

**NORTH RIDGEVILLE CITY COUNCIL
FINANCE COMMITTEE
MINUTES OF MEETINGS HELD
NOVEMBER 03, 2021, AND NOVEMBER 04, 2021**

To Order – Wednesday, November 03, 2021 (Day 1):

Chairman Bruce Abens called the meeting to order at 9:00 a.m. in Council Chambers at North Ridgeville City Hall, 7307 Avon Belden Road.

Pledge of Allegiance:

Led by Chairman Abens.

Attendance:

In attendance were Committee members Dennis Boose, Jason Jacobs, and Chairman Bruce Abens.

{Clerk notes: The individuals that presented during the budget session are named individually or by the department within the section that was being presented.}

Also in attendance were Mayor Kevin Corcoran, Safety-Service Director Jeff Armbruster, Auditor April Wilkerson, Assistant Auditor Fabrice Dongo, Assistant Clerk of Council Fijabi Gallam, Councilman Cliff Winkel, President Martin DeVries, and Councilwoman Holly Swenk.

{Clerk notes: There are certain parts in the meeting where the audio was not clear or heard due to technical issues with the mics or distance from the mics.}

Minutes:

Chairman Abens asked for any corrections to the minutes dated April 19, 2021. No discussion was offered. The minutes stand approved as submitted.

2022 Budget Discussion:

Chairman Abens stated the purpose of the meeting was to give a general overview of the proposed 2022 budget and the binder given to the Council. He asked the Auditor to begin her presentation.

Service Department:

Auditor Wilkerson introduced the streets department budget. The streets department has three different revenue sources that are budgeted at a 2% increase: gasoline tax, permissive tax, and state license tax revenues.

The members of the Service Department that presented a balanced budget were Jon Montgomery, Street Foreman Anthony Oliva, Water Sewer Foreman Brian O’Grady, Head Mechanic Rick Simonyi, and Storm Water Utility Foreman Ray Ford.

Discussed the Street Construction Maintenance & Repair Fund:

- The department tried to cut as much as possible from the budget. It was expressed that some items are predictable and some are unknown.
- Operating supplies were cut down to 60% from prior years.
- The department saved money on road salt in the year 2021. About \$39 a ton in the year 2021 and about \$50 a ton in the year 2020.
- Road salt deicer, Aqua Salina, is not going to be used once it is depleted. The department planned to switch to a different company (BEET HEET) for deicing the roads. Ohio Department of Transportation (ODOT) discontinued using Aqua Salina.
- Requested \$30,000 for Sign/poles/barricades budget line. The same as previous budgets.
- The department planned on requesting their sign-making equipment along with materials, ink, and maintenance costs.

Councilman Boose wanted to know if there was a certain percentage that the City use to increase fuel for all departments in the City based on the current cost of fuel.

Auditor Wilkerson remarked that they looked at a trend analysis for what the City is using today and what would be needed in the future for each department. The analysis is not for citywide because some departments use less fuel than other departments.

Councilman Boose understood the estimated budget is based on usage and cost.

The Service Department continued its budget review.

- Maintenance & Repair Equipment City Garage budget line item is another line item that is estimated high because of the unknown.
- Equipment Rental budget line item is used for renting equipment for field operations.

Councilman Boose wanted to know if the City still rents a street sweeper.

Mr. Montgomery explained that the department still rents a street sweeper when it needs something stronger than the current street sweeper the department has.

- Equipment leasing and the equipment outlay budget items are for the equipment that was leased in the year 2020. The amount also includes the budgeted amount for equipment that was not purchased in the year 2021 but is planned to be purchased in 2022.

Discussed the Traffic Signals Fund:

- Traffic Sign Repair and Maintenance budget line number is used for signal service.

Discussed the State Highway Fund:

- Part of the road salt cost is from the State Highway Fund.

Discussed the Motor Vehicle License Tax Fund:

- In previous years, the department used to rent a street paint machine and do it in-house. In 2021, a company was hired to do the painting of lines on the streets, but the paint did not hold up well. The department planned to budget for touch-ups after a company was hired to do it.

Councilman Boose expressed that he likes how the company did the stop bars and crosswalks on the side streets. He expressed that it looks much better.

Councilman Abens added he received compliments on the paint job on the roads in the city.

Mayor Corcoran explained the bidding process for the painting of the lines on the road. He does believe they received a better product at the last bid.

Councilman Boose remarked that it is a safety issue and explained the progress of how the road looked in the past versus how they look currently. He is glad the City spent more to get a better job.

The discussion ensued as to why the paint was bad in the past, and the City is now going with a Michigan specification for painting the lines on the road.

Discussed the Street Levy Fund:

- The department planned to stay around the \$550,000 mark unless the City Council chooses to increase it.

Councilman Boose wanted to know the reason for only spending \$14,869.70 out of the \$228,748.50 budgeted for concrete pads.

Auditor Wilkerson noted that they are working on spending the funds.

Councilman Boose was concerned with not being able to spend all the funds in Ward 2 and 4, and the City was further behind in replacing concrete pads. He noted that years ago the City did not spend the entire concrete pads fund. Mr. Boose wanted to make sure

when the funds are allocated the City spends it all because the City couldn't afford to get behind further.

Auditor Wilkerson noted that the Mayor requested an additional \$350,000 for concrete repair on top of the \$200,000 that is normally budgeted.

The Streets Department continued with the Street Levy Fund discussion.

- 12 streets were completed in the year 2021. The path connection from the north of the Library going north to McDonald's is still in the plan.
- The patching materials budget line is set for \$50,000. The fund is for patching materials and panel grinding. Sugar Ridge Road is an example of a road that would need panel grinding.
- The crack seal budget line number is set for \$20,000. The line number was the same amount in the year 2021. It did not get used in the year 2021 because the department purchased 10 pallets at \$10,000. There are about 10-11 pallets left, so there is enough for year another season. Another order would be made to increase the City's stock.

Councilman Boose expressed that the Crack Seal has proven to prolong the city streets.

Mayor Corcoran remarked that there is an outside company that does crack seals for the city under a different budget item. It is a \$100,000 contract and the Street Department plans to start with the bigger developments first and then start working through the smaller developments.

Councilman Abens noted that the complaint he is receiving regarding the roads is the cul-de-sac areas in Ward 3.

Mr. Montgomery explained that he had an idea of how to go about doing the cul-de-sac areas. An idea was to do joint repairs. Most of the full-depth in the year 2021 was a joint repair.

Councilman Abens wanted to know the reason for requesting a concrete saw.

Mr. Montgomery explained that the concrete saw is to cut concrete to fix issues like a water main break.

- The catch basin repair budget line number is budgeted for \$50,000. It has been the same in the previous years. The list of catch basin repairs is long and more is being added to it. It was noted that the City would not get ahead with the \$50,000 budgeted every year. The plan is to start on the worst catch basins.

Utility Operations:

Auditor Wilkerson introduced the Utilities Operation budget. April Wilkerson anticipated transferring out a million dollars which are going to the water improvement fund.

Discussed the Water Operations Fund:

- The operating supplies budget line is about \$200,000 for brakes and service line repair. \$25,000 is usually used when a pump or something critical fails.
- The maintenance and repair City garage budget line funds the City garage.

Councilman Boose wanted to know if anything extraordinary happened that caused the City to go over budget.

It was noted that the department could never plan a breakdown in equipment or vehicles. Anything regarding water and truck repair would come out of the maintenance and repair City garage budget line.

Councilman Boose wanted to know if there could be consideration of an increase in the line item because it has been more than \$30,000 in the past two years.

- A lot of the equipment at the department is shared amongst all the departments in Service.

