



RESIDENTIAL PROJECT REQUIREMENTS

This chart is provided as a resource; however, it should not be construed to overrule requirements based on details of your specific project. Please speak with staff about your project to determine if any additional information is needed. Call (440) 490-2081.

| PROJECT TYPE | Building Permit Required | Building Plan Review | Engineering Permit Required | Engineering Review | Site Plan | Drawings | Manufacturer Info |
|--|--------------------------|----------------------|-----------------------------|--------------------|-----------|----------|-------------------|
| Addition | X | X | X* | X | X | X | |
| Alteration | X | X | | | X | X | |
| Apron | | | X | X | X | | |
| Backflow Prevention Device | | | X | | | | |
| Backup Generator | X | X | | X | X | X | X |
| Culvert/Ditch Enclosure (New or Repair/Replacement) | | | X | X | X | | |
| Deck or Porch | X | X | | X | X | X | |
| Demolition (Whole Building) | X | | | X | | | |
| Driveway | X | | | X | X | | |
| Electrical (Replacement In Kind/Repair) | X | | | | | | |
| Electrical (General) | X | X | | | | X | |
| Fence | X | X | | X | X | | |
| Fireplace | X | X | | | | X | |
| Foundation/Basement Walls (Replacement In Kind/Repair) | X | X | | | | X | |
| French Drain/Yard Drain | | | X | X | X | | |
| Garage, Attached or Detached | X | X | X* | X | X | X | |
| Grading | | | X | X | X | | |
| HVAC | X | | | | | | |
| Lawn Irrigation System | | | X | | | | |
| New Dwelling | X | X | X | X | X | X | |
| Outbuilding/Shed (≤ 200 SF) | X | X | X* | X | X | | |
| Outbuilding/Shed (> 200 SF) | X | X | X* | X | X | X | |
| Plumbing | X | X | | | | X | |
| Roofing, Siding | X | | | | | | |
| Sanitary Sewer (New Connection or Repair/Replacement) | | | X | X | X | | |
| Second Water Meter | | | X | | | | |
| Sidewalk | | | X | X | X | | |
| Storm Sewer (New Connection or Repair/Replacement) | | | X | X | X | | |
| Swimming Pool or Hot Tub (Above Ground) | X | X | | X | X | | X |
| Swimming Pool (In Ground) | X | X | | X | X | X | |
| Water Line (New Connection or Repair/Replacement) | | | X | X | X | | |
| Waterproofing/Dampproofing | X | X | X* | X* | | | |
| Windows, Doors (Existing Openings) | X | | | | | | |
| Windows, Doors (New or Altered Openings) | X | X | | | | X | |

Important Notes:

- *Engineering permits are required if utilities are connected.
- Manufacturer’s installation instructions are required to be on the job site for all installed appliances or equipment.
- Engineering plan review fees are required for new homes at the time of application. Permit fees are due at the time of permit issuance.
- If proposed projects are not zoning compliant, compliant plans will need to be resubmitted or variances must be granted by the Board of Zoning and Building Appeals. Separate BZBA application required.
- Inspections are required for all projects. The contractor and homeowner are responsible for contacting the Building and/or Engineering Divisions a minimum of 24 hours in advance to schedule inspections.
- No Permit Required: patios in the rear yard with no step, kitchen cabinets, carpeting, tile floors, wall treatments, interior doors