

**NORTH RIDGEVILLE CITY COUNCIL  
MEETING MINUTES  
OCTOBER 15, 2018**

**CALL TO ORDER:** 7:30 p.m.

President Corcoran called the Monday, October 15, 2018 Council meeting to order.

**INVOCATION:**

Led by President Corcoran.

**PLEDGE OF ALLEGIANCE:**

Led by President Corcoran.

**ROLL CALL:**

Present were Council members Dennis Boose, Martin DeVries, Michelle Hung, President Kevin Corcoran, President Pro-Tem Bruce Abens, Robert Chapek and Gregg Westover.

Also present was Mayor David Gillock, Law Director Brian Moriarty, Safety-Service Director Jeff Armbruster, Auditor Jeff Wilcheck, City Engineer Daniel Rodriguez and Clerk of Council Nancy Linden.

**MINUTES - Corrections (if any) and approval:**

President Corcoran asked for any corrections to the City Council meeting minutes of October 1, 2018. No discussion was offered. The minutes stand approved as submitted.

President Corcoran noted Council received the Administrative Committee minutes of October 1, 2018, the Board of Drainage and Flood Control minutes of July 24, 2018, the Board of Zoning and Building Appeals minutes of September 27, 2018, the Employee Safety Committee minutes of September 27, 2018 and the Finance Committee minutes of October 1, 2018.

**LOBBY:**

President Corcoran opened the lobby session. He stated there will be one lobby session.

President Corcoran asked anyone that would like to speak to come to the podium and state their name and address for the record. He further added each person will be given three minutes to speak. He requested anyone that wished to speak to fill out a lobby sheet located in the back of the room.

Karen Toich, 36765 Chestnut Ridge Road: stated she was in opposition of Issue 32.

**ADMINISTRATORS REPORTS:**

**A. Mayor:** Mayor Gillock stated the Service Department will be paving West Point this week. They've begun prepping Leslie Avenue with paving to follow. This will leave one remaining street to be paved this year – Westwood Drive.

Mayor Gillock stated the next Coffee and Conversation will be Monday, October 22 from 8:00-9:00 a.m. in Council Chambers. Please stop by with any questions you may have or to hear about current and upcoming projects.

The Lorain County Public Health will be sponsoring a flu clinic at the Senior Center on Tuesday, October 30 from 1:00-3:00 p.m. Medicare and most major insurances are accepted; no one will be turned away for an inability to pay. If you have questions, please contact the Health Department at 440-322-6367.

On Friday, October 26 from 5:00-7:00 p.m. at the Senior Center, the Office for Older Adults will be hosting the last spaghetti dinner for this year. The cost is \$7 for adults, \$6 for seniors, and \$4 for children 10 and under. Carry out is also available. All proceeds from the dinner will benefit the Office for Older Adults.

Tots trick-or-treat will happen on October 26 at 1:00 p.m. at City Hall. This event is for children ages five and younger. Please pre-register through our Parks & Recreation Department.

Citywide trick-or-treat will be held on Wednesday, October 31 from 6-7:30 PM. Please turn your street or porch light on if you plan to pass out treats to the trick-or-treaters. Please drive with extra caution that evening to ensure the safety of our children.

Daylight savings time ends November 4th. Please turn your clocks back an hour.

**B. Safety-Service Director:** Safety-Service Director Armbruster stated residents look forward to the tots trick-or-treat at City Hall.

**C. Engineer:** Engineer Rodriguez stated the recoat of the water tower is complete.

**D. Auditor:** Auditor Wilcheck stated T 109, T 110, and T 112 are all related. T 109 is a supplemental appropriation request that has two additional requests to increase appropriations for the General Fund by \$30,000 and he asked that T 109 be amended by substitution. T 110 is a request to transfer \$50,000 from General Fund to Street Fund due to the cost and maintenance and repair of vehicle equipment. T 112 is to seek approval to pay SAFEbuilt their invoice. They provide additional services to the Building Department due to the understaffing in that department. T 111 is the annual ordinance the City adopts and is due back to the County by November 1. He asked it be adopted with the emergency to meet the County deadline.