Councilman Boose wanted to know the reason that the Engineering Services budget line amount for water operations was \$78,650 in 2021 and changed to \$125,000 for 2022.

April Wilkerson explained that the increase is for the City's Water Asset Management Plan and GIS updates from the Engineer's office.

Mayor Corcoran explained that the City gets water from two main sources - Avon Lake and Elyria. A new contract is being discussed with the City of Elyria. The City of Elyria is able to sell water at a cheaper rate than Avon Lake. An outside firm determined that the City's water valves are able to switch out to support more water with the City of Elyria. Mayor Corcoran noted that buying the water at a large amount should eliminate the increase overall by buying the water at a cheaper cost. Mayor Corcoran provided a brief explanation about water purchase.

Councilman Abens wanted to know if there was a minimum agreement with Avon Lake.

Mayor Corcoran responded with a no. The minimum requirement has been problematic in the City of Elyria contract.

Councilman Boose wanted to know the reason for the reimbursement budget line amount.

Auditor Wilkerson noted that the reimbursement budget line amount is for the administration reallocation. The amount is an estimate.

Mayor Corcoran added that the City has a costly maintenance agreement with the City of Avon Lake for the water lines that come through the city.

Discussed the Sewer Operations Fund:

- Auditor Wilkerson noted that in the year 2020, sewer rates were increased by 10% (6% goes to the sewer Improvement fund and 4% goes towards the wholesale rate for French Creek. The estimate for the Sewer fund was to raise the revenue for charges for services by 4%.
- Auditor Wilerkson noted the transfer out amounts in the budget that would go towards sewer improvement.
- \$985,000 goes towards debt services to facilitate debt service payments.

Councilman Boose wanted to know if the Engineering Services budget line was under the sewer operation fund for the same reason and the Engineering Services budget line was under the water operation fund.

Auditor Wilkerson noted that the line amount would cover the GIS update, master cemetery sewer report, and inflow/infiltration.

The Utilities Division continued with the sewer operations fund discussion.

- Operating supplies are budgeted for \$60,000.
- Fuel is budgeted for \$50,000.

Councilman Abens wanted to know if enough is budgeted due to the increase in gas price increases.

Auditor Wilkerson believed that there was enough budget for fuel based on the previous year's usage and the trend analysis.

- Maintenance and repair equipment budget line is budgeted for \$63,776.
- Maintenance and repair equipment The City garage budget line is budgeted for \$100,000.
- The maintenance and repair building budget line is budgeted for \$30,000 to fix building issues in the department.

Councilman Abens wanted to know if the old town hall is included in the maintenance and repair building budget line.

Auditor Wilkerson explained no.

- The other professional services budget line is for services to assist with GEOTabs, dye testing, and AECOM expenses. The line amount never exceeds the budget.
- The 2022 budget is needed for AECOM expenses and sewer.
- Equipment leasing (\$65,685) and equipment outlay budget (\$41,250) line is for the equipment scheduled for 2022 that is attached to the minutes.

Discussed the Storm Water Management Fund:

Auditor Wilkerson explained that the revenue amounts for the Storm Water Management Fund are based on user charges. She anticipated that the revenue would have a 5% increase over the 2020 actual budget.

- The operating supply budget line is \$85,000. The line is used for pipes and basins.
- The stormwater study budget line is \$100,000. The \$100,000 was appropriated under other professional services in the year 2021. The creation of a new line item was to assist with what funds were appropriated for the Engineer's Office programs and the Streets Department programs.
- The other professional services budget line is \$50,000 and it is for replacing any parts on rental equipment. The department did not have to use the funds in the line item in the year 2021.

The 2022 Equipment Schedule for the department with a description was presented to the City Council. It was noted that some of the parts for the vehicles have a delay in delivery. The following are the requested types of equipment.

- Bobcat Excavator - Replacement
- Two 2022 Sno Plow/Dump Trucks - New Purchase
- 2022 F550 Dump With Plow - Replacement
- Water Van - Replacement
- Dump Truck - New Purchase
- Walk-behind Concrete Saw with Trailer - New Purchase
- Two Zero Turn Mowers - New Purchase
- Landscape Trailer - Replacement
- Sign Making Machine and Software - New purchase to produce \$5,000 to \$7,000 in signs for the year. There was no sign survey, but it is possible to do it through GIS reporting.
- Floor Scrubber - New Purchase
- Drive on Lift - Replacement
- Multi-Function Metal FAB Machine - New Purchase
- Camera Systems For 2 870 Trackloaders and 2 Wing Plows - New Purchase
- Oil Spray Fleet – New Purchase
- Dumpster for Indoor Scap – New Purchase
- Man Basket for Forklift – New Purchase

City Garage

Auditor Wilkerson explained that the City garage fund is an internal fund and it services all of the vehicles and equipment in the City. Each department is billed separately for the City garage services. Auditor Wilkerson explained the increase.

Councilman Boose noted that the internal fund allows the City to identify the individual equipment and vehicles in each department.

Auditor Wilkerson explained that the Service Department garage has software to help track all services for the vehicles in the City. Mrs. Wilkerson felt that the City garage rate should be decreased.

Councilman Boose wanted to know when they would expect that to happen.

Auditor Wilkerson explained that it would start on January 1, 2022, but discussions are still being made to determine that rate.

Auditor Wilkerson noted that overtime for the City garage was decreased and the funds were moved over to cover overtime for the staff that works over to plow the snow.

Head Mechanic Rick Simonyi discussed the City Garage Fund:

- Membership education is still needed due to the pandemic canceling classes.
- Extra funds were added to the maintenance and repair vehicles budget line for the inspections of the two bucket trucks.
- IT license support was increased to cover new scanners that required annual updates and Truck software.
- Six mechanics in the garage are pulled out of the garage to assist on the roads.
- In 2021, the staff completed over 1,000 repair orders and billed roughly 5,500 labor hours.
- The floors in the shop were resurfaced and it helps morale.
- Prevention of rust is still being practiced.
- Safety is being worked on in the garage.

Councilman Boose wanted to know if the City garage does the warranty work on the vehicles.

Head Mechanic Simonyi noted that all warranty work has to be prepared by the dealer. Some third-party mechanics come out to service some of the vehicles.

Mr. Montgomery explained how the budget process has been done in the past. He noted that all the points that were talked about were about the year 2021 and some of the projects would take the department into the year 2022.

Mr. Montgomery provided background on street selections for road projects.

Street Foreman Anthony Oliva discussed the Streets Projects:

- 12 roads were completed for the 2021 paving project.
- The department received new street personnel which included a new paver for the department.
- The department subbed out \$100,000 worth of crack sealing in the year 2021, and the department did multiple subdivisions in-house.
- The preservation program is still beneficial. The department uses Reclamite to increase the life of the roads. Mr. Olivia noted that more preservation solutions are planned for the future to help with water on the road.
- The grade scale for roads tells the department if the road needs to be repaved or crack-sealed.
- Lee Avenue has a lot of challenges because of utility poles and adjacent ditches. The stormwater in the area has to be under control first before working on Lee Avenue.
- The department still uses a grade guide that was done by a contractor in the past. The guide helps create a list of roads for road projects and it is usually done after the winter. There are no current plans to have a contractor do another road study.

Councilman Abens expressed that he appreciated the department responding to the issues he received from his Ward.

