

**CITY OF NORTH RIDGEVILLE  
CIVIL SERVICE COMMISSION**

**NOTICE OF ENTRANCE EXAMINATION  
FULL TIME FIREFIGHTER/PARAMEDIC CLASS "C"**

Starting Wage: \$66,524.72

Public notice is hereby given by the Civil Service Commission of North Ridgeville, Ohio, of an open competitive examination for the position of Firefighter/Paramedic Class "C" in the North Ridgeville Fire Department.

**APPLICATION & FILING** – Application forms are currently available and can be obtained as follows: City of North Ridgeville offers full testing services for the position of Firefighter/Paramedic Class "C" through National Testing Network (NTN). To register with NTN and schedule a test, go to [www.nationaltestingnetwork.com](http://www.nationaltestingnetwork.com) and select 'Find Jobs', then select 'Firefighter Jobs' and sign up for City of North Ridgeville.

When you visit the [www.nationaltestingnetwork.com](http://www.nationaltestingnetwork.com) website:

- Complete the NTN registration process and schedule your test.
- Review all information related to the City of North Ridgeville's Firefighter/Paramedic Class C position, including minimum requirements, salary and benefits.
- Review detailed information about the testing process.
- Review the Frequently Asked Questions and take an online practice test (if desired).

Upon completion of your scheduled exam, scores are automatically forwarded to the Office of Clerk of Council, City of North Ridgeville. Candidates who attain a passing score on the entrance exam and agility exam will be placed on Civil Service Commission's police entrance exam eligibility list. The North Ridgeville Fire Department will contact candidates on the list and invite them to participate in further stages of the selection process.

National Testing Network is a service provided to conduct entry level testing in a standardized, professional environment. National Testing Network does not replace the Civil Service Commission's responsibility and decision making in the testing process. All candidates' results are provided to the office the Civil Service Commission where the final decisions are made.

**Application Submittal**

**Beginning: May 29, 2023**

**Ending: July 24, 2023**

**APPLICATIONS WILL NOT BE ACCEPTED OUTSIDE THIS TIMEFRAME.**

Copies of all extra credit documentation and Paramedic Certification or proof of current enrollment in an accredited paramedic program must accompany the application. These documents will not be accepted after you have filed the application.

The "Acknowledgment" page must be notarized when you file your application.

**CITY OF NORTH RIDGEVILLE  
CIVIL SERVICE COMMISSION**

**NOTICE OF ENTRANCE EXAMINATION  
FULL TIME FIREFIGHTER/PARAMEDIC CLASS C"**

Starting Wage: \$66,524.72

**MEDICAL EXAMINATION** – Applicants who are placed on the eligibility list and are called in for an interview shall be required to pass a Computer Voice Stress Analysis, psychological examination and a physical examination as determined by the Police & Firemen's Disability & Pension Fund and shall be conducted prior to the hiring of a candidate. Medical examination fee will be paid by the City.

**AGILITY TEST** – Applicants must submit a copy of a current Firefighter's Physical Agility Test Certificate of Completion provided by the Cuyahoga Community College (Tri-C) Fire Training Academy by August 14, 2023. The certificate must be valid and dated after Saturday, June 4, 2022 and before Monday, August 14, 2023. If it is not turned in, it is considered a failing grade on the exam.

**MINIMUM ENTRANCE EXAMINATION QUALIFICATIONS**

**Age** – Must meet the requirements stated within the Ohio Revised Code 124.42 (Between the ages of 18-40)

**Education** – All Applicants must be graduates of a standard four year high school or equivalent.

**Citizenship** – Applicants must be a United States citizen.

**Certification:** - Applicants must be Certified Paramedics or currently enrolled in an accredited paramedic program at the time of filing their application.

Any assessment of physical qualifications must be scheduled before the examination or before being placed on an eligibility list or before being certified for appointment pursuant to Rule V, Section 5. The hiring authority may choose to determine when physical qualifications must be met in conformance with Rule V, Section 5, as long as it does so in a reasonable amount of time in advance of testing so that applicants are aware of the requirement.

**FOR ADMINISTRATIVE USE ONLY****Application Filed**

Date and Time/Received

Agility Cert: ☐  
Paramedic Certification ☐

Written: \_\_\_\_\_

Agility: \_\_\_\_\_

Received: EXTRA CREDIT:

Total Score: \_\_\_\_\_

Military DD214 ☐Valid College Transcript ☐Valid & Current FFII/EMT Cert. ☐

Extra Credit: \_\_\_\_\_

Position: \_\_\_\_\_

**APPLICATION****NORTH RIDGEVILLE CIVIL SERVICE EXAMINATION  
(FIREFIGHTER/PARAMEDIC CLASS C)**

*We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.*

NAME: \_\_\_\_\_  
Last First MiddleADDRESS: \_\_\_\_\_  
Number Street

City State Zip DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_

PHONE NO.: (\_\_\_\_) \_\_\_\_\_ EMAIL: \_\_\_\_\_

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| 1) Are you at least 21 years of age?  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2) Are you a United States Citizen?   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3) Are you an Ohio resident? – <b>OR</b> –<br>If active military, do you have an Ohio voting residence? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4) Are you a high school graduate (diploma or GED)?   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 5) Do you have a valid motor vehicle operator's license?  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 6) Are your extra credit documents attached?  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