**E. Other Reports:** President Corcoran noted Council received the September 2018 Fire Department report.

**COUNCIL COMMITTEE REPORT(S):**

Clerk of Council Linden:

ADMINISTRATIVE COMMITTEE REPORT dated October 1, 2018 which recommends City Council adopt T 101-2018 as submitted.

**(Council action required)**

Moved by Hung and seconded by Westover to accept the Administrative Committee report.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Clerk of Council Linden:

FINANCE COMMITTEE REPORT dated October 1, 2018 which recommends City Council adopt the following as submitted:

An Ordinance amending the original department head salary Ordinance No. 2725-93 and subsequent amendments thereto by including the full-time position of Laboratory Manager and establishing the pay rate scale for this position.

An Ordinance amending the original department head salary Ordinance No. 2725-93 and subsequent amendments thereto by including the full-time position of Civil Engineer II (PE) and establishing the pay rate range for this position.

**(Council action required)**

Moved by DeVries and seconded by Abens to accept the Finance Committee report.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

**CORRESPONDENCE:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**RECESS:**

Moved by Boose and seconded by DeVries to dispense with the recess.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

**FIRST READINGS:**

**Ordinance and Resolution submittal(s)**

Clerk of Council Linden:

**T 109-2018** AN ORDINANCE AMENDING ORDINANCE NUMBER 5497-2017 OF THE CITY OF NORTH RIDGEVILLE, OHIO, PROVIDING APPROPRIATIONS FOR THE PERIOD COMMENCING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018.  
**(Introduced by Mayor Gillock)**

Moved by President Corcoran and seconded by DeVries to amend T 109-2018 by substitution.

President Corcoran asked for any comments or questions.

Councilman Boose asked how long of a period of time would \$30,000 last.

Auditor Wilcheck stated it is anticipated to last from now to year end.

Councilman Boose asked how much has already been spent.

Auditor Wilcheck stated he didn't know but he knew it was in excess of \$10,000.

Mayor Gillock stated \$25,000 was budgeted at the beginning of the year since the department was understaffed. The City lost a second employee and this should get the City through the end of the year. He added the developers pay fees to cover this, but the money just needs fronted.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Boose and seconded by DeVries to dispense with the second and third readings for T 109-2018 Amended.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Boose and seconded by DeVries to adopt T 109-2018 Amended.

Moved by Mayor Gillock and seconded by Boose to add the emergency clause to T 109-2018 Amended in order to pay the SAFEbuilt invoice timely.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7                      No – 0

President Corcoran asked the Clerk to call the roll vote on the adoption with the emergency clause.

Clerk of Council Linden stated the motion carried and becomes **Ordinance number 5579-2018.**

Yes – 7                      No – 0

Clerk of Council Linden:

**T 110-2018**    A RESOLUTION APPROVING THE TRANSFER OF FUNDS.  
**(Introduced by Mayor Gillock)**

Moved by President Corcoran and seconded by Boose to dispense with the second and third readings for T 110-2018.

President Corcoran asked for any comments or questions.

Councilman Boose asked how certain the Auditor was that the increase in numbers doesn't have something to do with under reporting in previous years.

Auditor Wilcheck stated the software may have contributed to the added cost because the City is aware of how much has not been done. He is suspicious as well that needed maintenance has not been done in the past due to lack of funding. It is costing a bit more to catch up.

Councilman Boose asked if the Auditor will have a better idea of what needed to be appropriated for 2019.

Auditor Wilcheck stated yes.

Councilman DeVries stated the City entered into an agreement with Enterprise. He asked if they cover maintenance.

Auditor Wilcheck stated no.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Boose and seconded by DeVries to adopt T 110-2018.

President Corcoran asked the Clerk to call the roll vote on the adoption.