Water Sewer Foreman Brian O'Grady discussed the waterside of the Streets Division:

- 18 water main repairs were completed in the year 2021. This amount is down from 30 from the year 2020.
- 18 fire hydrants were replaced – another 65 went through the engineering program.
- 12 main water valves were replaced and about a dozen still have issues.
- Fixed 70 service lines at residential houses that had leaks.
- Helped the fire department with flushing the fire hydrants because there wasn't enough summer help for the year 2021.
- The sanitary sewer lines were cleaned and inspected at 15 miles. The stormwater sewer lines were cleared and inspected at about 8.5 miles.
- The department is still waiting on its new Vactor. The expected time for receiving the equipment is March 2022 because the parts were on backorder.

Councilman Boose wanted to know if repairs are done at the same time the Service Department receives the issue.

Mr. O'Grady explained that it depends on how major or minor the issue is.

Councilman Boose wanted to know which lines need more of the expenditures.

Mr. O’Grady explained that it is mostly the clay tiles because it cracks and allows something to get in the pipe to cause a blockage.

Storm Water Utility Foreman Ray Ford discussed the stormwater side of the Service department:

- The engineering office works closely with the Storm Water Utility Division.
- The department did some work in Robinson ditch and other areas where water is not crossing the road.
- In general, the City has not been getting as many complaints as it did in the past regarding water issues on the roads and in the ditches.
- A ditch on Lee Avenue was worked on. The ditch on Lee Avenue was not on the map as a City’s ditch, but it was causing an issue.
- There is a plan to address as many ditch issues in the year 2022.
- The process of cleaning the ditches has changed. The change is giving residents 30 days to move their stuff, so it does not get messed up while the staff is working on a ditch adjacent to the property.
- The department completed a little over 5.2 miles of ditching and about 10.4 miles of tree clearing as of November 2021.
- The department is able to cut down bigger trees due to the City Council approving the purchase of durable equipment for bigger trees. More tree issues are done by the City.
- The department’s goal is to reduce the impact of flooding.

There are plans for the Streets Division to take fresh dirt from one location to the Service Department on Ranger Way to create a mound and plant trees.

Councilman Boose expressed that the service they receive from the Service Department is outstanding and it is reassuring based on the expertise of each individual from the department.

The Finance Committee thanked the Service Department.

Councilman Abens called for a recess.

Recess 10:44 a.m.

Reconvened 10:56 a.m

Councilman Abens reconvened the meeting.

Engineering Department:

Auditor Wilkerson remarked that the Capital Improvement Fund is based on municipal income tax. Mrs. Wilkerson felt that the City was on target with the revenue received in

the year 2021. 15% of the total municipal income tax is allocated to the Capital Improvement Fund.

Engineer Daniel Rodriguez discussed the Capital Improvement Fund for the city.:

Street Projects:

- Some of the projects that are listed under the Capital Projects/Capital Improvements were discussed under the Service Department budget.
- The catch basin rehab budget is set for \$50,000. In 2020, the actual expense was between \$35,000 to \$45,000. The plan is to complete 40-50 catch basins annually with the \$50,000 budget.
- The manhole on Lorain Road and Bagley Road was not included in the budget for 2021 but is scheduled to be completed with the 2022 budget. This project might be looked at as a separate item because of traffic control. One manhole could cost about \$5,000 to \$10,000.
- The Annual Full Depth Concrete Street Project budget was increased to \$550,000 for the year 2022. In the year 2020, \$800,000 was spent on full-depth concrete street projects. In the year 2019, about \$500,000 to \$600,000 was spent on full-depth concrete street projects.
- The Engineering Department planned to work with the Service Department on various projects in Spring 2022 with the pavement condition book.
- Center Ridge Road Urban Paving project is an Ohio Department of Transportation (ODOT) project.
- Maddock Road retaining wall design and engineering budget would cover the study for the dip on Maddock Road, retaining wall, and railroad.
- Case Road Bridge #0083 project is a bridge replacement on Case Road. The bridge is in the jurisdiction of Loran County. A retaining wall is being replaced to support a certain portion of the bridge. \$75,000 is appropriated to replace and construct the City's responsibility of the Case Road Bridge.
- Mills Road, Stoney, and Avalon Roundabout project has an easement on the east side of the road. The City applied for the Ohio Public Works Commission (OPWC) funding for this project. The grant total is \$409,500. Water and sewer funds would be used for this project to extend the water and sewer lines in the area. \$501,000 would come from the Street Levy for this project. A loan was applied for the remaining (\$78,000 at a 20-year term – 0% interest) of the project from OPWC. The construction for the project is estimated at \$1.25 million.
- OPWC uses all of the grant funds first if the project is underbid.
- The Chestnut Ridge Road and SR 10/Alternate 83 Interchange roundabout are doing well. This fund is to pay off the loans that were provided for the project.
- Barres Road Realignment at Stoney project is carried over to the year 2022 to do a traffic study for the left turn lane in the area.
- Center Ridge Road Improvement Project is carried forward to the year 2022 for the outstanding bills and change orders. Discussions regarding what OPWC and

ODOT would pay are determined after the project is completed. Any change order over the federal allowed amount is the City's responsibility. The federal allowed amount for the Center Ridge Road Improvement Project was about \$25 million and the bid came in at \$25 million.

- State Route 83 and Chestnut Ridge Roundabout project received State safety grant funds for the project through ODOT. The \$50,000 is requested for easements, engineering, and right-of-ways for the project. The construction of the project is planned for the 2024 fiscal year. The plan is to build the roundabout in Summer 2024 and open up in Fall 2024. The Engineering Department planned to discuss the roundabout layout with the property owners at the corners of State Route 83 and Chestnut Ridge Road.
- Engineering work for the Cypress Avenue Roadway Extension project was completed in the year 2021. The project would move forward in the year 2022 if funds are available to do the project. The construction for the project increased.
- Discussed possible contracts with signal/traffic lights.

Sanitary Sewer and Storm Sewer Projects:

- Center Ridge Sewer Extension (Barton Road to Westlake border) is a carried forward project if the bidding process is not finalized in the year 2021. Properties impacted by the Center Ridge Sewer Extension would benefit from the project.
- The Sugar Ridge Road Sewer Extension (SR 83 to Maddock) project design has started. The City is going to mandate the project is built with traffic open. It might be a late Fall 2022 project. The residents have been notified of the project.
- State Route 83 Storm Sewer Extension (north of the Hampton Division) has been put on hold to see what development plans are made for that area to make adjustments to the sewer plans.
- Eastview Sanitary Sewer Extension project is for properties that did not have access to the Center Ridge Road sewer that was put in when the Center Ridge Road project was completed. The properties are on the north side of Center Ridge Road. This project is small and no other properties would be affected.
- The Mills Road/Jaycox Road Sanitary Sewer Replacement project would fix a sewer problem that causes backups in basements. There would be some design challenges.
- Noll Drive, Behm Road, Aureson Road Sanitary Sewer Replacement project fund request is to re-engineer the entire neighborhood to solve all sewer issues. The area is one of the oldest areas in the city with original lines. Residents that are impacted would receive a new lateral.
- Noll Drive, Behm Road, Aureson Road Storm Sewer Replacement the entire neighborhood to solve all storm sewer issues. The area is one of the oldest areas in the city with original lines. Residents that are impacted would receive a new lateral.

Water Improvement Projects:

- The Waterline Creekside/Pine Condos Full Water Replacement project was appropriated for the year 2021. The bids were underbid; however, there are homeowners association legal issues that are putting a hold on the project – treatments that the City is responsible for after the project is done.
- Hydrant Replacement approx. 125 is budgeted for the year 2022.
- Noll Drive, Behm Road, and Aurensen Road water main replacement funding is for engineering.
- Lorain Road 12” water main ext. received a permit from the Ohio EPA to start the installation. The project is not ready for the year 2021, so the project is being moved to the year 2022.
- The Mills Road Waterline Extension (Stoney Ridge to Stratton Mill) project fund is to upgrade the water quality and create a loop to service the residents readily if there is a water main break in the area.
- Stoney Ridge waterline extension (Schaefer Drive to Sandy Ridge Drive) funds are to create a connection point.

