

# Engineering Permit Application

COMMERCIAL, INDUSTRIAL OR MULTI-FAMILY PROJECT



## GENERAL INFORMATION

Construction site address

Permanent parcel number

Name of business

## CONTRACTOR INFORMATION

Contractor

Contractor address

Contractor phone

Contractor email

## PROPERTY OWNER INFORMATION

Property owner

Property owner address

Property owner phone

Property owner email

## DESIGN PROFESSIONAL INFORMATION

Plans prepared by: ☐ Architect ☐ Engineer ☐ Other: \_\_\_\_\_ Ohio Registration #: \_\_\_\_\_

Name and firm

Address

Phone

Email

## PROJECT AND SITE DETAILS

PROJECT TYPE:

☐ New building(s)

☐ Building addition

☐ Site alteration

☐ Detached accessory structure

SITE DETAILS:

Lot size (acres): \_\_\_\_\_

Disturbed area (acres): \_\_\_\_\_

New impervious area (sf): \_\_\_\_\_

Structure area (sf): \_\_\_\_\_

LOCATION OF WORK:

☐ Owner's property

☐ Right-of-way (ROW)

## PROJECT ELEMENTS (check all that apply)

☐ Water line:

*\*also submit Water Supplemental Form*

☐ Tap to city main\*

☐ Service lateral repair/replacement

☐ Lawn irrigation

☐ Connection at ROW\*

☐ Water meter

☐ Backflow prevention device

☐ Sanitary sewer:

☐ Tap to city main

☐ Service lateral repair/replacement

☐ Connection at ROW

☐ Storm sewer:

☐ Tap to city main

☐ Service lateral repair/replacement

☐ Connection at ROW

☐ Septic outlet to storm

☐ Sidewalk

☐ Culvert

☐ Ditch enclosure

☐ Grade change

☐ Downspouts/splash block

☐ French drain/yard drain

☐ Curb cut

☐ Apron

☐ Tree clearing (acres): \_\_\_\_\_

☐ Cell tower

☐ Other: \_\_\_\_\_

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### MATERIALS

Pipe size (diameter): \_\_\_\_\_ Pipe length (feet): \_\_\_\_\_  
Pipe material: \_\_\_\_\_ Cleanouts/yard drains (#): \_\_\_\_\_  
Bedding: \_\_\_\_\_  
Backfill: \_\_\_\_\_

### SUBCONTRACTORS

*All contractors performing work related to this permit must be registered and approved by the Building Division for the current year.*

### APPLICATION AUTHORIZATION

I certify that all information contained in this application is true, accurate and complete to the best of my knowledge.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

Property owner signature \_\_\_\_\_ Date \_\_\_\_\_

### CITY USE

Application reference \_\_\_\_\_

Engineering Division approval \_\_\_\_\_

Date \_\_\_\_\_

### FEES AND DEPOSITS

Plan review deposit: \_\_\_\_\_

Payment method:

Inspection deposit: \_\_\_\_\_

☐ Check

Permit fee: \_\_\_\_\_

☐ Credit card

Sewer tap fee: \_\_\_\_\_

☐ Cash

Water tap fee: \_\_\_\_\_