**Please note that applications can only be filed between Monday, May 29, 2023 and ending Friday, July 24, 2023. Applications will not be accepted outside this timeframe.**

*This application and all extra credit documentation noted above was submitted on the date and time noted above.*

\_\_\_\_\_  
Signature of Applicant (or Authorized Representative)



***READ BELOW  
BEFORE CONTINUING:***

**THE NEXT PAGE  
MUST BE NOTARIZED.**

**DO NOT SIGN UNTIL  
IN THE PRESENCE OF  
A NOTARY PUBLIC.**

## ACKNOWLEDGEMENT

Prior to appointment, I must provide proof of a valid Operator's License, Paramedic Certification and be insurable under the City's insurance carrier.

If I receive a passing grade on the written exam and my name is placed on the eligibility list, I must undergo and pass Computer Voice Stress Analysis, psychological examination, physical fitness test and physical examination as determined by the Police and Fireman's Disability and Pension Fund.

Upon appointment to the Fire Department I must successfully complete the State required Fire Training Program.

This Acknowledgement must be notarized and returned with the completed application. Copies of all documentation for extra credit and proof of the required Paramedic Certification or enrollment in an accredited program must also accompany the application when submitted. The Agility Examination Certificate must be turned in by August 14, 2023. Failure to comply will result in the rejection of the extra credits and/or rejection of this application.

I have read the above and all the attachments contained in this application including the Extra Credit sheet, Agility Score Sheet and the Entry Level Firefighter/Paramedic Background Investigation document. I acknowledge that I have been advised that I will have to comply with these requirements.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

### NOTARY

The undersigned, being a Notary Public for the State of \_\_\_\_\_,

County of \_\_\_\_\_, hereby certifies that \_\_\_\_\_

did appear before me on this \_\_\_\_\_ day of \_\_\_\_\_ 2023, at

\_\_\_\_\_  
and did acknowledge his/her signature on the foregoing document to be his or  
her free and voluntary act and deed.

\_\_\_\_\_  
Notary Public



**CITY OF NORTH RIDGEVILLE**  
**APPLICATION FOR EMPLOYMENT**  
**7307 AVON BELDEN ROAD, NORTH RIDGEVILLE, OHIO 44039**

**ANSWER ALL QUESTIONS ON THIS APPLICATION, DO NOT WRITE "SEE RESUME"**

**EQUAL EMPLOYMENT POLICY**

The City of North Ridgeville provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

**PERSONAL INFORMATION**

LAST NAME	FIRST NAME	MAIDEN/ALIAS	MIDDLE INITIAL
HOME ADDRESS	CITY	STATE	ZIP
PRIMARY PHONE	SECONDARY PHONE	EMAIL ADDRESS	
DO YOU HAVE A WORK PERMIT (IF UNDER 18 YEARS OF AGE)? YES OR NO	DO YOU HAVE A VALID DRIVER'S LICENSE? YES OR NO  DRIVER'S LICENSE NUMBER		
ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THE UNITED STATES? YES OR NO	HAVE YOU APPLIED FOR ANOTHER POSITION WITH THE CITY WITHIN THE LAST YEAR? YES OR NO WHAT POSITION?		
DO ANY OF YOUR RELATIVES WORK FOR THE CITY? YES OR NO IF YES, WHO? LIST NAME(S), DEPARTMENT, AND RELATION			

**POSITION(S) APPLIED FOR**

DEPARTMENT:	POSITION TITLE:
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**EDUCATION, CERTIFICATIONS AND LICENSES**

NAME OF SCHOOL AND LOCATION	CIRCLE LAST YEAR COMPLETED	TYPE OF DEGREE OR DIPLOMA	MAJOR AREA OF STUDY
HIGH SCHOOL	9 10 11 12 GRADUATE? Yes No		
COLLEGE	1 2 3 4 GRADUATE? Yes No		
COLLEGE	5 6 7 8 GRADUATE? Yes No		
U.S. MILITARY			
CERTIFICATIONS/LICENSES			

EMPLOYMENT HISTORY				
PRESENT EMPLOYER		ADDRESS		
DATE STARTED	DATE ENDED	STARTING PAY	ENDING PAY	PHONE NUMBER
POSITION TITLE			REASON FOR LEAVING	
DUTIES PERFORMED				
NAME, TITLE, AND PHONE NUMBER OF IMMEDIATE SUPERVISOR			MAY WE CONTACT THIS EMPLOYER?	
			YES OR NO	

