

PARKS AND RECREATION COMMISSION

Day: Wednesday
Date: March 28, 2018
Time: 7:30PM
Location: Senior Center Multi-Purpose Room

AGENDA

- I. MEETING CALLED TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. FINALIZATION OF AGENDA
- V. APPROVAL OF MINUTES
- VI. LOBBY
- VII. REPORTS
 - A. COUNCIL LIAISONS REPORT
 - B. SCHOOL BOARD LIAISONS REPORT
 - C. FINANCIAL REPORT
 - D. DIRECTORS REPORT
 - E. PROGRAM SUPERVISOR REPORT
 - F. GROUNDS MAINTENANCE REPORT
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. ADJOURNMENT

PARKS AND RECREATION COMMISSION

MINUTES OF REGULAR MEETING: February 28, 2018

The meeting was called to order at the North Ridgeville Senior Center by Chairman Chris Turay at 7:30p.m.

ROLL CALL:

Dennis Boose, Kelly McCarthy, Chris Turay, Ben Gommel, and Parks and Recreation Director Kevin Fougousse

Excused Absence: Cathy Ebenschweller

FINALIZATION OF AGENDA:

Motion by Gommel, 2nd by McCarthy

4- Yes, 0 - No

APPROVAL OF MINUTES:

Approval of minutes from the December 6, 2017 meeting.

Motion by McCarthy, 2nd by Boose for approval of minutes from December 6, 2017.

4 – Yes, 0 - No

LOBBY:

None

REPORTS:

COUNCIL LIAISONS REPORT:

Councilman Dennis Boose reported that the city for the first time had a full year budget approved in December and ready for the 2018 year.

SCHOOL BOARD LIAISONS REPORT:

Kelly McCarthy reported that the board hired Roxann Ramsey-Caserio as North Ridgeville schools new superintendent. Kelly reported that demolition of North Ridgeville Middle School and Wilcox has started. The middle school is anticipated to be demolished by June with Wilcox to follow.

FINANCIAL REPORT:

Parks and Recreation Director Kevin Fougrousse discussed the revenues and expenses. Trust Fund revenue through January 2018 was \$27,748.00. Trust Fund statement of cash through January 2018 is \$189,866.15. The Park and Recreation Improvement Fund revenue through January is \$5,250.00. The Park and Recreation Improvement Fund statement of cash through January 2018 is \$158,368.43. Trust Fund expenses through January are \$5,674.05 and our General Fund expenses are \$21,079.62.

DIRECTORS REPORT:

Parks & Recreation Director Kevin Fougrousse handed out the department's 2017 comprehensive report to all the board members.

The following capital projects were approved and will be completed at Shady Drive: Pave & stripe parking lot, finish the ¼ mile fitness trail, install concrete pads and new bleachers.

PROGRAM SUPERVISOR REPORT:

Biggest Loser is a 12 week long weight loss competition. It started on January 13 and runs until April 7. We had a total of 21 individuals register. Wiggle & Giggle started on January 16 and has 05 kids registered, this is a new program. Our Daddy-Daughter Dance was held on Saturday, February 10. We had a total of 106 couples (212 total) who attended. YardHouse in Westlake donated free kids meal cards to all the daughters and \$5 gift cards to all the dads. Our youth Karate Program has 5 pre-registered and started on February 17. Lil-Playmates that started on January 23 for 18 mos. – 4 year olds has 8 registered. DIY Painted Sign with Personal Monogram & Name started on Wednesday, February 28 and had 3 pre-registered. Top 10 Habits of Highly Effective Teeth Seminar with Dr. Gupta was held on Wednesday, January 24 and had 09 attendees. The 1st & 2nd Grade Instructional Basketball Program started on January 20 and concluded on February 24. We had a total of 82 kids who took part in this 6 week instructional program. When Did Food Stop Being Food Seminar was held on February 21 and had 21 attendees. Registration for our 2018 Baseball-Softball Program started the week of December 18. At the time of this meeting we have 267 kids registered.

GROUNDS MAINTENANCE REPORT:

John Schneider, Assistant Grounds Maintenance Supervisor Reported that they have been tree trimming in the parks. Councilman Boose inquired if we were still adding diamond pro to the diamonds at Shady Drive. John Schneider mentioned this is still being addressed and has helped the fields out immensely.