Clerk of Council Linden stated the motion carried and becomes **Resolution number 1433-2018.**

Yes – 7                      No – 0

Clerk of Council Linden:

**T 111-2018** A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

**(Introduced by Mayor Gillock)**

Moved by Boose and seconded by Westover to dispense with the second and third readings for T 111-2018.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Boose and seconded by Westover to adopt T 111-2018.

Moved by Boose and seconded by President Corcoran to add the emergency clause to T 111-2018 in order to meet the County deadline of November 1, 2018.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7                      No – 0

President Corcoran asked the Clerk to call the roll vote on the adoption with the emergency clause.

Clerk of Council Linden stated the motion carried and becomes **Resolution number 1434-2018.**

Yes – 7                      No – 0

Clerk of Council Linden:

**T 112-2018** A RESOLUTION TO APPROVE THE EXPENDITURE OF FUNDS TO SAFE BUILT FOR PLAN REVIEW AND BUILDING INSPECTIN SERVICES.

**(Introduced by Mayor Gillock)**

Moved by Boose and seconded by DeVries to dispense with the second and third readings for T 112-2018.

President Corcoran asked for any comments or questions.

Councilman Boose stated \$7,868.43 has already been used and the City has been billed for it.

Auditor Wilcheck stated that was correct.

Councilman Boose stated it should be passed by emergency since the services have already been completed and the City has already been invoiced.

Auditor Wilcheck stated that was correct.

A voice vote was taken and the motion carried.

Yes – 7                      No – 0

Moved by Boose and seconded by DeVries to adopt T 112-2018.

Moved by Boose and seconded by DeVries to add the emergency clause to T 112-2018 in order to pay the invoices for services already completed.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7                      No – 0

President Corcoran asked the Clerk to call the roll vote on the adoption with the emergency clause.

Clerk of Council Linden stated the motion carried and becomes **Resolution number 1435-2018.**

Yes – 7                      No – 0

**SECOND READINGS:** None.

**THIRD READINGS:**

Clerk of Council Linden:

**T 99-2018**      AN ORDINANCE AMENDING EXHIBIT “A” OF THE DEPARTMENT HEAD SALARY ORDINANCE NO. 2725-93 AND SUBSEQUENT AMENDMENTS THERETO.  
**(Introduced by Finance Committee – DeVries, Abens, Boose; Finance on 08/27/2018; Report accepted on 09/04/2018; First reading 09/17/2018; Second reading 10/01/2018)**

Moved by DeVries and seconded by Hung to adopt T 99-2018.

President Corcoran asked the Clerk to call the roll vote on the adoption.

Clerk of Council Linden stated the motion carried and becomes **Ordinance number 5580-2018.**

Yes – 7                      No – 0

Clerk of Council Linden:

**T 100-2018**      AN ORDINANCE INCREASING THE WHOLESALE RATE OF WASTEWATER TREATMENT SERVICES PROVIDED BY THE FRENCH CREEK WASTEWATER TREATMENT PLANT.  
**(Introduced by Mayor Gillock; First reading 09/17/2018; Second reading 10/01/2018)**

Moved by Boose and seconded by Westover to adopt T 100-2018.

President Corcoran asked the Clerk to call the roll vote on the adoption.

Clerk of Council Linden stated the motion carried and becomes **Ordinance number 5581-2018.**

Yes – 7

No – 0

**MEETING ANNOUNCEMENTS:**

There will be a Building and Lands Committee meeting on Monday, October 29, 2018 at 7:00 p.m. in Council Chambers regarding the discussion of T 106-2018 and T 108-2018.

The Finance Committee will be meeting on November 5-6 beginning at 9:00 a.m., each day, in Council Chambers and November 7 in the City Hall conference room to discuss the 2019 budget.

The next regular Council meeting will be on Monday, November 5, 2018 at 7:30 p.m. in Council Chambers.

**SECOND LOBBY SESSION:** None.

**ADJOURNMENT:**

President Corcoran adjourned the meeting at 8:00 p.m.

Approval of minutes on November 5, 2018:



PRESIDENT OF COUNCIL



CLERK OF COUNCIL