

**NORTH RIDGEVILLE CITY COUNCIL
MEETING MINUTES
FEBRUARY 4, 2019**

CALL TO ORDER: 7:30 p.m.

President Corcoran called the Monday, February 4, 2019 Council meeting to order.

INVOCATION:

Led by President Corcoran.

PLEDGE OF ALLEGIANCE:

Led by President Corcoran.

ROLL CALL:

Present were Council members Dennis Boose, Gregg Westover, Martin DeVries, Michelle Hung, President Kevin Corcoran, President Pro-Tem Bruce Abens and Robert Chapek.

Also present was Law Director Brian Moriarty, Safety-Service Director Jeff Armbruster, Auditor Jeff Wilcheck, Assistant Engineer Christina Eavenson and Clerk of Council Nancy Linden.

MINUTES - Corrections (if any) and approval:

President Corcoran asked for any corrections to the public hearing minutes of January 22, 2019. No discussion was offered. The minutes stand approved as submitted.

President Corcoran asked for any corrections to the City Council meeting minutes of January 22, 2019. No discussion was offered. The minutes stand approved as submitted.

President Corcoran noted that Council received the Board of Drainage and Flood Control meeting minutes of October 23, 2018 and the Employee Safety Committee meeting minutes of January 24, 2019.

LOBBY:

President Corcoran opened the lobby session and stated there would be one lobby session this evening.

He asked anyone that would like to speak to come to the podium and state their name and address for the record. He further added each person will be given three minutes to speak. He requested anyone that wished to speak to fill out a lobby sheet located in the back of the room.

Martin Austin, 34897 Shawn Drive: asked why the Mayor on his final year wanted to create this position. He suggested the incoming Mayor select the HR position to fill his or her needs.

Jim Stermole, 37872 Sugar Ridge Road: requested that Council discuss the order of lobby to consider it coming after Administrator's reports. He stated that sometimes legislation is introduced on the floor and the audience does not have time to look over it.

ADMINISTRATORS REPORTS:

A. Mayor: Excused.

B. Safety-Service Director: Safety-Service Director Armbruster stated in Mayor Gillock's absence, he will be providing the Mayor's report this evening. Mayor Gillock is out of town conducting business at the annual NOPEC Public Power Summit.

Safety-Service Director Armbruster asked that T 15-2019 be adopted this evening with the emergency clause in order to correct certain budget estimates and provide for the current expenditures of the City.

Safety-Service Director Armbruster asked that T 17-2019 be adopted this evening with the emergency clause to move forward with the ordering of the street sweeper so that delivery can happen by spring.

Safety-Service Director Armbruster asked that T 19-2019 be adopted this evening with the emergency clause so prices for the items listed can be locked in. Trucks are in high demand.

Safety-Service Director Armbruster asked that the second and third readings be dispensed with in regard to T 20-2019 and T 21-2019. This will allow ample time to advertise for bids and enter into contracts before spring so roadways can be repaired when the weather breaks.

Safety-Service Director Armbruster stated the next Coffee and Conversation will occur on Tuesday, February 12 from 8:00 a.m. to 9:00 a.m. in Council Chambers. He announced he will be sitting in for the Mayor.

Safety-Service Director Armbruster stated City Hall offices will be closed on Monday, February 18th in observance of Presidents' Day.

C. Assistant Engineer: Assistant Engineer Eavenson stated she had no report for the evening. She did note she had T 14 – crack sealing and T 24 – catch basin repair on the agenda this evening. She noted there is sufficient time for three readings.

D. Auditor: Auditor Wilcheck stated T 11 and T 12 create two new grant funds. The funds are required by state law. T 13 is a request to transfer the balance and close the fund. T 16 is a request to move funds to cover projects. T 15 is a supplemental appropriation request. Some of the items are corrections of estimates and some things departments missed on their worksheets. February 25 will start the annual audit for 2018 and will be completed by May/June.

E. Other Reports: President Corcoran noted Council received the December 2018 Building Department report.

COUNCIL COMMITTEE REPORT(S): None.

CORRESPONDENCE: None.

OLD BUSINESS:

Clerk of Council Linden:

T 8-2019 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO PURCHASE FIVE NEW POLICE VEHICLES AND RELATED EQUIPMENT FROM THE STATE BID LIST OR CO-OP, OR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT WITH AN OUTSIDE VENDOR, ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW, NOT TO EXCEED \$225,406.95.
(Introduced by Mayor Gillock; First reading 01/22/2019; Second and third reading dispensed with on 01/22/2019)

Moved by Westover and seconded by Boose to adopt T 8-2019.

