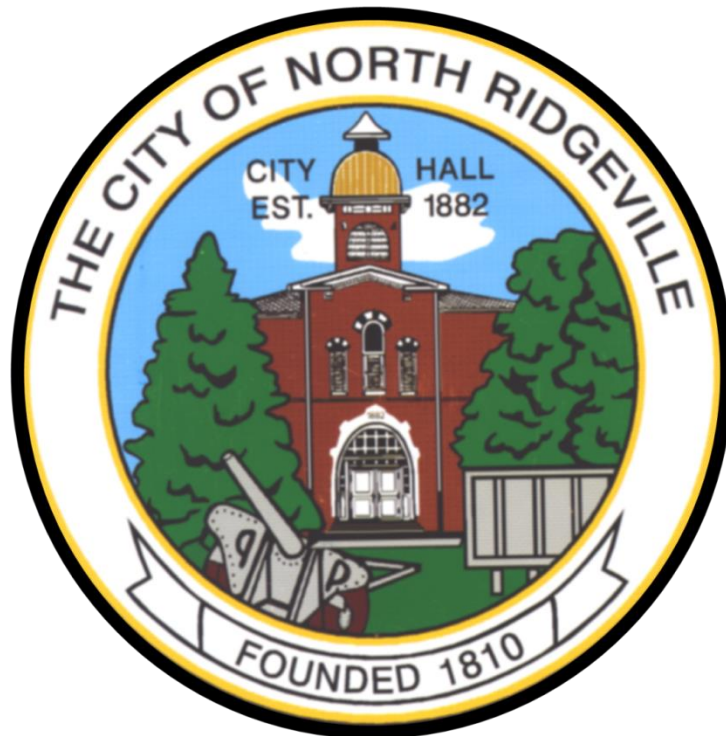


# ***GENERAL INFORMATION***



***for RESIDENTS***

*Published by the Office of the Mayor*

***G. David Gillock***

*Revised January 2, 2019*

# WELCOME TO NORTH RIDGEVILLE!

Your Mayor is G. David Gillock who can be reached at (440) 353-0811. Safety-Service Director Jeff Armbruster can be reached at (440) 353-0812. The Administrative Offices are located at City Hall, 7307 Avon Belden Road, and are open Monday through Friday, 8:00 AM to 4:30 PM. The general switchboard phone number is (440) 353-0819.

**City Council Meetings:** City Council meetings occur the 1<sup>st</sup> and 3<sup>rd</sup> Monday of the month. If a holiday falls on the 1<sup>st</sup> or 3<sup>rd</sup> Monday, Council will meet on the Tuesday following the holiday. For a complete listing, visit the City's website at [nridgeville.org](http://nridgeville.org).

**Government Access Channel:** North Ridgeville government access channel can be found on cable channel 1025 (Spectrum formerly Time Warner). Notices of road closings, traffic changes, water shut-off or hydrant flushing, special announcements/programs, City Council meetings, contact information for Council Members, Boards and Commissions and Administration, etc. can be found on the government access channel.

**City's Website:** A wealth of information can be found on the website at [nridgeville.org](http://nridgeville.org) including recent news; project updates; public meeting dates, agendas and meeting minutes; videotaped Council meetings; building permit applications; employment opportunities; trash collection dates; and community events to name just a few. In addition, you can sign up on the website to receive eNews via email and/or text message. When the need arises that the City needs to communicate time-sensitive information to residents, e.g., road closures, boil alerts, and even bulk trash pick-up reminders, etc. an email and/or text message will be sent to subscribers.

**Alarm System Permits (Businesses Only):** Alarm systems that call emergency personnel must be registered with the city at a cost of \$25.00 (one-time fee). Forms may be obtained from and returned to the Mayor's Office. The permit application is also available on the City's website.

**Animal Control:** Traps and limited services are available by calling the Police Department at (440) 327-2191.

**Bureau of Motor Vehicles:** Full service office including driver exam station is located at 605 Chestnut Commons Drive, Elyria 44035 and can be reached at (440) 322-0723. **North Ridgeville Branch Title Office:** The title office is located at 33121 Center Ridge Road. The services provided at this location are limited to auto titles, 30-day tags with title transfer, watercraft titles and passports. For more information call (440) 327-8338.

**Cemeteries:** The City owns and maintains three cemeteries: Ridgeville Cemetery, 36330 Center Ridge Road; Sugar Ridge Cemetery, 38285 Sugar Ridge Road; and, Fields Cemetery, 34100 Lorain Road. Cemetery plots are available for purchase to residents and non-residents. For more information including costs, please visit the City's website at [nridgeville.org/CemeteriesSexton.aspx](http://nridgeville.org/CemeteriesSexton.aspx) or contact John Schneider at (440) 336-2259.

**Dog License Registration:** Information is available through the Lorain County Auditor's Office at (440) 329-5243 or purchased directly from Animal Clinic Northview located at 36400 Center Ridge Road and by phone at (440) 327-8282.

**Drug Disposal:** Drop boxes for safe disposal of drugs in pill form and syringes that are expired or no longer needed are located in the lobby of the Police Department at 7307 Avon Belden Road.