OLD BUSINESS:

No old business

NEW BUSINESS:

Councilman Boose inquired about the state of funding for the outdoor family aquatic center. Parks & Recreation Director Kevin Fougrousse stated that he needs to meet with administration so the matter can be voted on by council for a bond issue.

ADJOURNMENT: Meeting adjourned at 8:13p.m.



TRUST FUND REVENUE:

<i>Month</i>	<i>2017 Fiscal Year</i>	<i>2018 Fiscal Year</i>	<i>Difference + / -</i>
January	\$17,723.51	\$27,916.76	(+) \$10,193.25
February	\$22,161.11	\$22,764.37	(+) 603.26
Total	\$39,884.62	\$50,616.13	(+) \$10,731.51

**balance at the end of February: \$182,042.02*

PARK AND RECREATION IMPROVEMENT FUND REVENUE:

<i>Month</i>	<i>2017 Fiscal Year</i>	<i>2018 Fiscal Year</i>	<i>Difference + / -</i>
January	\$1,098.00	\$5,360.21	(+) \$4,262.21
February	\$3,889.23	\$4,938.80	(+) \$1,049.57
Total	\$4,987.23	\$10,299.01	(+) \$5,311.78

**balance at the end of February: \$163,417.44*

TRUST FUND EXPENSES:

<i>Month</i>	<i>2017 Fiscal Year</i>	<i>2018 Fiscal Year</i>
January	\$1,944.45	\$5,674.05
February	\$5,736.09	\$7,875.58
Total	\$7,680.54	\$13,549.63

GENERAL FUND EXPENSES:

<i>Month</i>	<i>2017 Fiscal Year</i>	<i>2018 Fiscal Year</i>
January	\$18,519.47	\$21,079.62
February	\$20,409.75	\$24,081.81
Total	\$38,929.22	\$45,161.43

DIRECTORS REPORT:

Paul Rockocy, New Recreation Supervisor:

On Monday, April 2 Paul Rockocy will start with our department under the title of recreation supervisor. Paul will be taking over for Frank Vacha who will transition into a new role as a laborer in our Service Department. We received 115 resumes, narrowed it down to 09 candidates for our 1st round interviews and brought back the top 3 the week of March 5th. Paul received a Bachelor of Arts degree with a Sport Management major in 2016 and will finish his MBA this spring. Both of his degrees were received from Baldwin Wallace College. We look forward to having Paul as part of our team.

NatureWorks Grant Application:

I will be submitting our grant application to the State on or before the due date of June 1. County allocation is \$104,277.00, the allocation was doubled from the previous year (allocation in 2017: \$52,244.00). The application will center on finishing the ¼ mile finish trail and adding 08 pieces of outdoor fitness equipment.

PROGRAM REPORT:

Program Name: Big Magic with the Magic Man

Date: 03.03.2018-03.24-2018

Ages: 5-12

Location: Community Cabin

Enrollment: 06

Program Description:

The magic teaches children the fundamentals of what it takes to be a magician and impress the crowd. Children learn basic magic tricks and put on a Magic Show for parents the last day of class.

Program Name: Rumble Tumble & Roll

Date: 03.05.2018-04.09.2018

Ages: 4-6

Location: Safetyville Building

Enrollment: 10

Program Description:

Introduces boys and girls to tumbling and apparatus skills. The class is designed to develop flexibility, strength, balance, coordination, and self-confidence.

Program Name: Tumble Bugs

Date: 03.05.2018-04.09.2018

Ages: 2-3

Location: Safetyville Building

Enrollment: 10

Program Description:

Tumbling, gymnastic & acrobatic basics explored together with music, mats & movement. Increase balance, mobility & socialization skills using imagination & increasing listening skills.

Program Name: Senior Fit

Date: 03.08.2018-04.12.2018

Ages: 50-99

Location: Safetyville Building

Enrollment: 4

Program Description:

Low impact cardio workout, muscle strength, balance, flexibility and relaxation. A little bit of everything in 60 minutes. This class is designed to improve activities of daily living for seniors.

Program Name: Hoop Stars

Ages: Boys & Girls in grades 1st-2nd

Dates: April 3-May 8

Fee: \$65 Resident / Non-Resident

Location: North Ridgeville Academic Center

Program Description:

Instructional and recreational basketball program for children in grades 1 - 2. Players are taught the basics of dribbling, passing, shooting, positioning, defense, and rebounding in a fun-oriented program. Then they apply what they've learned in a low competitive game.