Safety-Service Director asked for the emergency clause.

President Corcoran stated due to the time it takes to build the back seats.

Moved by Boose and seconded by Westover to add the emergency clause to T 8-2019 for the health, safety and welfare of the citizens.

A voice vote was taken on the emergency and the motion carried.

Yes – 7 No – 0

A roll call vote was taken and the motion, with the emergency, carried. T 8-2019 now becomes **Ordinance number 5602-2019.**

Yes – 7 No – 0

NEW BUSINESS: None.

RECESS:

Moved by Boose and seconded by DeVries to dispense with the recess portion of the meeting.

A voice vote was taken and the motion carried.

Yes – 7 No – 0

FIRST READINGS:

Ordinance and Resolution submittal(s)

Clerk of Council Linden:

T 10-2019 AN ORDINANCE CREATING THE FULL-TIME POSITION OF HUMAN RESOURCE DIRECTOR.
(Introduced by Mayor Gillock)

President Corcoran stated the Finance Committee will be meeting to discuss other things and referred T 10-2019 to Finance Committee.

Clerk of Council Linden:

T 11-2019 A RESOLUTION ESTABLISHING THE MILDRED STREET EXTENSION FUND.
(Introduced by Mayor Gillock)

President Corcoran asked if any monies have been received on this.

Auditor Wilcheck stated no, but they have been awarded the grant. It is a reimbursement grant.

President Corcoran stated there is no rush to establish the fund. He asked if that was the same for the next Resolution.

Auditor Wilcheck stated it was the same.

Clerk of Council Linden:

T 12-2019 A RESOLUTION ESTABLISHING THE MILLS ROAD BRIDGE PROJECT FUND.
(Introduced by Mayor Gillock)

Councilman Chapek asked if the City will lose money on the Mills Road Bridge Project because of the water drainage into Avon.

Safety-Service Director Armbruster stated there has been several meetings with Avon and the County. The County Engineer is going to help in moving the project forward. He didn't believe it was finalized yet.

Clerk of Council Linden:

T 13-2019 A RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS REGARDING THE STORM WATER DRAINAGE FUND.
(Introduced by Mayor Gillock)

Clerk of Council Linden:

T 14-2019 AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT, ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW, WITH THE LOWEST AND BEST BIDDER FOR THE 2019 CRACK SEAL PROJECT AND OTHER APPURTENANCES, NOT TO EXCEED \$75,000.00.
(Introduced by Mayor Gillock)

Clerk of Council Linden:

T 15-2019 AN ORDINANCE AMENDING ORDINANCE NUMBER 5595-2018 OF THE CITY OF NORTH RIDGEVILLE, OHIO, PROVIDING APPROPRIATIONS FOR THE PERIOD COMMENCING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019.

(Introduced by Mayor Gillock)

Moved by DeVries and seconded by Westover to dispense with the second and third readings for T 15-2019.

Councilman Boose stated that the Auditor indicated a few things were missed and asked what they were.

Auditor Wilcheck stated the fire department missed utilities as they were working off a different book. The Auditor stated he missed the utilities and they did bump it up \$15,000 for the new fire department.

Councilman DeVries asked how many months were calculated for utilities.

Auditor Wilcheck stated in regard to overlap – one to two months. He continued that he missed the increase in the transfer from the sewer fund – there was a typo. Auditor Wilcheck stated it is tedious to check each line for the budget.

Councilman Boose asked if the money was appropriated correctly.

Auditor Wilcheck stated yes.

A voice vote was taken on the motion and it carried.

Yes – 7 No – 0

Moved by Boose and seconded by DeVries to adopt T 15-2019.

Moved by Boose and seconded by DeVries to add the emergency clause to T 15-2019 so the budget items that need to be paid are available and put in the correct funds.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7 No – 0

A roll call vote was taken on the adoption of T 15-2019, with the emergency clause, and the motion carried. T 15-2019 now becomes **Ordinance number 5603-2019.**

Yes – 7 No – 0

Clerk of Council Linden:

T 16-2019 A RESOLUTION AUTHORIZING FUND TRANSFER AND ADVANCES.

