



Job Description

LABORER

Department: Parks and Recreation
Position Classification: P/T Laborer
Civil Service Status: Unclassified
Employment Status: Part-Time
Reports To: Grounds Maintenance Assistant Supervisor/Sexton
Supervises: NA
Working Hours: Monday-Friday 7:00a.m.-3:00p.m.

SUMMARY

To perform a variety of semi-skilled duties involved in the planting, care, and maintenance of park grounds; and to perform specialized projects as assigned. Receives immediate supervision from the Parks & Recreation Director. May receive technical and functional supervision from the Grounds Maintenance Assistant Supervisor/Cemetery Sexton.

MINIMUM QUALIFICATIONS

- Knowledge of uses and purposes of general construction tools and equipment; safe work practices
- Ability to perform unskilled and semi-skilled tasks in a variety of construction and maintenance activities
- Perform heavy manual labor; learn to operate a variety of construction and maintenance equipment
- Understand and carry out oral and written directions
- Lift and carry up to one hundred (100) pounds of weight
- Establish and maintain effective working relationships with those contacted in the course of work
- The City of North Ridgeville promotes a drug / alcohol free work environment through the use of a mandatory pre-employment drug testing.
- Must possess and maintain a valid Ohio Driver's License
- High school graduation or its equivalent

ESSENTIAL FUNCTIONS

- Operate mowers, tractors, trencher, vehicles and equipment
- Utilize a variety of hand and power tools in park landscape maintenance work
- Assist in routine maintenance of such equipment
- Operate a weed eater, mower and loader or other equipment as necessary
- Prepare and maintain athletic fields and other related facilities
- Clean restrooms and pick up litter around parks and medians
- Water, mow, weed trim, renovate and fertilize lawns
- Prune trees and shrubs; plant trees, flowers and shrubs; rake leaves and clean walks, fields, courts and other facilities
- Perform unskilled and semi-skilled tasks involving the maintenance, construction and repair of park and recreational facilities

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ESSENTIAL FUNCTIONS CONTINUED

- Perform manual labor including lifting heavy weights, stooping, bending and twisting
- May assist in other sections of the department as necessary
- Perform other such duties as may be assigned
- Meets all job safety requirements and all applicable OSHA safety standards that pertain to essential functions
- Ascends and/or descends ladders, stairs and scaffolds
- Works in confined spaces and areas in which the means of egress is or can be obstructed
- Works on or around powered platforms and/or vehicle mounted platforms
- Exposed to environmental conditions which may result in injury from fumes, odors, dusts, mists, gases and / or poorly ventilated work areas

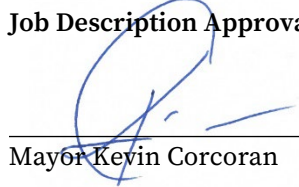
EQUIPMENT OPERATED

Ability to operate a city vehicle operates zero-turn and push mowers, weed eaters, leaf blowers.

PHYSICAL DEMANDS AND WORK CONDITIONS

In order to perform required physical duties of retrieving items/equipment/tools stored on shelves; and to carry, move or lift equipment, materials and other work related objects; as well as prepare exhibits and displays. The employee must be able to stand, walk, sit, talk or hear, use hands to finger, handle or feel, climb or balance, stoop, kneel, crouch or crawl and reach with hands and arms; routinely required to lift up to 25 pounds; and is required to be able to use close vision and adjust visual focus. Physical activities in Grounds and Facilities duties require the ability to lift up to 100 pounds, use and operate Parks and Recreation vehicles and safely operate specialized equipment and tools.

Job Description Approval:



Mayor Kevin Corcoran

February 22, 2023

Date