Program Name: Hoop Stars
Ages: Boys & Girls Pre-K-Kindergarten
Dates: April 3-May 8
Fee: \$65 Resident / Non-Resident
Location: North Ridgeville Academic Center

Program Description:

Instructional and recreational basketball program for children in preschool (**must be four years of age to participate**) and grade K. Players are taught the basics of dribbling, passing, shooting, positioning, defense, and rebounding in a fun-oriented program. Then they apply what they've learned in a low competitive game.

Program Name: Youth Baseball – Softball Program
Ages: 04 - 18
Current No. of Teams: 42

Program Description:

There are currently limited openings in all leagues. We currently have 512 kids registered with 18 openings. Last year we had 525 kids registered. This season both the girls and boys will be playing with neighboring communities. We made some changes to the ages this year do reflect what other communities are doing. We have eliminated the senior division, changed intermediate to 11-13 and Majors are now 14-18. Draft for t-ball, coach pitch, H, G, F, Junior and Intermediate is March 24. Pant pick-up is April 7 & 14 from 8:00-10:00a.m. Equipment pick-up is April 7 from 8:00-10:00a.m. Opening Day is on Saturday, May 12.

	2017		2018			
League:	Participants:	Teams:	Participants (max):	Participants:	Teams:	Difference
T-ball: 4 & 5 yr. olds	126	09	120	119	10	-07
Coach Pitch: 6 & 7 yr. olds	91	06	120	120	10	+29
H League: 8-10 yr. olds	117	09	91	86	07	-31
G League: 11 & 12 yr. olds	52	04	52	52	04	00
F League: 13-15 yr. olds	38	03	36	35	03	-04
Junior: 8-10 yr. olds	30	02	39	35	03	00
Intermediate: 11-13 yr. olds	40	03	42	42	03	00
Senior: 14-18 yr. olds	16	01	30	23	02	00
Major: 15-18 yr. olds	15	01				
TOTAL	525	38	530	512	42	-13

Paul Rockocy

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440-539-3840 Prockocy@bw.edu



2/21/2018

RECEIVED
2/22/18

Mr. Fougrousse
City of North Ridgeville Parks & Recreation
Recreation Program Supervisor I

Dear Mr. Fougrousse,

As the current Graduate Assistant (GA) for Rec Sports & Intramural Programs, I believe that I have the necessary skills and experience for the Recreation Program Supervisor Position. My current responsibilities include recruiting, training, and evaluating student employees. Over the last three summers as an undergraduate and GA, I recruited over 120 total interested student workers for the intramural program. Proceeding the recruitment process, the intramural student supervisors and I interviewed, evaluated, and reduced the staff to about 35 students each year. Additionally, I oversee a comprehensive annual schedule of 16 team and individual intramural sports. Through collaborations with my intern, we have successfully developed a social platform and significantly improved impressions.

I interned at the Fairview Park Rec Department in which I coordinated the Touch-A-Truck Event and assisted in youth baseball operations. Under the supervision of Jack Abbruzzese and Kenn Kaminski, I learned about the culture and work environment in the public recreation field.

Concurrently with my GA position, I am pursuing my MBA at Baldwin Wallace and expect my degree at the end of the summer of 2018. From the classes that I have taken already, I have learned the importance of systematical functions, ergonomics, and communication plans. These classroom components have enhanced my managerial skills and program capabilities.

I appreciate you for taking the time out of your day to review my qualifications for this position. I am looking forward to hearing back from you about possibly setting up an interview.

Sincerely,

Paul Rockocy

PAUL A. ROCKOCY

440.539.3840(mobile) 11831 Nottingham Pkwy, North Royalton, OH 44133 Prockocy@bw.edu

EDUCATION: **BALDWIN WALLACE UNIVERSITY**, Berea, Ohio
Master of Business Administration (Management Track), Expected Aug 2018

BALDWIN WALLACE UNIVERSITY, Berea, Ohio
Bachelor of Arts, Graduated May 2016
Major: Sport Management; Minors: (1) Marketing (2) Recreation (3) Human Resources
GPA: 3.5/4.0

EXPERIENCE: **BALDWIN WALLACE RECREATION DEPARTMENT**, Berea, Ohio
Graduate Assistant for Rec Sports & Intramural Programs, Aug 2016-Present