(Introduced by Mayor Gillock)

Clerk of Council Linden:

T 17-2019 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO ACQUIRE A STREET SWEEPER THROUGH THE OHIO COOPERATIVE PURCHASING PROGRAM AND ENTER INTO A 4-YEAR LEASE PURCHASE AGREEMENT, NOT TO EXCEED \$240,000.
(Introduced by Mayor Gillock)

Moved by Boose and seconded by DeVries to dispense with the second and third readings for T 17-2019.

Councilman Boose stated last year the City used the sweeper from Lorain. He asked how long the City used it.

Safety-Service Director Armbruster stated it was used for the full season for the past three years. They don't have one to share now.

Councilman Boose asked if the City had the personnel to use it.

Safety-Service Director Armbruster stated yes.

Councilman Boose stated a street sweeper with all the concrete streets is imperative to be out as soon as possible.

Councilman Abens asked if the street sweeper could be used out of the stormwater management fund.

Auditor Wilcheck stated yes it could be split between out of capital improvement and stormwater management.

Councilman Abens asked if that was the plan.

Auditor Wilcheck stated yes.

Councilwoman Hung asked if at the end of the lease, the option to trade it in is the residual or will the City just own it.

Auditor Wilcheck stated the City will own it but will have the ability to look at trading it in for a new one. The service guys communicated the street sweepers are worn after four years and their preference is to trade it in.

A voice vote was taken on the motion and it carried.

Yes – 7 No – 0

Moved by Boose and seconded by DeVries to adopt T 17-2019.

Moved by Boose and seconded by DeVries to add the emergency clause to T 17-2019 to move forward with ordering the street sweeper to take delivery by spring.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7 No – 0

Councilman DeVries stated he wanted the public to understand this purchase was planned for and appropriated in budget discussions.

A roll call vote was taken on the adoption of T 17-2019, with the emergency clause, and the motion carried. T 15-2019 now becomes **Ordinance number 5604-2019.**

Yes – 7 No – 0

Clerk of Council Linden:

T 18-2019 AN ORDINANCE ACCEPTING THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) ENERGIZED COMMUNITY GRANT(S).
(Introduced by Mayor Gillock)

Councilman DeVries asked if T 18 was time sensitive.

Auditor Wilcheck stated he was uncertain.

Safety-Service Director Armbruster stated if the money is available the City should accept it.

President Corcoran stated he didn't see a reason to wait to accept the money.

Moved by DeVries and seconded by Chapek to dispense with the second and third readings for T 18-2019.

A voice vote was taken and the motion carried.

Yes – 7 No – 0

Moved by DeVries and seconded by Westover to adopt T 18-2019.

Moved by DeVries and seconded by Chapek to add the emergency clause to T 18-2019 in order to accept the grant money as soon as possible.

A voice vote was taken on the emergency clause and the motion carried.

Yes 7 No – 0

A roll call vote was taken on the adoption of T 18-2019, with the emergency clause, and the motion carried. T 18-2019 now becomes **Ordinance number 5605-2019.**

Yes – 7 No – 0

Clerk of Council Linden:

T 19-2019 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO PURCHASE VEHICLES AND RELATED EQUIPMENT FOR THE SERVICE DEPARTMENT THROUGH THE OHIO COOPERATIVE PURCHASING PROGRAM AND THE OHIO DEPARTMENT OF TRANSPORTATION COOPERATIVE PURCHASING PROGRAM AND ENTER INTO CONTRACTS WITH AN OUTSIDE VENDOR(S), NOT TO EXCEED THE BELOW STATED PRICES.

(Introduced by Mayor Gillock)

Moved by Boose and seconded by Hung to dispense with the second and third readings for T 19-2019.

Councilman Boose stated these vehicles were approved through annual appropriations.

A voice vote was taken on the motion and it carried.

Yes – 7 No – 0

Moved by Boose and seconded by Chapek to adopt T 19-2019.

Moved by Boose and seconded by Chapek to add the emergency clause to T 19-2019 in order to lock in the prices for the items listed.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7 No – 0

A roll call vote was taken on the adoption of T 19-2019, with the emergency clause, and the motion carried. T 19-2019 now becomes **Ordinance number 5606-2019**.

Yes – 7 No – 0

Clerk of Council Linden:

T 20-2019 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO ADVERTISE FOR BIDS AND NEGOTIATE A CONTRACT, ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW, FOR THE RENTAL OF EQUIPMENT AND RELATED SERVICES FOR ROAD REPAIR AND MAINTENANCE TO BE USED BY THE SERVICE DEPARTMENT.

(Introduced by Mayor Gillock)

Moved by Boose and seconded by DeVries to dispense with the second and third readings for T 20-2019.