EMPLOYER		ADDRESS		
DATE STARTED	DATE ENDED	STARTING PAY	ENDING PAY	PHONE NUMBER
POSITION TITLE			REASON FOR LEAVING	
DUTIES PERFORMED				
NAME, TITLE, AND PHONE NUMBER OF IMMEDIATE SUPERVISOR			MAY WE CONTACT THIS EMPLOYER?	
			YES OR NO	

EMPLOYER		ADDRESS		
DATE STARTED	DATE ENDED	STARTING PAY	ENDING PAY	PHONE NUMBER
POSITION TITLE			REASON FOR LEAVING	
DUTIES PERFORMED				
NAME, TITLE, AND PHONE NUMBER OF IMMEDIATE SUPERVISOR			MAY WE CONTACT THIS EMPLOYER?	
			YES OR NO	

EMPLOYER		ADDRESS		
DATE STARTED	DATE ENDED	STARTING PAY	ENDING PAY	PHONE NUMBER
POSITION TITLE			REASON FOR LEAVING	
DUTIES PERFORMED				
NAME, TITLE, AND PHONE NUMBER OF IMMEDIATE SUPERVISOR			MAY WE CONTACT THIS EMPLOYER?	
			YES OR NO	

## REFERENCES

Give name and telephone number of three professional references who are not related to you.

Name	Relationship	Phone number

## ADDITIONAL INFORMATION

List skills, interests, languages spoken or read, licenses, certifications, gaps in employment, etc., you feel is important for the position in which you are applying.

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I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT FALSE STATEMENTS OR OMISSIONS ON THIS APPLICATION ARE GROUNDS FOR IMMEDIATE DISQUALIFICATION OR DISMISSAL UPON DISCOVERY THEREOF. I AUTHORIZE ALL PERSONS, SCHOOLS, COMPANIES, AND GOVERNMENT AGENCIES TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY BACKGROUND, PERSONAL OR OTHERWISE, AND RELEASE ALL PARTIES FROM LIABILITIES FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING THE SAME TO YOU. I UNDERSTAND THAT I MAY BE REQUIRED TO UNDERGO MEDICAL EXAMINATIONS BEFORE BEGINNING WORK TO DETERMINE MY ABILITY TO PERFORM THE DUTIES OF THE POSITION APPLIED FOR AND FAILURE TO UNDERGO SUCH MEDICAL EXAMINATIONS SHALL BE GROUNDS FOR DISQUALIFICATION.

IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO ABIDE BY THE CITY OF NORTH RIDGEVILLE'S ORDINANCES, POLICIES, PROCEDURES, RULES, AND REGULATIONS. I UNDERSTAND THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED WITH OR WITHOUT CAUSE AND WITH OR WITHOUT PRIOR NOTICE, AT ANY TIME, AT THE OPTION OF EITHER THE CITY OR MYSELF. I UNDERSTAND THAT NO MANAGER OR SUPERVISOR OTHER THAN THE MAYOR HAS ANY AUTHORITY TO EMPLOY PERSONS ON BEHALF OF THE CITY, BUT NOT CONTRARY TO THE FOREGOING.

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Signature of applicant

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Date

*Outside applicants for employment may be required to submit to fingerprinting for a background check. The following types of employee background checks may be performed: prior employment verification; personal and professional references; educational verification; BCI (Ohio Bureau of Criminal Investigation); and motor vehicle. Full drug screen/breath alcohol testing is also required for employment.*



**City of North Ridgeville**  
**EQUAL EMPLOYMENT OPPORTUNITY**

Responses to these questions are **OPTIONAL**. These questions are included to assist our equal employment opportunity efforts. Providing this information is **VOLUNTARY** and will in no way affect the processing of your application or your being considered for employment. We will process your responses to these confidential questions separately. Responses will be used for statistical purposes only.

Position Applied For \_\_\_\_\_ Date \_\_\_\_\_

1. **OPTIONAL:** Please indicate your sex:     \_\_\_Male\_\_\_Female

2. **OPTIONAL:** Please select your age group:

      \_\_\_Under 18\_\_\_18-25      \_\_\_26-39      \_\_\_40-54      \_\_\_55-69      \_\_\_70+

3. **OPTIONAL:** Please indicate your Race/Ethnicity:

\_\_\_**WHITE:** A person having origins in any of the original peoples of Europe, North Africa or the Middle East.

\_\_\_**BLACK or AFRICAN AMERICAN:** A person having origins in any of the Black racial groups of Africa.

\_\_\_**HISPANIC or LATINO:** A person of Mexican, Chicano, Puerto Rican, Cuban, Central or South America, or other Spanish culture or origin, regardless of race.

\_\_\_**ASIAN:** A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

\_\_\_**NATIVE HAWAIIAN or PACIFIC ISLANDER:** A person having origins in any of the original peoples of the Hawaii, Guam, Samoa or other Pacific Islands.

\_\_\_**AMERICAN INDIAN or ALASKAN NATIVE:** A person having origins in any of the original peoples of North America (including Central America), and who maintains tribal affiliation or community attachment.