Storm Water Projects:

- Phase 2 (grant) stormwater project funds are for engineering work and property acquisition.
- Phase 3 (grant) stormwater project funds are for engineering work to clear trees.
- The ODNR projects received about \$1.9 million in grants so far.
- Victory Retention Basin Sediment Removal project fund is to clean the retention basin that is located at Victory Park. Most of the stormwater goes to the Victory Park retention basin.

Councilman Boose wanted to know if there is funding available for the projects that were discussed in the specific improvement funds.

Auditor Wilkerson explained that the funding was explained when the Service Department pointed out the funding accounts for the Capital Improvement Projects.

Engineer Rodriguez expressed that the Engineering Department has an excellent staff. He believed that the City needs to make sure the employees are recognized. They bring things to the table that most City’s staff don’t. He believed the City of North Ridgeville was doing great things.

Councilman Boose expressed that it amazes him what the staff does for the city.

Auditor Wilkerson introduced the next item for the budget discussion.

Engineer Rodriguez discussed the Engineering Office budget:

- There weren't major changes for 2022.
- The overtime budget item was budgeted for the year 2021 as \$8,000. There was no overtime in the year 2021 for the City. Deposits are received from outside services for the engineering services. The actual budget for the year 2021 is over; however, the Engineering office collected over \$12,000 through September 2021 in engineering services from developers.
- The department collected \$72,000 for inspection and plan review time.
- The overall budget for the Engineering office is about \$900,000; however, City Engineer Rodriguez makes sure everything is accounted for.
- Mr. Rodriguez noted that a lot of the fees that are billed for Engineering services go on the Building Department schedule.
- Mr. Rodriguez believed that there are opportunities to lower the burden on the General Fund and offset some of the costs through the revenue-producing funds.

Councilman Boose wanted to know if the Engineering office is comfortable with the current fees that are charged by the department.

Engineer Rodriguez expressed that he is comfortable with the fees. He asked the City Council to increase the overtime budget amount to \$12,000 to match the number of hours for developer assistants that the engineering office contracted out. His goal is to avoid doing transfers in the middle of the year.

Councilman Boose agreed with Mr. Rodriguez.

Engineer Rodriguez continued discussing the Engineering Office budget:

- The office is done with major education and memberships for many of the staff members. One of the staff members recently graduated with an Engineering Degree. The department now has four-degree engineers and three professional engineers (PEs) in the department.
- The travel/transportation budget amount is for traveling for certification for the staff in the department.
- Uniforms were added recently to the budget to show representation in the community – polo shirts. Other items were purchased individually at the employee's cost.
- The Physical Exams budget amount is for random drug testing.
- Office supplies and operating supplies funding are the same for the year 2022.
- Small tools and equipment are used for everyday field work.
- The advertising fund budget is for all bid advertising and projects.
- Maintenance and vehicles – the City garage budget funds are for the City's service garage.
- The engineering services budget line amount is for emergency services that were planned.

- IT support and licenses budget line amount is for the different software in the department.
- The one-year vehicle leases come out of the vehicle lease budget line.

Mayor Corcoran noted that the City participated in the Enterprise lease program. The City would lease a vehicle for one year. He added that some of the current lease vehicles would be replaced with trucks. It was a positive move for the City. Trucks are in high demand.

Auditor Wilkerson added that many of the vehicles in the city that are traded received a check back. She added that moving forward the City is going to keep lease vehicles for three years instead of five years to take full advantage of the maintenance benefit.

Safety Service Director Armbruster noted that the GEOTabs on the vehicles monitor all the vehicles, know how many miles they have, and could let the City know when to get a new vehicle.

Mayor Corcoran remarked that there are certain pieces of equipment that the City would not lease because it is better to keep it longer.

Mayor Corcoran added that he is looking into electric vehicles for the City in the future.

Engineer Rodriguez remarked that the City would be participating in an electric station for free through the Northeast Ohio Areawide Coordinating Agency (NOACA). The plan is to put the charging station near the rear entrance of City Hall with utility access in the year 2022 or 2023. The charging station is for public use.

No other questions on the Engineering office budget.

April Wilkerson remarked that the Mayor asked each department to stay close to the 2019 actual budget when doing their 2022 budget. A lot of the budget items like the overtime are budgeted at what they actually spent or within 3% of the 2019 budget.

Auditor Wilkerson cautioned the City Council on taking funds from the department's budget and adding the funds to the admin cost allocation. She believed that the City should not charge the residents for certain improvements and then transfer the increases to wages. The Engineering and Building Department collects about \$1.5 million a year and it pays a good portion of Engineering and Building Department services.

Councilman Abens called for a recess.

Recess 12:17 p.m.

Reconvened 12:34 p.m

Councilman Abens reconvened the meeting.

Parks and Recreation Department:

Auditor Wilkerson directed everyone to the Parks and Recreation Department budget spreadsheets. The budget consists of the Cemetery Fund, Parks and Recreation Programs Fund, and Parks and Recreation Improvement Fund. The Cemetery Fund was budgeted for about a 2% increase over the year 2021 budget; however, the revenue fund balance would be higher due to the increase of burials in the year 2021. The Parks and Recreation Programs Fund was budgeted at a 2% increase over the year 2021 budget. The Parks and Recreation Improvement Fund was budgeted at a 1% increase over the year 2021.

Parks and Recreation Director Kevin Fougrousse discussed the Parks and Recreation Department budget.:

- The Parks and Recreation Department consists of three full-time employees and hires about 20-25 seasonal/part-time employees throughout the year.
- The department planned to host another job fair to attract employees.
- The program numbers have picked back up after some of the COVID-19 restrictions were lifted.
- The monthly revenue is shared with the Recreation Commission at every meeting.
- The department provided many programs to the public. The department is budgeting for 102 programs for the year 2022. This was an increase in 19 programs from the year 2021.
- The goal is to expand the program opportunities every year.
- Shady Drive Complex, a 38-acre park, continues to be a destination for tournaments and field rentals. In 2021, the rentals at Shady Drive Complex brought in \$10,500.
- The Athletic Division saw an increase in participants. In 2021, the department worked with over 1,100 kids. This division remained strong.
- The Summer Adventure Camp had about 298 kids for the 10-week program and brought \$44,000 in revenue for the department.
- There was a shortage of umpires in the year 2021. There is an increase in paying umpires to attract more umpires.
- The parks in the community were a target of vandalism. Generally, the facilities are closed during the winter.
- In the year 2022, the department is looking into growth and its impact on the community.

Parks and Recreation Director Kevin Fougrousse discussed the Grounds and Maintenance Division budget:

- The Grounds and Maintenance Division consists of four full-time employees and two seasonal staff that are hired for 12 – weeks.

- The burial requests have increased. As of October 2021, the division completed 60 burials. In the year 2020, the division completed 45 burials. One burial needs about six staff members.
- The cemetery maintenance was contracted in the year 2021. The division planned to work with Forevergreen Lawncare in the year 2022.
- In 2021, the division added a six-parcel retention basin along Center Ridge Road, about 7.5 acres.
- In 2021, the division added a new work order station that is called Freshworks to track assets. From May 2021 to October 2021, about 96 work orders were generated.

Councilman Boose wanted to know if there was any partnering with the community with any of the programs.

Mr. Fougrousse explained that Parks and Recreation does partner up with community organizations.

Auditor Wilkerson noted that there are funds budgeted to redo Council Chambers in the year 2022.