- Plan, promote, develop, evaluate & oversee a comprehensive annual schedule of 16 team & individual IM sports
- Recruit, hire, train, & evaluate a staff of 35 student employees for referee & scorekeeper responsibilities
- Constructed & implemented an institutional team forfeit policy
- Perform on-boarding & payroll responsibilities
- Update & revise waivers, rules, regulations, & manage IMLeagues.com
- Promote intramurals via digital marketing, social media, & flyers
- Prompt students on EAP aspects & policies

Intramural Sports Supervisor, Fall 2013-May 2016

- Conducted/oversaw referee and score keeper trainings for basketball, volleyball, flag football, & soccer
- Set up/tear down for each game day & supervised
- Ran through all aspects of risk management before each game day

Intramural/Rec Sports Intern, Summer 2015

- Ran, updated, & increased viewers on all social media accounts
- Recruited over 120 new potential student workers for intramurals

Outdoor Adventure Intern, Winter 2014-Spring 2014

- Promoted upcoming events, assisted with planning and registration
- Assisted front desk, administrative tasks, provided customer service

WILLIS TOWERS WATSON, Cleveland, Ohio
Employee Benefits Intern, February 2016-May 2016

- Responsible for conducting employee benefit eligibility audits
- Seeking & verifying proper documentation from dependent holders
- Providing frontline customer service for the client's employees
- Organizing, updating, & maintaining databases & assisting in projects

YMCA NORTH ROYALTON & RIDGEWOOD BRANCH, N. Royalton/Parma, Ohio
Lifeguard, Pool Supervisor, May 2014-March 2016

- Administer swim tests and maintain pool chemicals

- Check on CAT Controllers & boilers when needed

FAIRVIEW PARK RECREATION DEPARTMENT, Fairview Park, Ohio
Intern, Head youth volleyball supervisor, Summer 2013-Spring 2014

- Coordinated Touch-A-Truck Event (Free event for families and kids)
 - Managed, marketed, and supervised event
- Managed umpire work logs, requisition forms, check request forms
- Updated standings for baseball & softball leagues, and created youth team rosters
- Updated social media, website, Facebook, Twitter & responded to emails

OAKRIDGE ESTATES SWIM TEAM, North Royalton, Ohio

Assistant Coach, Lifeguard, Summer 2012

- Instructed swimmers on how to be safe in a pool setting, to follow rules and the basics of the four competitive strokes
- Managed and assigned swimmers to events using Meet Manager software
- Coached children in grades K-12

INVOLVEMENT:

VICE PRESIDENT/MEMBER, Sport Management Club, *Fall 2012- May 2016*

- Hold & facilitate meetings and perform grant proposals
- Plan & organize all aspects of Round Table event (Networking Event)
- Most Outstanding Sophomore Award

VOLUNTEER, Super Bowl 50 & LI Host Committees, *Winter 2016 & 2017*

- Worked with NFL Experience Fans & Customer Service on game day

PROFESSIONAL DEVELOPMENT COMMITTEE MEMBER, ORSA, *Fall 2016-Present*

VP of FINANCE, BW Graduate Student Association, *Fall 2017-Present*

- Plan Fundraising events, grant proposals, budget allocations
- Work with franchise corporations to raise money for the organization

TREASURER, GAMMA, *Winter 2014-Winter 2015*

COORDINATOR, Kick-It for Cancer event at BW *Fall 2012-May 2016*

- Helped plan location, organize teams, market, and prepare for games
- Raised over \$5000 for children's cancer research

INTRAMURAL/SOCIAL CHAIR, Sigma Phi Epsilon Fraternity, *Winter 2013-2016*

- Plan, organize, and perform all aspects behind event management

CONCESSIONS ASSISTANT, Cleveland Browns/DNC, *Fall 2012 Season*

VOLUNTEER, BW Basketball games, selling & promoting items *Winter 2013*

VOLUNTEER, Hermes Event, 5k run, passed out water *Fall 2013*

**ORGANIZATIONS
& AWARDS:**

SCOLARSHIP RECIPIENT/MEMBER, Ohio Parks and Recreation Association

SCOLARSHIP RECIPIENT/MEMBER, Ohio Recreational Sports Association

MEMBER, National Intramural Recreational Sports Association

**COMPUTER &
LANGUAGE SKILLS:**

Proficient in Microsoft Office & Outlook

Basic website design using Webs-SiteBuilder, Leaguelineup.com & IMLeagues

Studied 4 years of Spanish

CERTIFICATIONS:

Lifeguard/First Aid/CPR/AED/O2

ACA Level 1 Kayak Instructor

Paul Rockocy
11831 Nottingham Parkway
North Royalton, Ohio 44133
(440) 539-3840

REFERENCES:

Rob Becker
(440) 826-2067 (Office) | (330) 987-9287
rbecker@bw.edu
Associate Director of Recreational Services | Baldwin Wallace University

Mr. Becker is my direct supervisor for my Graduate Assistantship at Baldwin Wallace

Jack Abbruzzese
jabbruzzese@brecksville.oh.us
Youth/Adult Program Coordinator & Athletic Facility Rentals (Fairview Park Position)

Mr. Abbruzzese was my boss for my internship at the Fairview Park Recreation Center. He is currently employed at Brecksville Recreation Department.

Charles Campisi
(440) 826-2190 (office) | (612) 916-5893 (cell)
ccampisi@bw.edu
Assistant Professor of Sport Management | Baldwin Wallace University

Mr. Campisi is my advisor at BW and knows my work ethic in the classroom and involvement on campus.

City of North Ridgeville Revenue Report

Accounts: 101.150.000000 to 280.385.610202

As Of: 1/1/2018 to 2/28/2018

Include Inactive Accounts: No

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
275	PARK & RECREATION TRUST			Target Percent:		16.67%
DEPT: 000						
275.000.000000	PARK & REC TRUST FUND	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.000.400110	GRANT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.000.500547	CHARGES FOR SERVICES	\$194,000.00	\$22,451.50	\$50,134.50	\$143,865.50	25.84%
275.000.500556	CONCESSION SALES	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
275.000.700110	INTEREST INCOME	\$3,000.00	\$312.87	\$481.63	\$2,518.37	16.05%
275.000.800892	OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 000 Totals:	\$215,000.00	\$22,764.37	\$50,616.13	\$164,383.87	23.54%
275 Total:		\$215,000.00	\$22,764.37	\$50,616.13	\$164,383.87	23.54%
280	PARK & RECREATION IMPROVEMENT			Target Percent:		16.67%
DEPT: 000						
280.000.000000	PARK & REC IMP FUND	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.000.422130	P & R TRAIL GRANT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.000.620250	BUILDING FEES	\$52,000.00	\$4,750.00	\$10,000.00	\$42,000.00	19.23%
280.000.700110	INTEREST INCOME	\$3,000.00	\$188.80	\$299.01	\$2,700.99	9.97%
280.000.800892	OTHER REVENUE	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
	DEPT: 000 Totals:	\$105,000.00	\$4,938.80	\$10,299.01	\$94,700.99	9.81%
280 Total:		\$105,000.00	\$4,938.80	\$10,299.01	\$94,700.99	9.81%
Grand Total:		\$320,000.00	\$27,703.17	\$60,915.14	\$259,084.86	19.04%
				Target Percent:		16.67%

City of North Ridgeville Statement of Cash Position with MTD Totals

From: 1/1/2018 to 2/28/2018

Funds: 275 to 280

Include Inactive Accounts: No

Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
275	PARK & RECREATION TRUST	\$238,976.30	\$22,764.37	\$50,616.13	\$7,875.58	\$13,549.63	\$276,042.80	\$94,000.78	\$182,042.02
280	PARK & RECREATION IMPROVEMENT	\$155,590.43	\$4,938.80	\$10,299.01	\$0.00	\$0.00	\$165,889.44	\$2,472.00	\$163,417.44
Grand Total:		<u>\$394,566.73</u>	<u>\$27,703.17</u>	<u>\$60,915.14</u>	<u>\$7,875.58</u>	<u>\$13,549.63</u>	<u>\$441,932.24</u>	<u>\$96,472.78</u>	<u>\$345,459.46</u>

