

PARKS AND RECREATION COMMISSION

Day: Wednesday
Date: April 25, 2018
Time: 7:30PM
Location: Senior Center Multi-Purpose Room

AGENDA

- I. MEETING CALLED TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. FINALIZATION OF AGENDA
- V. APPROVAL OF MINUTES
- VI. LOBBY
- VII. REPORTS
 - A. COUNCIL LIAISONS REPORT
 - B. SCHOOL BOARD LIAISONS REPORT
 - C. FINANCIAL REPORT
 - D. DIRECTORS REPORT
 - E. PROGRAM SUPERVISOR REPORT
 - F. GROUNDS MAINTENANCE REPORT
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. ADJOURNMENT

PARKS AND RECREATION COMMISSION

MINUTES OF REGULAR MEETING: March 28, 2018

The meeting was called to order at the North Ridgeville Senior Center by Chairman Chris Turay at 7:30p.m.

ROLL CALL:

Dennis Boose, Kelly McCarthy, Chris Turay, and Parks and Recreation Director Kevin Fougerousse

Excused Absence: Kelly McCarthy, Ben Gommel

FINALIZATION OF AGENDA:

Motion by Boose, 2nd by Ebenschweller

3- Yes, 0 - No

APPROVAL OF MINUTES:

Approval of minutes from the February 28th, 2018 meeting.

Motion by Boose, 2nd by Turay for approval of minutes from February 28, 2018.

2 – Yes, 0 - No 1 – Abstain

LOBBY:

None

REPORTS:

COUNCIL LIAISONS REPORT:

Councilman Dennis Boose reported that construction season already started. Widening of Center Ridge has begun and they will be building a temporary lane to control traffic. Councilman Boose mentioned the family outdoor aquatic center and feels that the pool should be put on the ballot this year.

SCHOOL BOARD LIAISONS REPORT:

No report.

FINANCIAL REPORT:

Parks and Recreation Director Kevin Fougerousse discussed the revenues and expenses. Trust Fund revenue through February 2018 was \$22,764.37. Trust Fund statement of cash through February 2018 is \$182,042.02. The Park and Recreation Improvement Fund revenue through February was \$4,938.80. The Park and Recreation Improvement Fund statement of cash through February 2018 is \$163,417.44. Trust Fund expenses in February were \$7,875.58 and our General Fund expenses in February were \$24,081.81.

DIRECTORS REPORT:

Parks & Recreation Director Kevin Fougrouse mentioned that this meeting is Frank Vacha's last he is transitioning to the Service Garage to work in the capacity of a Laborer. We hired Paul Rockocy as our new Program Supervisor. We had 115 applicants, narrowed it down to 09 for 1st round interviews and brought back the top 3 the week of March 5. Paul received a Bachelor of Arts degree with a Sport Management degree in 2016 and he is finishing his MBA this summer.

We are submitting our grant application to the state on or before June 1. County allocation is \$104, 277.00. The application will be to finish our ¾ mile trail at Shady Drive and add 07 pieces of outdoor fitness equipment to the trail.

PROGRAM SUPERVISOR REPORT:

Big Magic with the Magic Man started on March 3 and we had a total of 6 pre-registered. Rumble, Tumble & Roll started on March 5 with 10 little ones pre-registered. Tumble Bugs started also on March 5 with 10 pre-registered. Both those programs were full. Senior Fit started on March 8 with 04 pre-registered. Hoop Stars & Little Hoop Stars is ran by Jump Start Sports and started on April 3. Our youth baseball / softball program has 42 teams currently 512 kids pre-registered. Equipment pick-up is on April 7 from 8:00a.m.-10:00a.m. and pant pick-up is April 7 & 14 from 8:00a.m.-10:00a.m. We also received a \$500 grant from ODNR step outside grant to be used toward our fishing derby.

GROUNDS MAINTENANCE REPORT:

John Schneider, Assistant Grounds Maintenance Supervisor reported that they renovated the office; it was in dire need of an upgrade. Getting all our mowers & weed whips ready for the season. We hired 02 seasonal employees for 12 weeks; anticipated started date is May 14. Our service garage started work on the parking lot at Shady Drive. The parking lot will be paved this fall.