Councilwoman Swenk wanted to know what happens if the department can't find coaches for the basketball program and does the department provides training for parents who wants to be a coach.

Mr. Fougrousse explained that they would keep trying to find coaches. The department provided training in the past for new coaches and partnered with Swish 365 for the coaches to get additional training. Some coaches take advantage of the training and some don't. All coaches go through a background check that is good for two years.

Councilman DeVries wanted to know if the City is competitive in paying the umpires and referees.

Mr. Fougrousse noted that the City was paying \$50 an umpire/referee. Many associations did not have enough umpires and referees. The City had to start paying \$75 a person. There's a shortage of umpires and referees.

Councilman Abens wanted to know the leadership structure for the coaches.

Mr. Fougrousse explained that some teams are fortunate to have coaches and some are not.

Councilman Abens recommended implementing a policy for when there are not enough coaches for the safety of the staff and players.

Auditor Wilkerson expressed that the Parks and Recreation Department's budget is one of the toughest budgets to analyze. In the year 2020, Ground and Maintenance were added to the Parks and Recreation Department. The department budgeted funds for improvement to the grounds maintenance parking lot. There are some funds budgeted for a new lease vehicle.

Mr. Fougrousse added that over the last 3-5 years funds for capital projects have been moved around to reinvest in the parks. He noted that the Shady Drive Batting Cage Restrooms project has to be rebid because it was underestimated. The goal is to bid on the project in the year 2022.

Councilman Abens wanted to know the reason for the increase in the M&R buildings budget amount (\$130,000).

Mr. Fougrousse explained that \$97,000 was added for the repairs to the Council Chambers, City floor flooring, and HVAC repairs.

Mr. Abens wanted to know if Mr. Fougrousse was responsible for the Old Town Hall and wanted to know if there were any improvements to the building.

Mr. Fougrousse responded with a yes. He explained that the Old Town Hall needed to put a lot of money into the building to make it ADA-compliant. A brand new fire escape was put in. The building is used by the Old Town Hall theater group and the Historical Society. It is an investment for the community. Mr. Fougrousse expressed that he wished they could do more. He added that the Parks and Recreation Department is looking into setting up a facility usage agreement that would include the assistance of maintenance of the building with the organizations that use the Old Town Hall.

Parks and Recreation Director Kevin Fougrousse continued discussing the items in the budget:

- The Parks and Recreation Department is getting a new van lease. Due to production delays, the purchase of the Truck was moved to the year 2022.
- Planned to purchase a tractor-trailer at a quoted price of \$13,500. The equipment does more than their old equipment.
- Looking to install six more pieces of fitness equipment at the Shady Drive Complex around the fitness trail by Diamond 2 and 3. The fitness equipment at South Central Park has not rusted and the equipment is used by the public.
- Looking to purchase a new field groomer to replace the working field groomer.
- Looking to purchase a small trailer to haul grounds and maintenance equipment.
- There is a list of vehicles and equipment in the budget that the Parks and Recreation Department has.
- Planned to install a new playground with ADA-compliant equipment and a low-level zip line at South Central Park to replace the current 23-year-old park.

Councilman Abens wanted to know if there was a holding place for the funds that would be transferred over from the Seniors Inc.

Auditor Wilkerson remarked that the fund would be created to isolate the money for the Seniors Center.

Mr. Fougrousse explained that the restrooms are accessible to the public from an inside entrance and outside the batting cage entrance.

Councilman Boose expressed his appreciation for the work that Mr. Fougrousse and his team do for the community. He added the importance of reading the Park and Recreation director's report because a lot is mentioned in the report regarding what goes on in the community.

Councilman Jacobs wanted to know if there has been any consideration in relocating the Senior Center outdoor fitness equipment.

Mr. Fougrousse explained that it was talked about moving the fitness equipment from the Senior Center to South Central Park by Safetyville; however, it would not be cost-effective. It costs about \$30,000 to move the equipment. The equipment is meant for the seniors.

Recess 1:12 p.m.

Reconvened 1:22 p.m.

Police Department:

Auditor Wilkerson directed everyone to the Police Department budget spreadsheets. The Police Department is funded through the General Fund, the Police Levy Fund, and the Police Pension Fund. The Police Levy Fund and Police Pension Fund are from property tax and intergovernmental revenue – the numbers are estimated by the Lorain County Auditor. In the Police Levy Fund, there was a three-month carryover in place because the fund is used to pay personnel. A cushion is needed because property taxes are not received until March of each year. The amount available for future appropriations is negative because, in the year 2022, the City utilized the one-time monies that were from the 2020 Care Act Fund. The fund is being utilized in the budget year 2022, and after the year 2022, the Auditor's office would reevaluate the fund and move personnel around.

Police Chief Mike Freeman discussed the Police Department budget.:

- The new police station levy passed.
- At the Mayor's request, the Police Department used 2019 budget numbers to finalize their 2022 budget.
- The day-to-day spending lines did not change and it has been the same since the year 2019.

- Chief Freeman provided a list of vehicles and parts that are requested for the year 2022. The list is attached to the minutes.
- The police department planned to buy five police cars at the same price in the year 2020.
- Provided a table listing what is needed if the Police Department switched to the MARCS radio system. Chief Freeman illustrated the amounts listed on the table. The table is attached to the minutes. Chief Freeman expressed that MARCS works better for the Police Department and it is a Statewide system that communicates with other agencies.
- The Police Department planned to enter into a service agreement with Flock Group Incorporation for the Flock Falcon Camera. Funds that are in the Law Enforcement Trust Fund for the year 2020 would be used to pay for the upfront cost for the Flock Group Inc. Westlake uses the Flock group system as well.

Chief Freeman, the Administration, and the City Council discussed the importance of having a good radio system that could get through to agencies when in an area that has a weak cellular connection.

Councilman DeVries wanted to know the staffing situation for the Police Department.

Chief Freeman expressed that the current staffing situation is good.

Recess 1:49 p.m.

Reconvened 2:28 p.m

Fire Department:

Auditor Wilkerson directed everyone to the Fire Department budget spreadsheets. The Fire Department is funded through the General Fund, Fire Levy Fund, Paramedic Levy Fund, the Fire Pension Fund, the Ambulance Fund, and the Ambulance Replacement Fund. The Fire Levy Fund is property taxes and intergovernmental revenue – The figures come from the Lorain County Auditor. The Ambulance Fund comes from charges of services with a 2.5% increase in the year 2022.

Fire Chief John Reese discussed the Fire Department budget.:

- The ambulance revenue is up 2%, but the call volume is up 14%. The difference between the two numbers could be from the changes in Medicare.
- The operating budget has not changed.
- The department requested a thermal imaging camera for the third time through Firehouse Subs. The past two times a grant was requested from Firehouse Subs and the City was denied. The thermal imaging camera is on each of the fire apparatuses and you could find people quicker by detecting the heat energy. The camera also helps check walls for fires. One camera costs \$1,000 and it is in the 2022 budget under the Small Tools and Equipment budget line.

- The remodeling in Station Two is going well.
- A placeholder was budgeted for the ramp replacement for Fire Station Two from the Paramedic Levy.
- Requested a new utility truck (Ford F250), but wants to keep the old one to help with housekeeping items at the station and to help plow driveways for an emergency and brush fires. The truck would be leased, and purchased out of the Ambulance Replacement Fund. \$95,000 was allocated in the Ambulance Replacement Fund to build that fund for the future years to budget for a new ambulance.
- The increase in emergency calls is due to the number of homes and nursing homes built in the past three years.
- The department is looking for more reasonable prices for fire gear.
- Ordering a chassis would take a year to receive. It would be a \$10,000 savings if the City did go with using the old chassis.
- There are two fire stations and currently enough vehicles for a third fire station. There is a grant that the State planned to release and the department planned to apply for the grant when it is released for a new fire station.
- The department has an average of 5-6 minutes of response time in certain areas. Chief Freeman expressed there is a need for a third fire station.
- The department is waiting to hear from the surrounding cities to see what radio systems they go with.