City of North Ridgeville Expense Report

Accounts: 101.185.100101 to 280.385.610202

As Of: 1/1/2018 to 2/28/2018

Include Inactive Accounts: No

Include Pre-Encumbrances: No

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101	GENERAL					Target Percent:	16.67%	
PARK & RECREATION								
101.185.100101	WAGES-SUPER	\$68,000.00	\$5,230.76	\$10,461.52	\$57,538.48	\$0.00	\$57,538.48	15.38%
101.185.100102	WAGES-STAFF	\$75,700.00	\$5,528.32	\$11,056.64	\$64,643.36	\$0.00	\$64,643.36	14.61%
101.185.100111	INCENTIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.100117	RETIREE/SEPARATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.100120	OVERTIME	\$7,700.00	\$1,018.43	\$1,749.21	\$5,950.79	\$0.00	\$5,950.79	22.72%
101.185.100127	CT CASH OUT	\$4,600.00	\$2,070.91	\$2,070.91	\$2,529.09	\$0.00	\$2,529.09	45.02%
101.185.100128	COMP ABSENCES	\$2,100.00	\$0.00	\$0.00	\$2,100.00	\$0.00	\$2,100.00	0.00%
101.185.100130	LONGEVITY	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%
101.185.100190	OTHER COMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.120125	EMPLOYEE BENEFITS	\$60,200.00	\$4,434.05	\$11,511.43	\$48,688.57	\$0.00	\$48,688.57	19.12%
101.185.120127	Employer HSA Contrib.	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	100.00%
101.185.120155	RETIREMENT	\$31,200.00	\$2,068.19	\$4,004.80	\$27,195.20	\$0.00	\$27,195.20	12.84%
101.185.130100	MEMBERSHIP/EDUCATION	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0.00%
101.185.130120	TRAVEL/TRANSPORTATION	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0.00%
101.185.210100	OFFICE SUPPLIES	\$1,747.99	\$176.98	\$424.97	\$1,323.02	\$823.02	\$500.00	71.40%
101.185.215100	OPERATING SUPPLIES	\$3,235.88	\$0.00	\$603.32	\$2,632.56	\$1,658.96	\$973.60	69.91%
101.185.215240	FUEL	\$666.17	\$38.62	\$38.62	\$627.55	\$166.17	\$461.38	30.74%
101.185.215247	MOTOR VEHICLE PARTS / S	\$15.00	\$0.00	\$0.00	\$15.00	\$15.00	\$0.00	100.00%
101.185.215270	SMALL TOOLS / EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.215290	OTHER OPERATING SUPPL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.220100	FACILITIES MAINTENANCE	\$14,965.00	\$265.00	\$530.00	\$14,435.00	\$9,199.00	\$5,236.00	65.01%
101.185.220200	EQUIP MAINT / REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.310100	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.310110	ELECTRIC	\$11,000.00	\$1,005.55	\$2,254.72	\$8,745.28	\$0.00	\$8,745.28	20.50%
101.185.310120	WATER / SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.310130	NATURAL GAS / OIL	\$2,147.38	\$156.82	\$501.01	\$1,646.37	\$0.00	\$1,646.37	23.33%
101.185.310190	OTHER UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315100	COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315110	PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315120	CELLULAR PHONE / DATA	\$2,455.64	\$130.99	\$266.06	\$2,189.58	\$2,189.58	\$0.00	100.00%
101.185.315130	NETWORK / INTERNET / CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315140	ELECT MEDIA SUBSCRIPTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315190	OTHER COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315200	ADVERTISING	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	0.00%
101.185.320110	M&R EQUIP CTY GARAGE	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	0.00%
101.185.320120	M & R EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.320130	EQUIPMENT SRV PLANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