\_\_\_**TWO OR MORE RACES:** A person who primarily identifies with two or more of the above race/ethnicity categories

4. **OPTIONAL:** Are you an individual with a physical or mental impairment which substantially limits one or more of your major life activities?     \_\_\_Yes\_\_\_No

5. **OPTIONAL:** Are you a veteran?     \_\_\_Yes\_\_\_No

Please indicate if one or more of the following apply.

\_\_\_**MILITARY STATUS:** The performance of duty in a uniformed service, to include active duty, active duty for training, initial active duty for training, inactive duty for training, full-time National Guard duty.

\_\_\_**DISABLED VETERAN:** A person whose discharge or release from active duty was for a disability incurred or aggravated in the line of duty.

\_\_\_**DESERT STORM/SHIELD VETERAN:** A person whose active duty was performed after August 2, 1990, in the Persian Gulf Conflict.

\_\_\_**VIETNAM ERA VETERAN:** A person served on active duty for a period of more than 180 days, any part of which occurred between August 5, 1964, and May 7, 1975.

## **EXTRA CREDITS**<sup>1</sup>

***EXTRA CREDIT WILL ONLY BE GIVEN UPON RECEIPT OF PASSING GRADES IN THE COMPETITIVE WRITTEN ENTRANCE EXAM AND ON THE SUBMITTED AGILITY CERTIFICATION.***

### **CREDIT FOR MILITARY SERVICE**

- (a) Pursuant to Section 124.23 of the Ohio Revised Code, any person who has completed service in the uniformed services, and who has been honorably discharged from the uniformed services or transferred to the reserve with evidence of satisfactory service, and who is a resident of this state and any member of a reserve component of the armed forces of the United States, including the Ohio national guard, who has completed more than one hundred eighty days (180) of active duty service pursuant to an executive order of the president of the United States or an act of the congress of the United States may file with the Civil Service Commission a certificate of service or honorable discharge, and, upon this filing, the person shall receive additional credit of twenty percent (20%) of the person's total grade given in the examination in which the person receives a passing grade. A person who receives an additional credit under section (a) shall not receive an additional credit under section (b).
- (b) A member in good standing of a reserve component of the armed forces of the United States, including the Ohio National Guard, who successfully completes the member's initial entry-level training, shall receive a credit of fifteen percent (15%) of the person's total grade given in the examination in which the person receives a passing grade.
- (c) Requests for additional credit for military service, together with an honorable discharge, or if still in the military other proof of honorable service, or proof of completion of initial entry-level training in the Ohio national guard and proof of such membership in good standing in a reserve component of the armed forces of the United States, shall be submitted to the Commission with the application for examination only and at no other later time. Any copy of the DD214 submitted must be the long form which shows the type of discharge obtained.  
(Amended 08/18/2015)

### **CREDIT FOR MILITARY SERVICE IN ENTRANCE EXAMINATIONS**

Military service credit as provided for and as defined in Section 124.23 of the Ohio Revised Code, and in Rule V, Section 12 of the Civil Service Commission Rules and Regulations, shall be added to the applicant's earned grade resulting from the competitive examinations, provided that and after the applicant receives a passing grade in the competitive examinations.  
(Amended 08/18/2015)

**NOTE: YOUR DD214 MUST BE IN LONG FORM AND MUST SHOW LENGTH OF SERVICE ALONG WITH HONORABLE DISCHARGE.**

## **COLLEGE CREDIT**

Total credit of five (5) points will be given for a minimum of ninety (90) quarter hours or sixty (60) semester hours of college credit, provided the cumulative grade point average for such credit is 2.0 or higher. All college credit must be from an accredited college or university and will be provided upon receipt of proper documentation. Credit will only be given upon the applicant receiving a passing grade in the competitive entrance written examinations and agility test. Five (5) points will be the maximum awarded for education. (Amended 07/15/2003)

## **CREDIT FOR OHIO STATE CERTIFICATION**

Ohio State Certification as a Firefighter (“Firefighter II”), will receive an additional credit of two (2) points with proper documentation from the State of Ohio (Ohio Department of Public Safety), if certification is current, provided the applicant receives a passing grade in the competitive entrance examination. Two (2) points will be the maximum awarded for Ohio “Firefighter II” certification.

**FIREFIGHTER/PARAMEDIC CLASS "C"**  
**PHYSICAL AGILITY TEST**

**MUST BE TAKEN AT:** CUYAHOGA COMMUNITY COLLEGE  
FIRE TRAINING ACADEMY  
WESTERN CAMPUS  
11000 PLEASANT VALLEY ROAD  
PARMA, OH 44130  
216-987-5076

**A COPY OF THE CERTIFICATION MUST BE TURNED IN WITH YOUR APPLICATION TO CIVIL SERVICE COMMISSION. CERTIFICATION IS VALID FOR ONE YEAR AND DATE OF ISSUANCE MUST BE DATED AFTER JUNE 4, 2022 TO BE ACCEPTED. ANY AGILITY CERTIFICATE DATED PRIOR TO JUNE 5, 2022 WILL NOT BE ACCEPTED. A VALID AGILITY CERTIFICATE NOT HANDED IN BY AUGUST 14, 2023 WILL BE CAUSE FOR FAILURE OF THE ENTIRE EXAM.**

The firefighter's physical agility test consists of five tasks (below) over a timed course.<sup>1</sup> To pass this portion of the exam, the candidate must complete all of the tasks in seven minutes or less. Anything over seven minutes constitutes a failed agility exam.

