

**NORTH RIDGEVILLE CITY COUNCIL
MEETING MINUTES
JANUARY 17, 2017**

CALL TO ORDER: 7:30 P.M.

President Corcoran: Calling to order the Tuesday, January 17, 2017 regular Council meeting.

INVOCATION:

Led by President Corcoran.

PLEDGE OF ALLEGIANCE:

Led by President Corcoran.

ROLL CALL:

Present were Council members Gregg Westover, Dennis Boose, Bruce Abens, Bernadine Butkowski, Roseanne Johnson, Robert Chapek and President Kevin Corcoran.

Also present was Mayor David Gillock, Law Director Andrew Crites, Auditor Jeffrey Wilcheck, City Engineer Scott Wangler and Deputy Clerk of Council Donna Tjotjos.

MINUTES - Corrections (if any) and approval:

President Corcoran: You have before you the City Council minutes of January 3, 2017. Are there any objections or corrections to approving those minutes? Seeing none, those minutes are approved.

President Corcoran: Please note we received the Board of Drainage and Flood Control minutes of October 25, 2016 and the Planning Commission minutes of January 10, 2017.

LOBBY:

President Corcoran: We are only going to have one lobby session this evening. We are opening up lobby session right now. If you would like to speak, please step up to the podium. You will be given three minutes to speak. Would anybody like to speak?

President Corcoran: Moving on then to the Administrator's reports. Mr. Mayor, you are up first.

ADMINISTRATORS REPORTS:

A. Mayor: Thank you Mr. President. First, I would like to recommend that City Council appoint James Maleski to Planning Commission. Mr. Maleski is currently employed at Huron City Schools as a World History Teacher. With his work experience, coupled with his leadership skills, I think he will be a great asset to Planning Commission.

Mr. Maleski will be filling the vacancy left by the recent resignation of Jim Rothgery at the end of his term. Jim had served for 13 years and had spent countless hours doing his due diligence in

researching his recommendations before bringing them to the Commission at large. I want to thank him for his service and wish him well in all future endeavors.

Moved by Mayor Gillock and seconded by Johnson to approve the appointment of Jim Maleski to the four year term as a member of the Planning Commission.

President Corcoran: Are there any comments or questions? All those in favor say yes. Those opposed say no.

Yes - 7

No - 0

Mayor Gillock: This Thursday, the Chamber of Commerce will be sponsoring my 14th annual State of the City Address at 11:30 a.m. at the North Ridgeville Education Center. The cost is \$20.00 for Chamber members and \$25.00 for non-members which will include a catered lunch by Tom's Country Place. To register for the event, contact Marjorie Snyder at the North Ridgeville Chamber of Commerce at 440-327-3737.

Join me on Thursday, January 26 from 8:00 a.m. to 9:00 a.m. at the City Hall Conference Room for coffee and casual conversation. This is a great way to get your questions answered or just to get updates on city projects.

Finally, The Senior Center will be holding their first spaghetti dinner of 2017 on Friday, January 27 from 5:00 to 7:00 p.m. at the Senior Center. Cost is \$7.00 for adults, \$6.00 for seniors, and \$4.00 for children 10 and under. Carry out is also available. All proceeds benefit the Office for Older Adults. That concludes my report. Thank you.

Moved by Mayor Gillock and seconded by Johnson to go into executive session at the end of the meeting to discuss the sale of City-owned property.

President Corcoran: Are there any comments or questions? Clerk, please call the roll.

Deputy Clerk of Council Tjotjos: The motion passed unanimously.

Yes - 7

No - 0

President Corcoran: Thank you, Mr. Mayor. Mr. Safety-Service Director.

B. Safety-Service Director: Our ditch cleaning is continuing with our two track hoes that we have out there. Unfortunately, it doesn't help us much when it is raining to fill the chuck holes that have started to appear again, especially up at LCCC and Lorain Road and in other places. When it is wet like this, we really can't go out and use the equipment we've got because you can't get a seal in the hole, it is too wet, and it will just pop right back out. So, we will be

back out tomorrow if it doesn't rain tonight and use the two pieces of equipment we've got that are working well.

I'm not sure if any of you drive any of the City vehicles, but you might be receiving an email requesting us to validate your driver's license. We do this on an annual basis, making sure that all of our employees have valid driver's license for insurance purposes. So, if you do hear some mumbling and you do get an email and you don't use it, don't worry about it, but I'm sure that everybody up here has a valid driver's license. Every once in a while, somebody doesn't remember it is their birthday and so, maybe this will give you a wakeup call to look at your own driver's license to figure out whether yours is valid or not and those of you that are watching out in TV land, you might want to look at yours too because a valid driver's license is pretty important, especially to the City employees that drive our vehicles. Thanks and that concludes my report.

President Corcoran: Thank you. Mr. Engineer.

C. Engineer: Thank you, Mr. President. I'm happy to report that yesterday the contractor took advantage of the small window that met our guidelines for applying the stripping on Lear. The strips that had faded away are now visible again. I also had fielded a few questions on the mailboxes on Lear. The grading work is not complete and won't be complete until the spring. The mailbox situation where they are all located in a single place will continue until that grading work is done. We are working with the post office to see if we can get packages delivered to the houses.