Expense Report
As Of: 1/1/2018 to 2/28/2018

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101.185.320210	M&R VEHICLES-CTY GARA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.320810	M & R OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.320830	SRV PLANS OFFICE EQUIP	\$800.00	\$62.48	\$124.96	\$675.04	\$499.84	\$175.20	78.10%
101.185.330160	INFORMATION TECHNOLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.330190	OTHER COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.340100	INSURANCE	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	0.00%
101.185.350220	CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.350455	CUSTODIAL	\$21,092.10	\$1,701.75	\$3,412.88	\$17,679.22	\$17,669.91	\$9.31	99.96%
101.185.350800	IT LICENSES & SUPPORT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.400030	EQUIPMENT LEASING	\$2,400.00	\$192.96	\$385.92	\$2,014.08	\$1,543.68	\$470.40	80.40%
101.185.400031	MAINT/SVC AGREEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.400050	EQUIPMENT OUTLAY	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$6,000.00	\$4,000.00	60.00%
101.185.400051	NON-CAPITALIZED EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.417024	VICTORY PARK PAVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PARK & RECREATION Totals:	\$332,025.16	\$24,081.81	\$51,896.97	\$280,128.19	\$39,765.16	\$240,363.03	27.61%
101 Total:		\$332,025.16	\$24,081.81	\$51,896.97	\$280,128.19	\$39,765.16	\$240,363.03	27.61%
270	CEMETERY					Target Percent:	16.67%	
CEMETERY								
270.370.210100	OFFICE SUPPLIES	\$1,300.00	\$0.00	\$0.00	\$1,300.00	\$1,205.14	\$94.86	92.70%
270.370.215100	OPERATING SUPPLIES	\$1,200.00	\$0.00	\$799.92	\$400.08	\$0.00	\$400.08	66.66%
270.370.215247	MOTOR VEHICLE PARTS / S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.215270	SMALL TOOLS / EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.215290	OTHER OPERATING SUPPL	\$455.96	\$0.00	\$55.96	\$400.00	\$0.00	\$400.00	12.27%
270.370.220200	EQUIP MAINT / REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.310100	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.310110	ELECTRIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.315100	COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.315110	PHONE	\$400.00	\$0.00	\$0.00	\$400.00	\$79.13	\$320.87	19.78%
270.370.315120	CELLULAR PHONE / DATA	\$400.00	\$0.00	\$0.00	\$400.00	\$360.00	\$40.00	90.00%
270.370.315130	NETWORK / INTERNET / CA	\$1,400.00	\$79.18	\$79.18	\$1,320.82	\$870.82	\$450.00	67.86%
270.370.330120	LEGAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.330130	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.330140	PLANNING / DEVELOPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.330150	TAX COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.330160	INFORMATION TECHNOLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.330190	OTHER PROFESSIONAL SV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.350230	OUTSIDE SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.350800	IT LICENSES & SUPPORT	\$1,800.00	\$0.00	\$0.00	\$1,800.00	\$1,745.00	\$55.00	96.94%
270.370.400030	EQUIPMENT LEASING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.400031	MAINT/SVC AGREEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
270.370.400050	EQUIPMENT OUTLAY	\$17,300.00	\$5,100.00	\$5,100.00	\$12,200.00	\$12,129.00	\$71.00	99.59%
270.370.418004	PAVE DRIVEWAYS	\$11,000.00	\$0.00	\$0.00	\$11,000.00	\$0.00	\$11,000.00	0.00%
270.370.510050	REFUNDS	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
270.370.605500	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