<b>TASK 1</b>	<b>STAIR CLIMB WITH HIGH RISE PACK</b>
Carry a high-rise standpipe pack (2-50 foot sections of 1 1/2-inch hose weighing 50 pounds) to the third floor of the fire tower. Deposit the hose in the designated location. After Task 2 is completed, this hose will be returned down the stairs to the starting location.	
<b>TASK 2</b>	<b>HOSE HOIST</b>
From a third story window, using a hand motion hoist a 50 foot donut roll of 2 1/2 inch hose (about 50 pounds) connected by 5/8 inch rope. This task will be completed twice.	
<b>TASK 3</b>	<b>FORCIBLE ENTRY</b>
Using the Keiser Force Machine, and a nine-pound hammer, drive a steel beam 5 feet.	
<b>TASK 4</b>	<b>HOSE ADVANCE</b>
Pick up the nozzle and move a 1 3/4-inch charged hose straightforward 75 feet.	
<b>TASK 5</b>	<b>VICTIM RESCUE</b>
Drag a 175 pound dummy a distance of 100 feet.	

**IF YOU NEED TO TAKE THE AGILITY TEST, THERE ARE REGISTRATION DEADLINES FOR EXAMS BEING HELD SUNDAY, JUNE 4, 2023, JULY 9, 2023 AND AUGUST 13, 2023. FOR MORE INFORMATION REGARDING THE AGILITY REGISTRATION, CONTACT CUYAHOGA COMMUNITY COLLEGE FIRE TRAINING ACADEMY AT:  
216-987-5429 OR 216-987-5060**



## CUYAHOGA COMMUNITY COLLEGE

### Fire Advanced Training 2023

<b>COURSE TITLE</b>	<b>DATES</b>	<b>COST</b>	<b>CRN</b>
Fire Officer I	1/15-3/11	\$550.00	42101
Company Officer Workshop	2/8 & 2/10	\$250.00	42183
Fire Instructor	3/7-5/18	\$600.00	42198
Fire Officer II	3/19-5/13	\$550.00	42104
Rope Rescue, Ops	3/20-3/23	\$500.00	42190
Rope Rescue, Tech	3/20-3/23	\$600.00	42191
Origin & Cause, ADVANCED	4/3-4/7	\$700.00	42192
Fire Safety Inspector	4/10-4/21 & 4/29	\$700.00	42199
Swift Water OPS	4/11-4/14	\$500.00	42193
NFPA 1403 Live Fire Training	4/17, (4/24, 4/25 or 4/26) & 5/3	\$250.00	42184
Confined Space Rescue	5/22-5/25	\$500.00	42194
Vehicle/Machinery Extrication, Tech	6/6-6/9	\$600.00	42195
Trench Rescue Ops	7/19-7/21	\$600.00	30106
Structural Collapse	8/8-8/11	\$600.00	30107
Fire Officer I	8/27-10/21	\$550.00	30063
Fire Instructor	9/5-11/20	\$600.00	30109
Rope Rescue, Ops	10/10-10/13	\$500.00	30535
Rope Rescue, Tech	10/10-10/13	\$600.00	30534
Origin & Cause, BASIC	10/16-10/27	\$600.00	30108
Fire Officer II	10/22-12/16	\$550.00	30065
Fire Officer III & IV	10/22-12/16	\$550.00	30113
Company Officer Workshop	11/16 & 11/17	\$250.00	30101
Fire Safety Inspector	FALL-TBD	\$700.00	TBD
ODPS/EMS State Certification Exams	Contact Mark Ryan at 216-987- 5060 to schedule	\$35.00	30103
NFPA 1403-RECERTIFICATION	Scheduled as needed	\$80.00	30102

**\*\*All textbooks are to be purchased by the student\*\***

**\*\*To register for a course, please email The Enrollment Center at [weststudenthelp@tri-c.edu](mailto:weststudenthelp@tri-c.edu). The Enrollment Center will need the CRN and your student number at the time of registration or register online at <https://www.tri-c.edu/workforce/public-safety/fire-ems-training/fire-advanced-training/index.html>\*\***



### **Firefighter Agility Test Prep Course 2023**

<b>DATES</b>	<b>COST</b>	<b>CRN</b>
January 11, 18, 25, February 1, 8	\$150.00	42096
February 15, 22, March 1, 8, 15	\$150.00	42097
March 22, 29, April 5, 12, 19	\$150.00	42098
May 3, 10, 17, 24, 31	\$150.00	42099
June 7, 14, 21, 28, July 5	\$150.00	42100
July 12, 19, 26, August 2, 9	\$150.00	30059
August 16, 23, 30 September 6, 13	\$150.00	30060
September 20, 27, October 4, 11, 18	\$150.00	30061
October 25, November 1, 8, 15, 29	\$150.00	30062