Building Department:

Auditor Wilkerson directed everyone to the Building Department budget spreadsheets. The Building Department is funded through the General Fund.

Chief Building Official Guy Fursdon discussed the Building Department budget.:

- The Building Department might be asking for additional funding for education for the building department staff.
- There is a \$0.50 pay increase for each license received (max three licenses).
- The education budget for the year 2021 was doubled from the year 2020.
- The Building Department did a great job at cutting its budget in the year 2021 and kept close to the actual numbers.
- Funds were allocated for the Building Department to go back to what the actual was for the year 2019.
- Auditor Wilkerson and the Building Department requested an increase to the grass and weeds budget line because of the increased assessments of grass and weeds in the city.
- The Building Department anticipated an increase in tree removals because of the cost of materials and the number of houses being built in the city.
- There are no equipment or vehicle needs for the year 2022. The administration is looking at changing out the lease vehicles to get a better price on vehicles.

- The Building Department is reactive to complaints they receive from the residents for rundown homes or homes violating building codes because of the amount of staff the department has. Mr. Armbruster explained that he would like to find a way to eliminate the amount of money the Building department sends out for violations.

Recess 2:59 p.m.

Reconvened 3:27 p.m

Senior Center Department:

Auditor Wilkerson directed everyone to the Senior Center Department budget spreadsheets. The Senior Center Department is funded by the General Fund and the Senior Citizen Multi Trust Fund. The Senior Center Department historically had a Senior Citizen Title III grant and the City would no longer be pursuing the grant moving forward. The grant was a transportation grant and there have been some changes to the program. The Senior Citizen Multi Trust Fund has special accounting requirements and it would need to be moved to a special fund. The Auditor's office would be monitoring the revenue and might have to do a budget appropriation in the year 2022 to fund the Senior Center.

Director of the Office for Older Adults/Senior Center Emily Lockshine read the following report to the Committee.:

OFOA Budget Hearing 11/3/2021

Department Overview

Although the origins of the current day Senior Center began in 1964, the Office for Older Adults was formally established via ordinance in 1978 and provides socialization and other activities to facilitate the overall health and wellness of the older adult population. The CDC, citing a 2020 report from the National Academies of Sciences, Engineering, and Medicine, reports that:

- *Social isolation significantly increased a person's risk of premature death from all causes, a risk that may rival those of smoking, obesity, and physical inactivity.¹*
- *Social isolation has been associated with about a 50% percent increased risk of dementia.¹*
- *Poor social relationships (characterized by social isolation or loneliness) were associated with a 29% increased risk of heart disease and a 32% increased risk of stroke.¹*
- *Loneliness was associated with higher rates of depression, anxiety, and suicide.*
- *Loneliness among heart failure patients was associated with a nearly 4 times increased risk of death, 68% increased risk of hospitalization, and 57% increased risk of emergency department visits.¹*

Simply put, senior centers offer multiple opportunities for socialization, a key health prevention strategy for the older adult population.

To facilitate older adults being healthy, engaged, and vibrant citizens, the Senior Center offers the following :

Cognitive stimulation – through card games, Bingo, puzzle exchange, free reading materials/book nook, Mah-Jongg, bi-monthly trivia Tuesdays, and a regional trivia tournament to take place in the spring.

Physical fitness/wellness maintenance – through Adaptive movement/yoga, CardioDance, indoor and outdoor walking; monthly blood pressure checks, flu shot clinic, Balance & diabetes seminars offered free of charge through Fairhill Partners

Socialization- opportunities for conversation and socialization, meals, including special programs such as the Men's Breakfast and Ladies Brunch that offer entertainment or community speakers (library, Dept of Health, LC Office on Aging, LCCC lifelong learning opportunities)

Essential services – MOW, transportation, and other social supports offered to older adults to stabilize or improve their living situation; as well as partnerships with the Ohio Senior Health Insurance Program for Medicare counseling and AARP tax aide tax preparation services, both of offered free of charge.

To illustrate the intangible value the senior center provides, one participant indicated, "The center is my reason for not being a couch potato. Through the pandemic, I had no place to go, so I had very little enthusiasm. The center is a place for being social, exercise, cards, meals when available, it keeps me younger and it keeps me healthy." "Before I moved to NR, I checked out the Senior Center. It saved my life. I've been a widow for several years. Having somewhere to go and spend time with people doing some things that I love is awesome."

Goals for 2022 include:

- 1) To become and remain fully staffed*
- 2) To increase operational efficiencies through the utilization of the My Senior Center software*
- 3) To further develop established community partnerships with the library, schools, parks & rec department, NR Heart & Sole, and LCCC to name a few*
- 4) To seek out funding via grant opportunities*
- 5) To increase overall participation numbers*

A particular focus on Health & Wellness Opportunities

- 1. Walking opportunities through the NR Heart & Sole Collaborative – offering both indoor and outdoor walking, newly expanded this year to offer indoor walking*

- earlier and twice a week; working with UH on a wellness series from March – Sept; anticipated continuation of clinics for flu and COVID booster vaccines, in addition, to already establish BP screenings.*
- 2. Strengthen the emerging partnership with NRCS- community service projects such as leaf raking, older adults volunteering their time with the after school program at the AC, looking to establish a reading buddy program*
 - 3. Socialization and culture- Reinstallation of day field trips and possibly some evening trips to the theater or concerts.*
 - 4. Implementation and utilization of the My Senior Center Software. Key features of the software include:*
 - Staff and volunteers can view, at a glance, all activities at the center, including hall rentals, parks & rec classes, and allowing all facility bookings to reside in one location and can be viewed from a PC, tablet, or phone*
 - Ease of sign-ups- in-person/over the phone with an automated database, plus the ability to sign up for activities and events from a PC, tablet, or phone*
 - Ensures data integrity*
 - Tracking volunteer hours*
 - Automated payments*
 - Automated phone calls and texting to broadcast important updates to recipients*
 - Record and send out automated voice mail messages for event reminders*
 - Transportation scheduling feature - Customize the types, schedules, and routes to meet your needs and allow the program to operate more efficiently; Turn by Turn directions and Route Optimization saving time and money for drivers*
 - Customized reporting*

It is anticipated the automation feature software will save between 15-20 volunteer/staff hours/weekly \$1800 annual maintenance fee- including the robocall feature, unlimited and customized training, upgrade rollouts, data encryption, and nightly backup of data (no burden on our IT staff, cloud-based) No significant increases or changes. An overall budget increase of 8% over 2019, is attributed to wages.

Councilman DeVries wanted to know the staffing situation for the Senior Center.

Ms. Lockshine explained that in 2020, the Senior Center staff comprised of four full-time employees (Director, Case Manager, Activities Director, Cook) and three part-time employees (bookkeeper, two van drivers) – equivalent to 5.5 full-time employees. The current staffing level is 2 full-time and three part-time employees (Director, Case

Manager, 4 part-time staff, a bookkeeper, two van drivers, and one cook) with one vacancy for a part-time cook.

Councilman Jacobs wanted to know the plans for the Activity Director position.

Ms. Lockshine explained that they are exploring the possibility of splitting the activities between the Director of the Office for Older Adults/Senior Center and the expansion of another position.

Councilman Abens thanked Ms. Lockshine for opening the Center.