OLD BUSINESS:

Councilman Boose brought up that he once again would like to see the outdoor family aquatic center on the ballot this November.

NEW BUSINESS:

ADJOURNMENT: Meeting adjourned at 8:06p.m.



TRUST FUND REVENUE:

Month	2017 Fiscal Year	2018 Fiscal Year	Difference + / -
January	\$17,723.51	\$27,916.76	(+) \$10,193.25
February	\$22,161.11	\$22,764.37	(+) 603.26
March	\$26,579.57	\$19,875.00	(-) \$5,704.57
Total	\$66,464.19	\$70,491.13	(+) \$4,026.94

*Unencumbered balance at the end of March: \$192,739.95

PARK AND RECREATION IMPROVEMENT FUND REVENUE:

Month	2017 Fiscal Year	2018 Fiscal Year	Difference + / -
January	\$1,098.00	\$5,360.21	(+) \$4,262.21
February	\$3,889.23	\$4,938.80	(+) \$1,049.57
March	\$5,384.90	\$4,750.00	(-) \$634.90
Total	\$10,372.13	\$15,049.01	(+) \$5,311.78

*Unencumbered balance at the end of March: \$168,167.44

TRUST FUND EXPENSES:

Month	2017 Fiscal Year	2018 Fiscal Year
January	\$1,944.45	\$5,674.05
February	\$5,736.09	\$7,875.58
March	\$15,376.17	\$7,539.42
Total	\$23,056.71	\$21,089.05

GENERAL FUND EXPENSES:

Month	2017 Fiscal Year	2018 Fiscal Year
January	\$22,630.61	\$27,815.16
February	\$20,409.75	\$24,081.81
March	\$20,073.49	\$19,428.27
Total	\$63,113.85	\$71,325.24

DIRECTORS REPORT:

NOPEC Energized Community Grant:

The City of North Ridgeville received an \$117,700.00 grant through NOPEC centered on energy savings. Three projects were approved by Mayor Gillock and two are specific to the Parks & Recreation Department. The batting cage located at Shady Drive Complex will see installation of an energy efficient HVAC system. By heating / cooling this space it finally affords us the opportunity to use it year round. The final project will be to upgrade to LED fixtures in our park facilities and city hall.

PROGRAM REPORT:

Program Name: Pony Camp
Date: 04/07/2018-04/28/2018
Ages: 7-12
Location: Pony Tales Farm
Current Enrollment: 03

Program Description:

Children will learn introductory riding skills, safety issues and general pony care.

Program Name: Cardio Bootcamp
Date: 04/11/2018-05/16/2018
Ages: 15 and Up
Location: Safetyville
Current Enrollment: 11

Program Description:

Perfect combination of cardio and body toning/strength training strengthen all muscles with simple movements geared towards all ages and fitness levels overall head to toe workout that will get your heart pumping, blood flowing, while burning calories.

Program Name: Fishing Derby
Ages: 3-18
Date: Saturday, May 5
Fee: program is FREE
Location: South Central Park Fishing Lake

Program Description:

With the assistance of the NR Fire Department and NR Fishing Club we will once again host our annual Fishing Derby in South Central Park. Each registrant pre-registered is guaranteed a t-shirt. Prizes are awarded to the kids. The Fishing Derby runs from 8:00 a.m. – Noon.

Program Name: Lorain County Pride Day
Date: Saturday, May 19
Tim: 9:00 a.m. - Noon
Location: South Central Park

Program Description:

Here is a great opportunity to play an active role in improving our community and parks. Residents are encouraged to clean up, paint and spruce up our community. Still in the process of getting volunteers to help clean up the parks.

Program Name: Tots T-Ball Program
Ages: 3 year olds
Date: June 1-June 29
Fee: \$30 resident / \$40 non-resident
Location: Shady Drive Complex
Current Enrollment: 69 (as of 04.16.2018)

Program Description:

Our tots t-ball program is a 5 week instructional baseball program that teaches boys & girls the basic fundamentals of the game. The kids go through stations and play non-competitive games.