### **Firefighter Physical Agility Test**

**Registration for Agility closes at 3pm on the Wednesday prior to test date**

<b>DATES</b>	<b>COST</b>	<b>CRN</b>
January 8, 2023	\$75.00	42091
February 12, 2023	\$75.00	42092
March 19, 2023	\$75.00	42093
April 23, 2023	\$75.00	42094
June 4, 2023	\$75.00	42095
July 9, 2023	\$75.00	30054
August 13, 2023	\$75.00	30055
September 17, 2023	\$75.00	30056
October 22, 2023	\$75.00	30057
December 3, 2023	\$75.00	30058

**\*\*To register for a course, please email The Enrollment Center at [weststudenthelp@tri-c.edu](mailto:weststudenthelp@tri-c.edu). The Enrollment Center will need the CRN and your student number at the time of registration or register online at <https://www.tri-c.edu/workforce/public-safety/fire-ems-training/fire-advanced-training/index.html>\*\***



### **EMS Advanced Training 2023**

<b>COURSE TITLE</b>	<b>DATES</b>	<b>COST</b>	<b>CRN</b>
Paramedic 48 Hr. Refresher *Available online year-round*	7/1/23 - 6/30/24	\$285.00	30105
EMT 30 Hr. Basic Refresher *Available online year-round*	7/1/23 - 6/30/24	\$210.00	30104
BLS Healthcare-West Campus	January 14th	\$65.00	42110
BLS Healthcare-West Campus	January 25 <sup>th</sup>	\$65.00	42111
BLS Healthcare-West Campus	February 11th	\$65.00	42112
BLS Healthcare-West Campus	February 22nd	\$65.00	42113
BLS Healthcare-West Campus	March 11th	\$65.00	42114
BLS Healthcare-West Campus	March 22nd	\$65.00	42115
BLS Healthcare-West Campus	April 15th	\$65.00	42116
BLS Healthcare-West Campus	May 13th	\$65.00	42117
BLS Healthcare-West Campus	May 24th	\$65.00	42118
BLS Healthcare-West Campus	June 10th	\$65.00	42119
BLS Healthcare-West Campus	June 21st	\$65.00	42120
BLS Healthcare-West Campus	July 8th	\$65.00	30070
BLS Healthcare-West Campus	July 26th	\$65.00	30071
BLS Healthcare-West Campus	August 12th	\$65.00	30072
BLS Healthcare-West Campus	August 23rd	\$65.00	30073
BLS Healthcare-West Campus	September 9th	\$65.00	30074
BLS Healthcare-West Campus	September 20th	\$65.00	30075
BLS Healthcare-West Campus	October 14th	\$65.00	30077
BLS Healthcare-West Campus	October 25th	\$65.00	30078
BLS Healthcare-West Campus	November 11th	\$65.00	30080
BLS Healthcare-West Campus	November 22nd	\$65.00	30081
BLS Healthcare-West Campus	December 9th	\$65.00	30082
EMS Instructor	TBD	\$550.00	TBD
FIRE to EMS Bridge Day	TBD	\$160.00	TBD

**\*\*All textbooks are to be purchased by the student\*\***

**\*\*To register for a course, please email The Enrollment Center at [weststudenthelp@tri-c.edu](mailto:weststudenthelp@tri-c.edu). The Enrollment Center will need the CRN and your student number at the time of registration or register online at <https://www.tri-c.edu/workforce/public-safety/fire-ems-training/fire-advanced-training/index.html>\*\***



**CITY OF NORTH RIDGEVILLE, LORAIN COUNTY, OHIO**  
**FIRE DEPARTMENT**  
**POSITION DESCRIPTION**

**Job Title:** Fire Fighter/Paramedic  
**Department:** Fire  
**Reports to:** Fire Chief  
**Pay Classification:** Full-Time

**Summary:** The primary role of the Fire Fighter/Paramedic is responding to emergency calls to provide fire suppression, rescue, and emergency medical assistance to the public. Fire Fighter/Paramedics also participate in fire prevention activities, pre-fire planning, training, public relations/customer service, reporting, and generally improving the safety of the community. At times when these duties are not being performed, Fire Fighter/Paramedics perform general maintenance on fire apparatus, medic units, equipment, and facilities.

