

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
MINUTES OF
REGULAR MEETING APRIL 16, 2019**

CALL TO ORDER:

The meeting was called to order at 6:30 P.M.

ROLL CALL:

Present were Chairman Nicholas Ciofani and Secretary James Yost.

Excused was Co-Chairman Michael Crevda.

Also present was Assistant Law Director Toni Morgan and Recording Secretary Michelle Owens.

MINUTES:

Chairman Ciofani noted the minutes for the special meeting of March 14, 2019. He asked for any discussion. No discussion was offered.

It was moved by Yost and seconded by Ciofani to approve the minutes of March 14, 2019 as presented.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

Chairman Ciofani noted the minutes for the regular meeting of March 19, 2019. He asked for any discussion. No discussion was offered.

It was moved by Ciofani and seconded by Yost to approve the minutes of March 19, 2019 as presented.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

REPORTS:

Chairman Ciofani noted the amended Rules and Regulations adopted March 19, 2019, which were distributed to each member.

Chairman Ciofani addressed the status of the Fire Promotional Lieutenant Examination regarding candidate response.

Recording Secretary Owens stated there were a total of 20 eligible candidates invited to

APRIL 16, 2019

participate in the examination process: 12 accepted, 1 declined and 7 provided no response.

Chairman Ciofani discussed how reduced turnout would impact the budget. He asked whether fees were charged per person and would subsequently lower costs.

Recording Secretary Owens responded yes.

Chairman Ciofani asked for comment from Assistant Law Director Morgan. No discussion was offered. He addressed Secretary Yost for comment. No discussion was offered.

UNFINISHED BUSINESS:

Chairman Ciofani noted the amendment to Rule V, Section 10(b), which had been revised by the Commission on March 19, 2019.

Assistant Law Director Morgan cited the proposal, which had been provided to members. She recommended that they review the proposal and confirm whether the content is as intended and expected.

Chairman Ciofani remarked that the revision had been proposed by Secretary Yost then indicated that he agreed with it.

It was moved by Yost and seconded by Ciofani to approve the amendment to Rule V, Section 10(b), After appeal period is over, as revised by the Commission on March 19, 2019.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

Chairman Ciofani addressed the amendment to Rule V, Section 4(b), regarding the weighting of exam scores. He asked for any discussion or comments.

Assistant Law Director Morgan asked if there were any questions from Commission members. She explained that a multiplier is applicable where testing instruments are unequal by more than five points. She stated that use of a multiplier for exams unequal by a lesser amount would make no sense as it would not affect the outcome.

Chairman Ciofani agreed.

Secretary Yost stated he was satisfied.

It was moved by Yost and seconded by Ciofani to approve the amendment to Rule V, Section 4(b), regarding the weighting of exam scores.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

NEW BUSINESS:

None

ADJOURNMENT:

Chairman Ciofani announced the next regular meeting scheduled for May 21, 2019.

It was moved by Yost and seconded by Ciofani to adjourn the meeting.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

The meeting was adjourned at 6:35 P.M.



Nicholas Ciofani
Chairman



Michelle A. Owens
Deputy Clerk of Council, Recording Secretary

Tuesday, May 21, 2019
Date Approved