Lastly, I have reached out to two separate consultants to give me a proposal to do a study of our water system to update our water model to forecast our future water needs and to give us feedback as to potential locations for a second water tower to continue to serve our growing City's water needs. That concludes my report.

President Corcoran: Thank you, Mr. Auditor.

D. Auditor: Thank you Mr. President. I have several items tonight. Last Friday, the preliminary year-end financial report was sent to everybody. That is just a preliminary report. Our actual annual report is in the process of being completed. It should be somewhere around May that it is done and audited. Our annual audit will start February 21st this year. The Auditor of State won't be performing the audit, Zupka and Associates will be.

Last week, Council was informed about water rate increase of 5.32%. Annually, we look at the cost of water that we paid in the prior calendar year and that drives the increase for the current year. That is under Ordinance 2665-1992. We've experienced an increase from our suppliers. The two biggest suppliers are Avon Lake and Elyria. Avon Lake had the largest increase. Again, there will be a 5.32% water increase. I put before you a summary of the calculations or the cost of the water that we buy from our four suppliers for you to look at. The actual cost last year is what drives a rate increase for this year.

There are two pieces of legislation that were sent to you last week. One was a supplemental appropriations and the other one approval for an OVI Grant Fund. Recently, the Police Department was awarded an OVI Grant and we are the fiscal agent for the grant. The Police Department is the lead agency for Lorain County on it. This came up quickly so that is why you have the legislation in front of you. I ask that both pieces be approved with the emergency clause tonight - the emergency being the immediate need to receipt the grant proceeds and pay obligations that are in existence under this grant. Are there any questions? Otherwise, that concludes my report.

President Corcoran: Thank you.

E. Other Reports: President Corcoran: We have the December 2016 Building Department report, the December 2016 Fire Department report, the December 2016 Mayor's Court reports December 2016 Support Car report, the December 2016 Water Distribution reports and the 2016 Fire Department year-end report.

COUNCIL COMMITTEE REPORT(S): None.

CORRESPONDENCE:

Deputy Clerk of Council Tjotjos: A letter from Auditor Jeffrey Wilcheck informing City Council of a water rate increase of 5.32% for the year 2017.

OLD BUSINESS: None.

NEW BUSINESS:

Deputy Clerk of Council Tjotjos:

Planning Commission action(s) taken at the January 10, 2017 meeting:

APPLICANT: Cody Bruce, K. Hovanian of Ohio, LLC, 6150 Park Square Drive, Lorain, OH 44052

OWNER: Same

REQUEST: Final plat approval of Meadow Lakes, Subdivision 12 in a PCD

LOCATION: Sandy Ridge Drive West of Stoney Ridge Road and Tail Feather Drive in a PCD; Parcel no. 07-00-028-101-164

PC ACTION: **Approved by a vote of 3-0**

(Council action required)

Councilwoman Butkowski: I was on vacation, sorry.

President Corcoran: That is alright.

Moved by President Corcoran and second by Boose to accept the Planning Commission action.

President Corcoran: Are there any comments or questions? All those in favor say yes, those opposed say no.

Yes – 7 No – 0

President Corcoran: That action has been accepted. Next.

Deputy Clerk of Council Tjotjos:

APPLICANT: Frederick G. Wiegand, GP Wiegand Construction, Inc., 362 Lenox Avenue,
Mansfield, OH 44906

OWNER: VRG Holdings, LLC, 34999 Mills Road

REQUEST: Site plan approval for construction of a 60 x 30 two story office addition in an
I-2 District

LOCATION: 34999 Mills Road in an I-2 District; Parcel no. 07-00-018-101-015

PC ACTION: **Approved by a vote of 3-0.**

(Council action required)

Moved by President Corcoran and second by Boose to accept the Planning Commission
action.

President Corcoran: Are there any comments or questions? All those in favor say yes, those
opposed say no.

Yes – 7 No – 0

President Corcoran: That action has been accepted.

RECESS:

President Corcoran: Would anybody like a recess?

Moved by Johnson and seconded by Butkowski to dispense with the recess.

President Corcoran: Are there any comments or questions? All those in favor say yes. Those
opposed say no.

Yes – 7 No – 0

FIRST READINGS:

Ordinance and Resolution submittal(s)

Deputy Clerk of Council Tjotjos:

T 2-2017 **AN ORDINANCE ESTABLISHING THE OVI TASK FORCE GRANT FUND.**

(Introduced by Councilwoman Johnson)

Moved by Johnson and seconded by Boose to dispense with the second and third readings
for T 2-2017.

President Corcoran: Are there any comments or questions? All those in favor say yes. Those
opposed say no.

Yes – 7 No – 0

Moved by Johnson and seconded by Boose to adopt T 2-2017.

Moved by Johnson and seconded by Boose to add the emergency clause to T 2-2017 to meet the deadline since the City is taking the lead as the fiscal agent.

President Corcoran: Are there any comments or questions on the emergency clause? All those in favor say yes. Those opposed say no.