**Essential Functions:**

- Serve as a representative of the City of North Ridgeville, demonstrating a positive attitude and progressive actions through the display of professionalism, courtesy, and appropriate tact and discretion in all interactions with other employees and with the public.
- Respond to fire/medical and other emergency alarms.
- Assist in laying hose and making connections to hydrants; direct streams of water or chemicals onto fires, required to wear self-contained breathing apparatus and enter toxic and /or hazardous atmospheres to perform rescue and fire suppression activities; position and climb ladders to gain access to upper levels of buildings; work at heights of 10+ feet, ventilate burning buildings by opening windows and skylights or holes in roofs and floors.
- Operate small tools and powered equipment.
- Perform salvage operations such as throwing a salvage cover(s), sweeping water and removing debris.
- Participating in the handling and clean-up of hazardous materials spills and incidents.
- Remove persons from danger.
- Move objects weighing 50 pounds or more, including but not limited to, 5-inch fire hoses, EMS equipment, smoke ejectors, positive-pressure fans, persons on backboards, and salvage equipment for distances of more than 20 feet.
- Perform duties requiring frequent pulling of 40 pounds or more, such as removing hose from apparatus, pulling ceilings, starting power equipment, and opening doors on apparatus.
- Provide comprehensive emergency and non-emergency medical care pursuant to level of state certification, consistent with departmental and/or University Hospitals of Cleveland protocols.
- Administer to sick and injured patients.
- Administer to persons who may pose health, blood borne and airborne pathogenic risks.
- Required to wear bio-hazardous personal protective equipment.



- Assessing the nature and extent of injury or illness to establish and prioritize medical procedures to be followed.
- Effectively communicating with professional medical personnel and treatment facilities to obtain instructions regarding further treatment and/or to arrange reception of patients to the appropriate center.
- Inspects and performs general maintenance and minor repairs to department facilities, apparatus, and equipment. Cleans, vacuums, and maintains station, work, dormitory, and eating areas. Maintains building exterior and grounds.
- Drive and operate department apparatus in emergency and non-emergency situations in accordance with department guidelines.
- Maintain equipment on apparatus to include daily, monthly, and annual testing. Test and rotate hose.
- Provide routine cleaning of vehicles and equipment. Wash, wax, and repair apparatus.
- Complete daily, monthly, and annual reports on the testing of fire and medical equipment.
- Complete daily maintenance records and equipment inventory reports.
- Perform assigned fire inspections while completing or updating pre-fire plans.
- Prepare and maintain reports and records of activities, incidents, inspections, or other required written information.
- Assist in investigation of fire incidents by securing the fire scene and identifying evidence. Provide written and verbal reports of an incident.
- Conduct tours of station facilities and provide basic information of fire department activities to the public.
- Participate in fire drills and attend training courses, reading and studying of assigned materials related to firefighting, prevention, and emergency medical services.
- Maintain a working knowledge of all city developments, streets, and addresses.
- Dependable and able to meet acceptable attendance requirements at all times.
- Follow all applicable laws, ordinances, policies, safety rules, and regulations.
- Protect confidential information by preventing unauthorized release, both verbal and/or written.
- Perform other related duties as assigned.

### **Required Knowledge, Skills and Abilities:**

#### *Knowledge of:*

- Fire Fighting principles, practices, and procedures
- The geographical layout of the City of North Ridgeville, street names and numbers, hydrant locations, and fire department connection (FDC) locations.
- The operation and maintenance of various types of apparatus and equipment used by the fire department.
- Emergency medical service techniques
- University Hospitals of Cleveland EMS Protocols
- Fire salvage and overhaul operations.
- National Incident Management System
- North Ridgeville (OH) Fire Department *Standard Operating Policies and Procedures*
- North Ridgeville Fire Department *Rules and Regulations*
- Current Collective Bargaining agreement

*Ability to:*

- Follow a paramilitary chain of command.
- Enter data or information into a terminal, PC or other devices such as a mobile data terminal (MDT).
- Work cooperatively with other city employees and the public.
- Work in confined spaces such as attic crawl spaces
- Travel across wet, slippery, rough, uneven or rocky surfaces.
- Work at heights greater than ten feet.
- Move heavy objects (50 pounds or more) long distances (more than 20 feet).
- Observe or monitor people's behavior to determine compliance with prescribed operating or safety standards, or to assess patient condition.
- Communicate orally with customers, clients, or the public in face-to-face one-on-one settings, or using a telephone.
- Understand and follow oral and written instructions in the English language.
- Perceive red, yellow, and blue colors to recognize hazards identified by fire diamonds.
- Tolerate extreme fluctuations in temperature while performing job duties.
- Work for long periods of time, requiring sustained physical activity and intense concentration.
- Rely on sense of sight, hearing, touch, and smell to help determine the nature of an emergency and make operational decisions.
- Make life and death decisions during emergency situations.
- Comprehend and make inferences from written material in the English language.
- Work in a variety of weather conditions with exposure to the outdoor elements.
- Learn job related materials through structured lecture, reading, observation, and oral instruction. This learning takes place in both a classroom setting and in an on-the-job training setting.
- Produce written documents with clearly organized thoughts using proper English sentence construction, punctuation, and grammar.
- Observe or monitor objects to determine compliance with prescribed operating or safety standards.
- Bend or stoop repeatedly or continually over time to perform emergency medical services or duties on the fire ground.
- Perform duties requiring frequent pulling of 40 pounds or more, such as removing hose from apparatus, pulling ceilings, starting power equipment, and opening doors on the apparatus.
- Lift arms above shoulder level to cut vent holes with an axe or to force entry into automobiles using specialized tools.
- Use self-contained breathing apparatus (SCBA) and protective clothing to prevent exposure to hazardous materials and infectious diseases.
- Work safely without presenting a direct threat to self or others.
- Participate in employee evaluations and assist in work related goal setting.