Program Name: Self Defense For The Active Adult Sessions I & II
Ages: 55 & Up
Dates: 5/16-6/6
Fee: \$50 Resident/ Non-Resident
Class Size: 04 Minimum/ 25 Maximum
Instructor: Jeff Bowen
Location: Safetyville Building

Program Description:

With Jeff Bowen a 6th degree Master in Kempo Karate. Jeff has practiced Martial Arts for 35 years and has been an instructor for 30 years. He owns and operates Bowen's Martial Arts in Grafton.

This class is designed for the active adult and is geared towards learning the fundamentals to help to protect yourself and your loved

City of North Ridgeville Revenue Report

Accounts: 101.150.000000 to 280.385.610202

As Of: 1/1/2018 to 3/31/2018

Include Inactive Accounts: No

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
275	PARK & RECREATION TRUST			Target Percent:	25.00%	
DEPT: 000						
275.000.000000	PARK & REC TRUST FUND	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.000.400110	GRANT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.000.500547	CHARGES FOR SERVICES	\$194,000.00	\$19,875.00	\$70,009.50	\$123,990.50	36.09%
275.000.500556	CONCESSION SALES	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
275.000.700110	INTEREST INCOME	\$3,000.00	\$0.00	\$481.63	\$2,518.37	16.05%
275.000.800892	OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 000 Totals:	\$215,000.00	\$19,875.00	\$70,491.13	\$144,508.87	32.79%
275 Total:		\$215,000.00	\$19,875.00	\$70,491.13	\$144,508.87	32.79%
280	PARK & RECREATION IMPROVEMENT			Target Percent:	25.00%	
DEPT: 000						
280.000.000000	PARK & REC IMP FUND	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.000.422130	P & R TRAIL GRANT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.000.620250	BUILDING FEES	\$52,000.00	\$4,750.00	\$14,750.00	\$37,250.00	28.37%
280.000.700110	INTEREST INCOME	\$3,000.00	\$0.00	\$299.01	\$2,700.99	9.97%
280.000.800892	OTHER REVENUE	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
	DEPT: 000 Totals:	\$105,000.00	\$4,750.00	\$15,049.01	\$89,950.99	14.33%
280 Total:		\$105,000.00	\$4,750.00	\$15,049.01	\$89,950.99	14.33%
Grand Total:		\$320,000.00	\$24,625.00	\$85,540.14	\$234,459.86	26.73%
				Target Percent:	25.00%	

City of North Ridgeville Statement of Cash Position with MTD Totals

From: 1/1/2018 to 3/31/2018

Funds: 275 to 280

Include Inactive Accounts: No

Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
275	PARK & RECREATION TRUST	\$238,976.30	\$19,875.00	\$70,491.13	\$7,539.42	\$21,089.05	\$288,378.38	\$95,638.43	\$192,739.95
280	PARK & RECREATION IMPROVEMENT	\$155,590.43	\$4,750.00	\$15,049.01	\$0.00	\$0.00	\$170,639.44	\$2,472.00	\$168,167.44
Grand Total:		<u>\$394,566.73</u>	<u>\$24,625.00</u>	<u>\$85,540.14</u>	<u>\$7,539.42</u>	<u>\$21,089.05</u>	<u>\$459,017.82</u>	<u>\$98,110.43</u>	<u>\$360,907.39</u>

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275	PARK & RECREATION TRUST	\$238,976.30	\$19,875.00	\$70,491.13	\$7,539.42	\$21,089.05	\$288,378.38	\$95,638.43	\$192,739.95
280	PARK & RECREATION IMPROVEMENT	\$155,590.43	\$4,750.00	\$15,049.01	\$0.00	\$0.00	\$170,639.44	\$2,472.00	\$168,167.44
Grand Total:		<u>\$394,566.73</u>	<u>\$24,625.00</u>	<u>\$85,540.14</u>	<u>\$7,539.42</u>	<u>\$21,089.05</u>	<u>\$459,017.82</u>	<u>\$98,110.43</u>	<u>\$360,907.39</u>