



THE CITY OF NORTH RIDGEVILLE
 7307 Avon Belden Road, North Ridgeville, Ohio 44039
 Telephone: (440) 353-0822 Fax: (440) 353-0823



Building Department

CONTRACTOR REGISTRATION RENEWAL - INSTRUCTIONS

Before a renewal will be issued, the following must be submitted with **original signatures** (no stamp) & renewal fee.

Use this checklist to make sure you have everything:

- Completed Renewal Form**
- Contractor's Bond Form** (use City Bond Form or Continuation Form Only) **year must be correct**
- Company owner or Authorized agent signs as Principal on the Bond Form, (Insurance Co. signs as Surety)**
ALL forms must be signed by the same person
- Certificate of Insurance for Current Year**
- Renewal Fee** (Check payable to City of North Ridgeville)
- Self Addressed Stamped Envelope** (so we can send the registration certificate **TO YOU**)

RENEWAL FEE: (If paid by January 31st)		RENEWAL FEE: (If paid after January 31st)	
General Contractor A	\$100.00	General Contractor A	\$200.00
Subcontractor B	\$ 35.00	Subcontractor B	\$ 70.00
Subcontractor C	\$ 35.00	Subcontractor C	\$ 70.00

GENERAL CONTRACTOR A - any tradesman who engages in construction or improvements **in more than one trade**

SUBCONTRACTOR B - any tradesman who engages in construction or improvements **in one trade category as listed below**

CARPENTRY	Woodworking, siding, roofing, windows	IRON WORK	Structural and ornamental
DECORATING	Paper hanging, interior & exterior painting	LANDSCAPERS	Installation of plantings, grading
EXCAVATORS	Sanitary sewer, storm sewer, general excavation	MASONRY	Block and brick laying, concrete flat work, concrete walls, cement work
ELECTRICAL	Electrical	PLUMBING	Plumbing
FENCES	Fencing	SIGN ERECTORS	Painting, erecting
FLOOR COVERING	Tile, carpeting, floor finishing	SWIMMING POOLS	Above ground and in ground
GLAZIERS	Windows & other glass work	WALL COVERING	Drywall, taping, plastering & lathwork
HVAC	Heating and Air Conditioning	OTHER	

SUBCONTRACTOR C - any tradesman who engages in construction or improvements such as repairs, alterations, reconstruction, appliance installation, or **work other than new construction or replacement.**

CONTRACTOR REGISTRATION RENEWAL FORM

NAME OF COMPANY: _____

OWNER / AUTHORIZED AGENT: _____

ADDRESS OF COMPANY: _____

CITY, STATE, ZIP CODE: _____

PHONE NUMBER: _____ FAX NUMBER: _____

S. S. NUMBER: _____ FID. NUMBER: _____

E-MAIL ADDRESS: _____

Renewal fees only effective if registrations are kept current consecutively year after year.

Please download updated permit applications, etc. from our website: www.nridgeville.org



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CONTRACTOR'S BOND

Bond No. _____

KNOW ALL MEN BY THESE PRESENTS:

THAT I, _____, as PRINCIPAL and _____ as SURETY, are firmly bound and held unto the city of North Ridgeville, Ohio, as municipal corporation, organized under the laws of the state of Ohio, in the penal sum of TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00), pursuant to the North Ridgeville Codified Ordinances, to be paid to the city of North Ridgeville, Ohio, aforesaid, its successors, and assigns, or which payment will and truly be made, we bond ourselves, our heirs, executors, administrators, successors and assigns jointly and severally, firmly by these presents.

Sealed with our seals, this date _____ for the year _____

THE CONDITION of the above obligation is such that whereas the said principal on the above date was duly registered by the Chief Building Official of the city of North Ridgeville, Ohio, for the period until December 31st of said year, to engage as a contractor in the city of North Ridgeville to perform work under the provisions of the Codified Ordinances of the city of North Ridgeville and any other ordinance or resolution relating thereto, and any of the rules or regulations which may from time to time be established by the city of North Ridgeville, including but not limited to requirements of the various Building Codes, the Ohio Revised Code, the Ohio EPA and the Lorain County Health District and other related agencies are made a part of this Bond as though set forth herein, all now or hereinafter having power and authority to regulate the construction, demolition and other such activity related to buildings and structures within the city of North Ridgeville.

NOW if the said principal shall perform all things required and prescribed by the requirements as stated above; then this obligation shall become void, otherwise the same shall remain in full force and effect, it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall in no event exceed the amount of this obligation as herein stated. This bond shall be in effect for the work performed under this bond, for the year the bond was issued, or until the completion of said project(s) or activities pursuant to all requirements of the City. A continuation certificate or new bond shall be tendered as necessary to maintain the bond in effect for the period specified on this form.

Principal: _____ Date: _____

Surety: _____ Date: _____
 (Signature required by and for the Surety named herein)

Power of Attorney: _____