Expense Report
As Of: 1/1/2018 to 2/28/2018

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
	CEMETERY Totals:	\$35,755.96	\$5,179.18	\$6,035.06	\$29,720.90	\$16,389.09	\$13,331.81	62.71%
270 Total:		\$35,755.96	\$5,179.18	\$6,035.06	\$29,720.90	\$16,389.09	\$13,331.81	62.71%
275	PARK & RECREATION TRUST					Target Percent:	16.67%	
PARK & RECREATION TRUST								
275.380.100102	WAGES-COMM EDUCATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.100103	WAGES-SCP	\$34,000.00	\$803.38	\$1,198.55	\$32,801.45	\$0.00	\$32,801.45	3.53%
275.380.120125	EMPLOYEE BENEFITS	\$2,000.00	\$11.65	\$407.98	\$1,592.02	\$0.00	\$1,592.02	20.40%
275.380.120155	RETIREMENT	\$5,000.00	\$55.33	\$91.38	\$4,908.62	\$0.00	\$4,908.62	1.83%
275.380.210100	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.215100	OPERATING SUPPLIES	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$8,191.90	\$808.10	91.02%
275.380.215201	BB-SUPP/EXP	\$19,500.00	\$0.00	\$0.00	\$19,500.00	\$3,500.00	\$16,000.00	17.95%
275.380.215204	COM ED-SUPP/EXP	\$11,375.19	\$10.00	\$1,209.90	\$10,165.29	\$8,165.29	\$2,000.00	82.42%
275.380.215208	SPECIAL EVENTS	\$26,000.00	\$520.00	\$520.00	\$25,480.00	\$15,130.00	\$10,350.00	60.19%
275.380.215212	SPORTS-SUPP/EXP	\$17,325.65	\$3,084.53	\$5,031.89	\$12,293.76	\$8,681.26	\$3,612.50	79.15%
275.380.215216	CLINICS-SUPP/EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.215219	CONCESSIONS-SUPP/EXP	\$10,250.00	\$0.00	\$0.00	\$10,250.00	\$10,530.00	(\$280.00)	102.73%
275.380.215247	MOTOR VEHICLE PARTS / S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.215270	SMALL TOOLS / EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.215290	OTHER OPERATING SUPPL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315100	COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315110	PHONE	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	0.00%
275.380.315120	CELLULAR PHONE / DATA	\$750.00	\$49.36	\$49.36	\$700.64	\$670.64	\$30.00	96.00%
275.380.315130	NETWORK / INTERNET / CA	\$1,081.16	\$0.00	\$48.24	\$1,032.92	\$972.92	\$60.00	94.45%
275.380.315140	ELECT MEDIA SUBSCRIPTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315190	OTHER COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315403	BROCHURES ETC	\$10,500.00	\$0.00	\$0.00	\$10,500.00	\$3,500.00	\$7,000.00	33.33%
275.380.330130	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.330140	PLANNING / DEVELOPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.330190	OTHER PROFESSIONAL SV	\$1,700.00	\$140.00	\$280.00	\$1,420.00	\$1,400.00	\$20.00	98.82%
275.380.350112	MERCHANT SERVICE FEES	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	0.00%
275.380.350201	BB-CONTRACT SVC	\$8,600.00	\$0.00	\$0.00	\$8,600.00	\$8,600.00	\$0.00	100.00%
275.380.350204	COM ED-CONTRACT SVCS	\$46,086.10	\$2,185.05	\$2,437.75	\$43,648.35	\$13,448.35	\$30,200.00	34.47%
275.380.350212	SPORTS-CONTRACT SVCS	\$7,300.00	\$748.78	\$950.08	\$6,349.92	\$5,349.92	\$1,000.00	86.30%
275.380.350216	CLINICS-CONTRACT SVCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.350219	CONCESSIONS-CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.350800	IT LICENSES & SUPPORT	\$3,200.00	\$0.00	\$0.00	\$3,200.00	\$0.00	\$3,200.00	0.00%
275.380.350807	OTHER - SFTWR EXP	\$835.00	\$50.00	\$100.00	\$735.00	\$635.00	\$100.00	88.02%
275.380.400030	EQUIPMENT LEASING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.400031	MAINT/SVC AGREEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.400050	EQUIPMENT OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.415304	SD ACCESSIBLE WALKWAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.510050	REFUNDS	\$6,450.00	\$217.50	\$1,224.50	\$5,225.50	\$5,225.50	\$0.00	100.00%
	PARK & RECREATION TRUST Totals:	\$225,353.10	\$7,875.58	\$13,549.63	\$211,803.47	\$94,000.78	\$117,802.69	47.73%
275 Total:		\$225,353.10	\$7,875.58	\$13,549.63	\$211,803.47	\$94,000.78	\$117,802.69	47.73%

Expense Report
As Of: 1/1/2018 to 2/28/2018

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
280	PARK & RECREATION IMPROVEMENT					Target Percent:	16.67%	
PARK & RECREATION IMP								
280.385.400050	EQUIPMENT OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.385.400210	IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.385.415110	SCP PARKING LOT IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.385.415210	SAFETYVILLE FLOORING R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.385.415302	FITNESS EQUIP / CONCRET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.385.415304	SD ACCESSIBLE WALKWAY	\$149,000.00	\$0.00	\$0.00	\$149,000.00	\$0.00	\$149,000.00	0.00%
280.385.416405	SCP SPLASH PAD FENCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.385.416410	SCP PAV #3 LIGHTING / EL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.385.417108	SCP TENNIS COURTS REH	\$2,472.00	\$0.00	\$0.00	\$2,472.00	\$2,472.00	\$0.00	100.00%
280.385.418005	FITNES TR SHADY DR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.385.510050	REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.385.605500	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.385.610201	PRINCIPLE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0.00%
280.385.610202	INTEREST	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	0.00%
	PARK & RECREATION IMP Totals:	<u>\$172,672.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$172,672.00</u>	<u>\$2,472.00</u>	<u>\$170,200.00</u>	<u>1.43%</u>
280 Total:		\$172,672.00	\$0.00	\$0.00	\$172,672.00	\$2,472.00	\$170,200.00	1.43%
Grand Total:		\$765,806.22	\$37,136.57	\$71,481.66	\$694,324.56	\$152,627.03	\$541,697.53	29.26%
						Target Percent:	16.67%	