Yes – 7 No – 0

President Corcoran: On the adoption now with the emergency, Clerk, please call the roll.

Deputy Clerk of Council Tjotjos: The motion passed unanimously and becomes **Ordinance number 5414-2017.**

Yes – 7 No – 0

President Corcoran: T 3.

Deputy Clerk of Council Tjotjos:

T 3-2017 AN ORDINANCE AMENDING TEMPORARY APPROPRIATION
ORDINANCE NO. 5411-2016 OF THE CITY OF NORTH RIDGEVILLE,
OHIO FOR THE PERIOD COMMENCING JANUARY 1, 2017 AND ENDING
MARCH 31, 2017.

(Introduced by Councilwoman Johnson)

Moved by Johnson and seconded by Butkowski to dispense with the second and third readings for T 3-2017.

President Corcoran: Are there any comments or questions? All those in favor say yes. Those opposed say no.

Yes – 7 No – 0

Moved by Johnson and seconded by Butkowski to adopt T 3-2017.

Moved by Johnson and seconded by Butkowski to add the emergency clause to T 3-2017 since these are for the period commencing January 1st.

President Corcoran: Are there any comments or questions on the emergency clause? All those in favor say yes. Those opposed say no.

Yes – 7 No – 0

President Corcoran: On the adoption now with the emergency, Clerk, please call the roll.

Councilman Boose: I have one question, on the General Fund transfer of \$3,000 for the building – what is that for?

Auditor Wilcheck: It is an increase in the appropriations for plan review for outside contractual services for the plan review. It is just an increase, it is not a transfer.

Councilman Boose: That came from the General Fund to...

Auditor Wilcheck: It is in the General Fund.

Councilman Boose: Thank you.

President Corcoran: Thank you. Clerk, please call the roll.

Deputy Clerk of Council Tjotjos: The motion passed unanimously and becomes **Ordinance number 5415-2017.**

Yes – 7

No – 0

President Corcoran: T 4.

Deputy Clerk of Council Tjotjos:

T 4-2017 AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE SALE OF REAL PROPERTY.

(Introduced by Mayor Gillock)

President Corcoran: That is the end of first readings. There are no second readings.

SECOND READINGS: None.

THIRD READINGS:

Deputy Clerk of Council Tjotjos:

T 130-2016 AN ORDINANCE AMENDING N.R.C.O. SECTION 624.141 MARIJUANA DRUG PARAPHERNALIA IN ORDER TO CONFORM WITH THE OHIO REVISED CODE.

(Introduced by Mayor Gillock; First reading 12/19/2016; Second reading 01/03/2017)

Moved by Butkowski and seconded by Johnson to adopt T 130-2016.

President Corcoran: Are there any comments or questions? Clerk, please call the roll.

Deputy Clerk of Council Tjotjos: The motion passed unanimously and becomes **Ordinance number 5416-2017.**

Yes – 7

No – 0

President Corcoran: T 131.

Deputy Clerk of Council Tjotjos:

T 131-2016 AN ORDINANCE AMENDING N.R.C.O. SECTION 624.14 USE OR POSSESSION OF PARAPHERNALIA IN ORDER TO CONFORM WITH THE OHIO REVISED CODE.

(Introduced by Mayor Gillock; First reading 12/19/2016; Second reading 01/03/2017)

Moved by Butkowski and seconded by Johnson to adopt T 131-2016.

President Corcoran: Are there any comments or questions? Clerk, please call the roll.

Deputy Clerk of Council Tjotjos: The motion passed unanimously and becomes **Ordinance number 5417-2017.**

Yes – 7

No – 0

President Corcoran: T 132.

Deputy Clerk of Council Tjotjos:

T 132-2016 AN ORDINANCE AMENDING N.R.C.O. SECTION 624.03 DRUG ABUSE; CONTROLLED SUBSTANCE POSSESSION OR USE IN ORDER TO CONFORM WITH THE OHIO REVISED CODE.

(Introduced by Mayor Gillock; First reading 12/19/2016; Second reading 01/03/2017)

Moved by Butkowski and seconded by Johnson to adopt T 132-2016.

President Corcoran: Are there any comments or questions? Clerk, please call the roll.

Deputy Clerk of Council Tjotjos: The motion passed unanimously and becomes **Ordinance number 5418-2017.**

Yes – 7

No – 0

MEETING ANNOUNCEMENTS:

President Corcoran: Our next regular Council meeting will be held Monday, February 6, 2017 at 7:30 p.m. here in Council Chambers.

President Corcoran: Before we go into executive session, did you want to say something Gregg?

Councilman Westover: No, I was just interested in when that occurred in the meeting, but not today. I'm still researching some things.

President Corcoran: Alright. We are going to go into executive session, come back and adjourn the meeting. No other business will be conducted. You are more than welcome to stay – that is up to you.

(Adjourned into executive session at 7:52 p.m.)

(Reconvened at 8:12 p.m.)

ADJOURNMENT:

President Corcoran: This meeting is adjourned. The meeting was adjourned at 8:12 p.m.

Approval of minutes on February 6, 2017:



PRESIDENT OF COUNCIL



CLERK OF COUNCIL