Councilman Boose asked what was appropriated as there is no dollar amount in the ordinance.

Auditor Wilcheck stated this is a unit cost contract for the rental of equipment. The cost will

vary. In the past a not to exceed amount has not been put in the ordinance.

Councilman Boose stated maybe the appropriated amount should be indicated in the ordinance. He asked if there was a dollar amount in budgeted.

Auditor Wilcheck stated he believe \$125,000.

Councilman Boose stated if it were in the ordinance and it was exceeded, Council would need to amend appropriations to spend more.

President Corcoran stated in section two is states the amount cannot exceed what is appropriated.

Auditor Wilcheck stated he believed it was in the Street Levy Fund for \$125,000.

Councilman Boose stated now that it is on the record, he is good with it.

A voice vote was taken on the motion and it carried.

Yes – 7 No – 0

Moved by Boose and seconded by DeVries to adopt T 20-2019.

A roll call vote was taken on the adoption of T 20-2019 and the motion carried. T 20-2019 now becomes **Ordinance number 5607-2019**.

Yes – 7 No – 0

Clerk of Council Linden:

T 21-2019 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE, OHIO TO ADVERTISE FOR BIDS AND NEGOTIATE A CONTRACT FOR A TWELVE-MONTH PERIOD, ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW, FOR THE PURCHASE OF ROADWAY MATERIALS TO BE USED BY THE CITY OF NORTH RIDGEVILLE, OHIO.

(Introduced by Mayor Gillock)

Moved by Boose and seconded by Chapek to dispense with the second and third readings for T 21-2019.

Councilman Boose asked what the budgeted amount was for the line item.

Auditor Wilcheck stated he couldn't give an exact amount as it comes from several areas. He stated that \$500,000 allocated for the purchase of asphalt, but the rest is dependent on the needs of the Service Department.

Councilman Chapek asked if that included concrete.

Auditor Wilcheck stated yes.

Councilman Boose stated the ordinance just states per use consumption and not the appropriated amount.

President Corcoran asked Auditor Wilcheck if he remembered what was appropriated before.

Auditor Wilcheck stated he doesn't know but that ordinance has come to Council in the past without a dollar amount. The materials to be bid are per unit cost and based upon the amounts the City needs. He noted that most of it will come out of Street Levy Fund.

Safety-Service Director stated the materials are not for a specific project, but rather just what the department needs.

Councilman Boose stated an appropriation was made and a dollar amount was set aside somewhere. He recommended the dollar amount be listed in the ordinance so the public knows.

A voice vote was taken on the motion and it carried.

Yes – 7 No – 0

Moved by Boose and seconded by Chapek to adopt T 21-2019.

A roll call vote was taken on the adoption of T 21-2019 and the motion carried. T 21-2019 now becomes **Ordinance number 5608-2019**.

Yes – 7 No – 0

Clerk of Council Linden:

T 22-2019 AN ORDINANCE AMENDING N.R.C.O. SECTION 1640.01 PURPOSE IN ORDER TO CONFORM TO THE CURRENT OHIO FIRE CODE.
(Introduced by Mayor Gillock)

Clerk of Council Linden:

T 23-2019 AN ORDINANCE AMENDING N.R.C.O. SECTION 1610.01 1993 EDITION ADOPTED; PURPOSE; FILE AND DISTRIBUTION COPIES.
(Introduced by Mayor Gillock)

Clerk of Council Linden:

T 24-2019 AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT, ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW, WITH THE LOWEST AND BEST BIDDER FOR THE 2019 CATCH BASIN REHABILITATION PROJECT AND OTHER APPURTENANCES, NOT TO EXCEED \$125,000.00.
(Introduced by Mayor Gillock)

SECOND READINGS:

Clerk of Council Linden:

T 7-2019 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR A TWELVE-MONTH PERIOD, ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW, FOR THE PURCHASE OF CHEMICALS TO BE USED BY THE FRENCH CREEK WASTEWATER TREATMENT PLANT.

(Introduced by Mayor Gillock; First reading 01/22/2019)

THIRD READINGS: None.

MEETING ANNOUNCEMENTS:

The next regular Council meeting will be on Tuesday, February 19, 2019 at 7:30 p.m. in Council Chambers.

ADJOURNMENT:

President Corcoran adjourned the meeting at 8:19 p.m.

Approval of minutes on February 19, 2019:



PRESIDENT OF COUNCIL



CLERK OF COUNCIL