-2021 A RESOLUTION APPROVING THE USE OF HUNTINGTON NATIONAL BANK COMMERCIAL CREDIT CARD(S).

(Introduced by Mayor Corcoran)

Moved by Boose and seconded by Abens to dispense with the second and third readings.

A voice vote was taken and the motion carried.

Yes – 6 No – 0

Moved by Boose and seconded by Abens to add the emergency clause to take advantage of the income and expense deduction proposed by the resolution.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 6 No – 0

Moved by Boose and seconded by Abens to adopt T 127-2021 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried. T 127-2021 becomes **Resolution number 1537-2021.**

Yes – 6 No – 0

Clerk of Council Linden:

T 128-2021 AN ORDINANCE VACATING PUBLIC ACCESS TO PROPERTY KNOWN AS ROOSEVELT AVENUE FROM 5169 LEAR NAGLE ROAD TO 33593 ADELE STREET IN THE CITY OF NORTH RIDGEVILLE.

(Introduced by Mayor Corcoran)

This ordinance moved forward to Second Reading. This ordinance would go to Planning Commission for consideration.

Clerk of Council Linden:

T 129-2021 AN ORDINANCE PROVIDING ADDITIONAL COMPENSATION FOR AN EMPLOYEE WHO PERFORMED THE DUTIES AND RESPONSIBILITIES OF THE ASSISTANT CLERK OF COUNCIL AFTER AN UNEXPECTED VACANCY.

(Introduced by Mayor Corcoran)

Moved by DeVries and seconded by Abens to strike T 129-2021 from the agenda.

President DeVries noted that after further consultation with the Mayor and the Law Director, there is no need for this ordinance.

A voice vote was taken and the motion carried.

Yes – 6 No – 0

A roll call vote was taken on the adoption, with the emergency, and the motion carried. T 129-2021 is struck from the agenda.

Yes – 6 No – 0

Clerk of Council Linden:

T 130-2021 AN ORDINANCE AMENDING SUBSECTION (C) OF N.R.C.O. SECTION 642.08 POSTING BILLS AND NOTICES; DESTRUCTION OF PUBLIC NOTICES.

(Introduced by Mayor Corcoran)

Mayor Corcoran asked that the Law Director explain the reasoning for the ordinance.

Law Director Moriarty remarked that there were some phrases in Section 642.08 that were too general. The ordinance is to update the definition in the code, so it is easier to understand.

This ordinance was not time-sensitive and it was moved forward to Second Reading.

SECOND READINGS:

Clerk of Council Linden:

T 104-2021 AN ORDINANCE AMENDING SECTION 1240.01 OF THE CODIFIED ORDINANCES OF THE CITY OF NORTH RIDGEVILLE, OHIO, KNOWN AS THE ZONING CODE ORDINANCE, TO REZONE THE FOLLOWING LAND: 8540 ROOT ROAD; PARCEL NUMBER 07-00-014-103-327 AND OWNED BY OSIBAS, LTD. FROM R-1 RESIDENCE DISTRICT TO B-3 HIGHWAY COMMERCIAL DISTRICT.

(Introduced by petition of Osibas, Ltd. on 08/18/2021; Referred to PC and B&L on 09/07/2021; PC on 09/14/2021; Report approved on 09/20/2021; B&L on 09/23/2021; Report accepted on 10/04/2021; Public hearing on 10/18/2021)

This ordinance moved forward to Third Reading.

Clerk of Council Linden:

T 109-2021 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE CITY OF AVON FOR THE CONSTRUCTION OF A TRAFFIC ROUNDABOUT AT THE INTERSECTION OF STONEY RIDGE ROAD, MILLS ROAD, AND AVALON DRIVE.

(Introduced by Mayor Corcoran; First reading 09/07/2021; Referred to COW on 09/07/2021; COW on 09/20/2021; Report accepted on 10/04/2021)

This ordinance moved forward to Third Reading.

THIRD READINGS:

Clerk of Council Linden:

T 112-2021 AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS, ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW, FOR THE CENTER RIDGE ROAD SANITARY SEWER EXTENSION, INCLUDING ASSOCIATED WORK AND INSPECTION SERVICES, NOT TO EXCEED \$3,080,000.00.

(Introduced by Mayor Corcoran; First reading 09/20/2021; Second reading 10/04/2021)

Moved by Boose and seconded by Maleski to add the emergency clause to move forward in the bidding process for the project as quickly as possible.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 6 No – 0

Moved by Boose and seconded by Abens to adopt T 114-2021 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried. T 114-2021 becomes **Ordinance number 5870-2021.**

Yes – 6 No – 0

MEETING ANNOUNCEMENTS:

The next regular Council meeting will be on Monday, November 1, 2021, at 7:00 p.m. in City Council Chambers.

Finance Committee will meet on Wednesday, November 3 through Friday, November 5, 2021, beginning at 9:00 a.m. each day to discuss 2022 appropriations in City Council Chambers.

President DeVries wished everyone a safe and happy Halloween.


ADJOURNMENT:

President DeVries adjourned the meeting at 7:30 p.m.

Approval of minutes on November 1, 2021:



PRESIDENT OF COUNCIL



CLERK OF COUNCIL



CITY OF NORTH RIDGEVILLE

April
Wilkerson,
CPM City
Auditor



DATE: October 18, 2021

TO: Members of Council, Mayor Corcoran, Jeffrey Armbruster

FROM: April Wilkerson, City Auditor

RE: **Financial Legislation for October 18, 2021 Meeting**

Below is an explanation of the legislation before Council tonight for your consideration. I would like to ask Council to consider passing this legislation with the emergency clause to allow timely filing with the County Auditor and to move forward with the implementation of the Huntington Commercial Card program.

T 124

As part of the annual tax budget, the County Budget Commission determines the amounts and rates associated with the City's levies for the upcoming year. It is required by ORC 5705.34 that the taxing authority pass legislation accepting the amounts and rates and authorizing the tax levies to the County Auditor. This resolution will be forwarded to the County once adopted. The approved Resolution is due to the County Auditor November 1, 2021.

T 126 and T 127 – Resolutions to participate in the Huntington Corporate Credit Card program

The Treasurer and Auditor's Office have been working together to establish a City purchasing card program which is more robust than the current credit card program in place today. Beyond issuing plastic cards to City departments the Huntington Corporate Card program provides a Virtual Card option for making payments to vendors as well as online purchasing. Through a vendor payment analysis we found Huntington has partnered with over 45 of our vendors who accept payment through Virtual Card. By using this feature we can securely transfer payments without the use of check or ACH. We have experienced low enrollment in the new ACH payment option and feel this feature may make vendors who already accept card more comfortable. The Virtual Card has a one-time use feature in which departments who wish to purchase online can do so securely without using the plastic credit card number. The Virtual Card is designed to mitigate fraud. Lastly, we will earn 3-5% cash back based on spend. We anticipate our annual rebate to be approximately twenty thousand dollars based on our vendor analysis.

T 126 – This resolution is to allow the opening of a deposit account which will be used for our monthly and annual cash back rebates.

T 127 – This resolution approved the use of the Huntington Corporate Card Program.