**Additional Requirements:**

- Some positions will require the performance of other essential and marginal functions depending upon work location, assignment or shift.
- Individuals must be physically capable of operating motor vehicles safely, possess a valid driver's license and remain insurable.
- Applicable Ohio Department of Public Safety EMT and Fire Fighter certification.



## ENTRY LEVEL FIREFIGHTER/PARAMEDIC BACKGROUND INVESTIGATION

As a candidate under consideration for hire with the North Ridgeville Fire Department you should be aware that a **BACKGROUND INVESTIGATION** will be conducted on you. Several areas will be delved into to insure your qualification. The following criteria will be considered as reasons to **DISQUALIFY A CANDIDATE:**

Candidates will be required to take a Computer Voice Stress Analysis (CVSA) administered by the North Ridgeville Police Department. Deceptive results of a CVSA examination regarding the applicant's background are grounds for disqualification.

A Bureau of Motor Vehicle Report will be reviewed to determine if you can be permitted to operate a motor vehicle for the City of North Ridgeville. Classification as an **unacceptable driver** is grounds for **DISQUALIFICATION** of an applicant. An **unacceptable driver** is defined as one who during the previous five (5) year period has received:

1. A conviction for one (1) of the following:
  - Driving under the influence of drugs
  - Driving under the influence of alcohol
  - Vehicular homicide
  - Leaving the scene of an accident
  - Willfully eluding or fleeing a police officer after a traffic violation
  - Driving under suspension
2. Two (2) or more chargeable or "at fault" accidents, the nature and severity of the accident to be taken into account.
3. Three (3) moving violations for which a total of six (6) or more points were received.
4. Any combination of one (1) chargeable or "at fault" accident and two (2) moving violations.
5. A second driving under the influence conviction in their lifetime.

Candidates will be subjected to a criminal history check to determine if he/she should be **DISQUALIFIED** from further consideration. Arrest, conviction, or repeated involvement for any of the following may result in **DISQUALIFICATION:**

- Any felony
- Sex crimes
- Contributing to the delinquency of a minor
- Providing alcohol to a minor
- Providing firearms to a minor

- Repeated incidents involving alcohol use or abuse
- Obstructing justice
- Obstructing official business
- Resisting arrest
- Domestic violence (*subject to review*)
- Prostitution
- Destruction or damage to private or public property
- Incidents involving firearms
- Public indecency
- Inducing panic
- Impersonating a Police Officer
- Drug use or abuse
- Misconduct at an emergency
- Fraud
- Telephone harassment
- False police reports
- Receiving stolen property
- Any other incident that would indicate an undesirable employee

**THE FOLLOWING ELEMENTS WILL RESULT IN IMMEDIATE  
DISQUALIFICATION FROM CONSIDERATION:**

1. Conviction of a felony in the State of Ohio, or an offense in another state that would be a felony if committed in the State of Ohio.
2. Conviction of an offense involving moral turpitude.
3. Conviction of an offense involving the unlawful use, sale, manufacture, production or possession of a controlled substance.
4. Conviction of an offense involving the unlawful use, sale, manufacture, production or possession of prescription drugs.
5. Has a criminal proceeding pending or is under investigation for a crime.
6. Has a documented history of physical violence, or has been convicted of a crime of “Domestic Violence” (*subject to review*).
7. Maintains an on-going relationship with individual(s) who have been convicted of felony crimes and who are reputed to be involved in recent or current felonious activity (*subject to review*).
8. Any violation of public trust while previously employed in law enforcement or other public or government service.
9. An affiliation with, and/or support of, any organization or group which advocates the overthrow of the State or of the United States Government, or whose professed goals are contrary to the interests of public safety and welfare.
10. Any illegal use of a controlled substance within the listed time preceding the date of the

application:

- **Marijuana** **3 years** (*Subject to review*)
- **All Others (schedule 1-5 drugs)** **5 years**

***(Schedule 1-5 as defined in Ohio Revised Code)***

11. A history of alcohol or controlled substance abuse which has hampered job performance at any time during five (5) years immediately preceding the date of application.
12. Evidence that the applicant has willfully provided false or misleading information during the application process, in his/her written application, personal history statement, or found cheating during any testing in the application process.
13. Any conclusion brought about by the investigation that the applicant is unsuited for public service work.
14. Prior termination for cause from a fire department or law enforcement agency.
15. Separation from any branch of the United States Armed Forces under less than honorable conditions or for any reason of unsuitability or misconduct.
16. An ineligible reenlistment code on DD form 214.
17. A conclusion by any physician, psychiatrist, or psychologist which questions the applicant's suitability to perform the duties of a Firefighter/Paramedic.