Councilman DeVries wanted to know if there were any immediate needs for any pieces of equipment.

Ms. Lockshine added that a cooler in the kitchen needs to be replaced and there are funds budgeted to get the cooler. There is nothing that needs to be replaced for the year 2021; however, there could be an equipment replacement in the year 2022.

Ms. Lockshine explained that the fitness equipment outside the Senior Center is hidden and needs to be advertised. The fitness equipment is available to everyone not only the older adults.

Auditor Wilkerson noted that French Creek was rescheduled to present their budget at 9:00 a.m. on Thursday, November 4, 2021. The Finance Committee Meeting on Thursday, November 4, 2021, would consist of budget discussion from French Creek, personnel, and operating budget discussions.

Chairman Abens adjourned the meeting at 3:44 p.m. to reconvene on Thursday, November 4, 2021.

To Order – Thursday, November 04, 2020 (Day 2):

Chairman Bruce Abens called the meeting to order at 9:00 a.m. in Council Chambers at North Ridgeville City Hall, 7307 Avon Belden Road.

Pledge of Allegiance:

Led by Chairman Abens.

Attendance:

In attendance were Committee members Dennis Boose, Jason Jacobs, and Chairman Bruce Abens.

{Clerk notes: The individuals that presented during the budget session are named individually or by the department within the section that was being presented.}

Also in attendance were Mayor Kevin Corcoran, Safety-Service Director Jeff Armbruster, Auditor April Wilkerson, Assistant Auditor Fabrice Dongo, Assistant Clerk of Council Fijabi Gallam, Councilman Cliff Winkel, and President Martin DeVries.

{Clerk notes: There are certain parts in the meeting where the audio was not clear or heard due to technical issues with the mics or distance from the mics.}

Minutes:

Chairman Abens remarked that the wrong minutes were approved on Wednesday, November 3, 2022, and asked for any corrections to the Finance Committee Meeting minutes dated May 24, 2021. No discussion was offered. The minutes stand approved as submitted.

2022 Budget discussions continued:

French Creek Wastewater Treatment Plant:

Auditor Wilkerson directed everyone to the French Creek Wastewater Treatment Plant budget spreadsheets. The revenue for the year 2022 for the French Creek Wastewater Treatment Plant increased by 8% over the year 2020 actual. The department anticipated a transfer-out of \$2.7 million - \$207,000 is going towards the French Debt Service Fund and \$2 million going towards the French Creek Improvement Fund.

French Creek Wastewater Treatment Plant Superintendent Corey Timko discussed the Building Department budget.:

- For most of the accounts, the budget was kept the same as the previous years. There were not any operation changes.
- The department planned on doing a significant amount of internal projects in the year 2022.
- The department's equipment outlay and maintenance would increase and decrease.
- Went over the Equipment Replacement Schedule and how much it is used.
 - 2021 CAT Wheel Loader 926M
 - Ford F-250
 - 2022 Ford F150 Quad Cab
 - 2022 Single axel dump truck
 - 2022 Kubota, Ferrous Tank a non-critical improvement
 - Vac Truck with trailer-mounted
 - RAS pump for the east sludge
 - Trade in the existing brush for a new Cat brush attachment
 - Positive displacement pump for the digester building
 - Hach Mass Spectrometer and Water filtration lab-grade water for the Lab
- The department planned to have 10 lines jet cleaned in the year 2022.

Councilman Boose wanted to know more about the several large projects under the French Creek R & I Fund.

Mr. Timko remarked that some of the projects were budgeted from previous years because the project was delayed due to COVID-19 factors. He added that he does not have two projects going simultaneously to avoid contractors interrupting each other and to not have more than one system out of service at a time. The most important project that has to be done before other projects could be done is the Influent Screen Replacement and installation. Once the Influent Screen Replacement and installation are completed in the year 2022 it would allow other projects to move forward. After the Influent Screen Replacement, the Blower Tank and Digester Upgrade project is next.

Councilman Boose wanted to know if the department is confident that the project requested for the year 2022 would be completed in the year 2022.

Mr. Timko remarked that he is confident that the screen replacement project, blower tank project, and sludge super hut will happen in the year 2022. However, the other items might be delayed due to parts, but he does not see a reason why they would not be completed in the year 2022.

Councilman Boose asked how the projects would be funded.

Auditor Wilkerson explained that the projects (Sludge Super Hut, Sludge Bad Concrete Road – Section 2, Digester Dome Cover & Scrubber, Centrifuge Rebuild Project) with the number 1 in front it was not included in the rate study. The plan was to get another

rate study and look to issue bonds to complete the projects if the revenue was not there to fund the project.

Discussions continued regarding how expensive it is to build a new water plant and how to generate revenue with other Plants.

Councilman Boose wanted to know if the staff at the Plant has proper certification.

Mr. Timko explained that everyone has the right certification and maintains their certification for the Class 4 Plant.

Councilman DeVries wanted to know if there would be an issue with the rising cost of materials.

Mr. Timko noted that they might need to address it in the year 2022, but all chemicals are backlogged and it is hard to tell when the chemicals are needed.

Councilman Jacobs wanted to know if someone was monitoring the electricity for the Plant.

Mr. Armbruster explained that the Plant is locked in with a standard rate for the Plant and the administration is looking at other electricity programs for affordable rates.

Councilman Abens called for a recess.

Recess 9:45 a.m.

Reconvened 9:56 a.m.

Councilman Abens reconvened the meeting.

Auditor Wilkerson explained that all of the department budgets are illustrated in the 2022 budget binder. Auditor Wilkerson made a few points on the General Fund.:

- The property taxes for the year 2021 are 3.2% above the 2021 estimates. The Auditor is estimating a 3% increase in the year 2022.
- The municipal income tax is projected at 3% above the budget year 2020 actual. The municipal income tax for the budget year 2021 is 1% above the anticipated amount.
- The municipal income tax is split – 85% to the General Fund, 15% towards the Capital Projects Fund, and 5% towards the Debt Service Fund.
- Fines and forfeitures are trending above the budget 2021 estimate. The amount was 3% above the budget year 2021 actual. There would be an increase in the budget year 2022.

- There was a slow down in the budget year 2020 for the Building and Engineering Department due to fees decreasing. The budget year 2022 for fees is anticipated at 15%.
- Explained the process of how funds are moved around before using Capital Project Funds.
- Went over the carryover amount, transfer out, and advance out for the budget years 2021 and 2022.

Councilman Boose wanted to know if the State requires the City to set aside funds for future retirement.

Auditor Wilkerson explained that the State does not require the City. The City allocates funds for future retirement due to an ordinance that was passed. The fund is very sustainable.

Councilman Boose expressed that it was a good idea to set aside funds for future retirements.

Councilman Abens wanted the Auditor to explain what franchise fees are.

Auditor Wilkerson explained that it is for cable company fees (WOW and Spectrum).

Councilman Abens wanted to know the reason for the charges for the services budget line decreasing.

Auditor Wilkerson explained that the charges for services are the Admin Cost reallocation. In the budget year 2020, the Admin Cost was not processed; therefore, the reallocation was doubled in the budget year 2021. Moving forward the budget line would drop back down.

Councilman Boose wanted to know the reason for Mayor's Court for reducing staff.

Auditor Wilkerson explained that the Mayor's Court has a vacant position that has been vacant for two years.

Councilman Boose wanted more information on the placeholder of \$150,000 in the budget year 2020 for the other professional services budget.

Auditor Wilkerson explained that it is for the master plan.

Councilman Boose wanted to know the reason for the decrease in the Legal Services budget line for the Law Department.

Mayor Corcoran explained that the Law Department never spent over \$100,000 in the past budget years.

Councilman Boose noted that the major budgets seemed to not want to decrease their budget down to the actual.

Mayor Corcoran explained that the administration decreased everyone's budget close to the previous year's actual.

Auditor Wilkerson went over the Income Tax Debt Service Fund.

Auditor Wilkerson asked if there were any comments or questions from any of the budgets that were submitted.

Councilman Boose wanted to know where the asphalt budget was located.

Auditor Wilkerson remarked that the concrete paves and asphalt project is under the Streets Levy.

Discussions continued regarding street complaints and the progression of improving the roads.

Councilman Boose expressed his appreciation for the administration addressing the issues with the concrete and asphalt streets.

Councilman DeVries thanked the Administration and Auditor Wilkerson for the new process of presenting the budget.

Councilman Boose suggested that for the budget year 2023 process the department names on the tabs could be reversed to read sideways towards a person.

Councilman Abens called for a recess.

Recess 10:26 a.m.

Reconvene 10:40 a.m

Councilman Abens reconvened the meeting

Moved by Chairman Abens and seconded by Boose to go into executive session to discuss personnel.

Adjourned into Executive Session at 12:30 p.m.

Reconvened into the committee meeting at 12:57 p.m.

Auditor Wilkerson stated she will have the ordinance for the November 15, 2021, Council meeting.

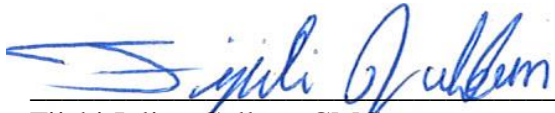
Moved by Chairman Boose and seconded by Jacobs to move the 2022 appropriations forward to City Council in a form of legislation to be considered.

A roll call vote was taken and the motion carried, 3-0.

Adjournment:

Chairman Abens adjourned the meeting at 12:58 p.m.

These minutes were approved on Noevmber 14, 2023



Fijabi Julien-Gallam, CMC
Assistant Clerk of Council

Statewide Ford Lincoln 1108 W. Main Street Van Wert, Ohio 45891		Revision Level		Revision 1		Reference Number		2110405Rrev1	
Date		8/18/2021		Sales Rep Name		Steve Rick		SFL Vehicle Build	
Vehicle		2022		Utility		Purchase Order Number		Cust. Vehicle Build	
Status								Estimated Time	
Customer Billing Information		Customer Information		Contact Information		Customer Shipping Information		Location Of Job	
Purchaser Name	North Ridgeville Police Dept.	Email	csabo@northridgeville.org	Drop Ship Company		SEP Location			
Contact Name	Sgt. Corey Sabo	Phone	440-353-1511	Delivery Attention		Cust. Location			
Mailing Address	7307 Avon Beldon Rd.	Fax		Delivery Address		Other			
City, State & Zip	North Ridgeville, OH 44039	Alt. Contact	Chief Michael Freeman	City, State & Zip					
Notes Section: This is a quote for 4-2022 Ford Utility Interceptors with the Statewide Ready for Patrol package and is valid until September, 30, 2021.									
The installation charge listed below is for the customer supplied MPH BEE III radar w/ front & rear antennas (customer responsible for all brackets).									
e Motorola CDM1250 radio, Uniden BCD996P2 scanner, Brother printer w/ Havis mount & DS-DA-238 bracket assembly, and Sierra modem w/ antenna.									
QTY	Manufacturer	Part Number	Part Description	Unit Price	Extended Price	Cost of Options			
4	SFL	Ready for Patrol Pkg	2022 Police Utility Interceptor Ready for Patrol Package	\$42,599.00	\$ 170,396.00				
		Ext color-White	Vehicle price & vehicle options in package price:		\$ -				
	Ford	K8A	2022 Utility Interceptor, AWD, 3.3L V6 engine	\$32,280.00	\$ -				
	Ford	17T	Red/Clear dome light in cargo area	\$ 60.00	\$ -				
	Ford	549	Heated mirrors	\$ 69.00	\$ -				
	Ford	43D	Courtesy lamp inoperative	\$ 50.00	\$ -				
	Ford	18D	Global unlock rear hatch (no charge option)	\$ -	\$ -				
	Ford	68G	Rear door handles, locks, & windows inoperative	\$ 74.00	\$ -				
	Ford	86P	LED ready headlamps (standard option for 2020)	\$ -	\$ -				
	Ford	59B	Keyed alike code 01284X	\$ 75.00	\$ -				
4	Ford	ESP2	Premium Care extended warranty-100,000 miles, 5yrs, \$100 ded	\$2,915.00	\$ 11,660.00				
4	Ford	RKE	Remote keyless entry, includes two FOBs	\$ 255.00	\$ 1,020.00				
4	Ford	AKF	Extra key w/ FOB	\$ 165.00	\$ 660.00				
			Aftermarket equipment included in package price:		\$ -				
			*Whelen Cenator light bar, single color		\$ -				
			*Soundoff Signal siren and 100 watt speaker		\$ -				
			*Setina front partition w/ center sliding window,		\$ -				
			recessed panel and lower extension panels		\$ -				
			*Setina rear partition w/ upper metal screen		\$ -				
			*Setina dual weapon mount w/ two		\$ -				

[illegible]

Kenwood Radios for MARCS				
Item	Quantity	Cost per unit	Total Cost	Notes
Portables	24	\$1,992.40	\$47,817.60	Phase 1 and 2 compatible radios
Bank of chargers	2	\$535.50	\$1,071.00	12 bank chargers
Car Radios	31	\$2,388.78	\$74,052.18	2 year warranty, Phase 1 and 2 compatible radios
Dispatch Radios	2	\$5,760.18	\$11,520.36	
Total			\$134,461.14	One time cost
Above pricing includes trade in of existing radios				

MARCS Monthly Fees				
Item	Quantity	Cost per unit	Total Cost	Notes
Portables	24	\$10	\$240	
Car Radios	31	\$10	\$310	
Dispatch Radios	2	\$40	\$80	
Total			\$630	
Annual Fee	1		\$240	

Total Yearly Fees			\$7,800	Reoccurring
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flock safety

FLOCK GROUP INC. SERVICES AGREEMENT ORDER FORM

This Order Form together with the Terms (as defined herein) describe the relationship between Flock Group Inc. ("Flock") and the customer identified below ("Customer") (each of Flock and Customer, a "Party"). This order form ("Order Form") hereby incorporates and includes the "GOVERNMENT AGENCY CUSTOMER AGREEMENT" attached (the "Terms") which describe and set forth the general legal terms governing the relationship (collectively, the "Agreement"). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

The Agreement will become effective when this Order Form is executed by both Parties (the "Effective Date").

Customer: North Ridgeville Police Department

Contact Name: Chief Michael Freeman

Address: 7307 Avon Belden Rd,
North Ridgeville, OH 44039

Phone: (440) 327-2191

E-Mail: mfreeman@nridgeville.org

Expected Payment Method: Credit Card or ACH

Billing Contact:
(if different than above)

Initial Term: 24

Renewal Term: 24 Months

Pilot period: First 60 days of Initial Term; option to cancel contract at no cost. Initial Term invoice due after Pilot period.

Billing Term: Annual payment due Net 30 per terms and conditions

Name	Price	QTY	Subtotal
(Includes one-time fees)			
Flock Falcon Camera	\$2,499.95	20	\$49,999.00
Implementation Fee (Public)	\$0.00	20	\$0.00
Year 1 Total			\$49,999.00

Flock Group Inc.
Today's Date - Oct 14, 2021

Order Form
North Ridgeville Police
Department

This proposal expires in 30 days.