**Fire Permits:** In order to burn a recreational fire, including chimneys, a permit must be obtained from the Fire Department. Permits are free of charge and can be requested online at: [nridgeville.org/RecreationalFirePermits.aspx](http://nridgeville.org/RecreationalFirePermits.aspx) and are valid for that calendar year only.

**Garage Sale and Vehicle Sale Permits:** Permits are required at \$2.00 and can be purchased at the Mayor's Office. Garage sale permits are limited to four consecutive days, two per year. Vehicle sale permits are limited to thirty days, two per year.

**Home Improvements/Construction:** Contact the Building Department at (440) 353-0822 before beginning improvements or construction in order to ensure that all the proper permits are obtained.

**Household Hazard Waste Collection:** Scrap tires, e-scrap (electronics), household hazardous waste, fluorescent bulbs and ballasts, books, paper products and recyclables may be dropped off at the Lorain County Solid Waste District located at 540 South Abbe Road in Elyria. Hours of operation: Mondays noon-4:00 PM; Wednesdays noon-6:00 PM and Saturdays 9:00 AM-3:00 PM. For a complete list of accepted materials, please visit their website at [loraincounty.us/solidwaste](http://loraincounty.us/solidwaste) or call (440) 329-5440.

**Lorain County Public Health:** Their mission is to create a healthy place for all to live, work and play by preventing disease in the community, empowering people to make better choices, and promoting overall health and wellness. Services include immunizations, wellness clinics, water quality and sewage treatment systems, mosquito spraying, environmental safety, etc. Visit their website at [loraincountyhealth.com](http://loraincountyhealth.com) or call (440) 322-6367.

**Lorain County Metro Parks/Sandy Ridge Reservation:** The 310-acre wetland and wildlife preserve is located at 6195 Otten Road in North Ridgeville and is one of the most popular parks for birding in Lorain County. For a complete list of programs and activities, visit their website at [metroparks.cc/sandy\\_ridge\\_reservation](http://metroparks.cc/sandy_ridge_reservation) or by phone at (440) 327-3626.

**Marriage Licenses/Weddings:** Marriage licenses are obtained from the Lorain County Probate Court, Justice Center, 225 Court Street in Elyria or you can call their office at (440) 329-5175. Mayor Gillock performs wedding ceremonies at City Hall by appt. only, Monday through Friday from 9:00 AM-4:00 PM, for a \$150 donation (cash or check payable to Seniors, Inc.). All wedding donations benefit the Senior Center. To schedule, call the Mayor's Office at (440) 353-0811. Payment and marriage license are required at least three days in advance of the scheduled wedding.

**Newspapers:** The North Ridgeville Press is a weekly paper and can be reached at (440) 933-5100. The Sun Sentinel is also issued weekly and can be reached at (216) 515-2002. The Chronicle-Telegram is a daily newspaper and can be reached at (440) 329-7000. The Morning Journal is also a daily newspaper and can be reached at (440) 245-6901.

**North Ridgeville Branch Library:** The public library is located at 35700 Bainbridge Road and can be reached by calling (440) 327-8326. The Library offers passport services during regular library hours, by appointment.

**North Ridgeville Chamber of Commerce:** The Chamber offers a wealth of information from "fun things to do" to information on local businesses. Several events they sponsor include the annual Garage Sale Days, Discover the Ridge and Holiday on the Ridge. For further information, call (440) 327-3737 or visit their website at [nrchamber.com](http://nrchamber.com).

**North Ridgeville City School District:** The Board of Education and Administrative Offices are located at 34620 Bainbridge Road. General information may be obtained by calling (440) 327-4444 or visit their website at [nracs.net](http://nracs.net).

**North Ridgeville Community Care:** Community Care is an organization that offers assistance to North Ridgeville families in need and also takes donations for those who wish to help others. Community Care is located at 34015 Center Ridge Road (behind Arby's) and can be reached at (440) 353-9716.

**North Ridgeville Post Office:** The post office is located at 34760 Center Ridge Road (next to Marc's) and can be reached by calling (440) 327-8806.

**Northeast Ohio Public Energy Council (NOPEC):** NOPEC is a governmental aggregation that brings discounted electricity and natural gas to residents and businesses in its member communities. North Ridgeville is a NOPEC community. You are automatically included, unless you choose not to be. There's an opt-out program in place that requires NOPEC to send notices to natural gas customers every two years and every three years to electric customers. When you receive the notice, if you want to remain in the NOPEC program, simply do nothing. For more information, visit NOPEC's website at [nopecinfo.org](http://nopecinfo.org) or call (855) 667-3201.

**Notaries Public:** There are notaries public at City Hall, available Monday through Friday, 8:00 AM-4:30 PM. There's no charge for this service.

**Paper Shredding:** The Lorain County Solid Waste Management District Collection Center offers shredding on a regular basis. Lorain County residents can drop off items during regular business hours, Mondays noon-4:00 PM, Wednesdays noon-6:00 PM and Saturdays 9:00 AM-3:00 PM. The Center is located at 540 South Abbe Road in Elyria. If you have any questions, please call the Collection Center at (440) 329-5440.

**Real Estate Taxes:** Questions regarding real estate and tax information, contact the Lorain County Auditor's Office at (440) 329-5256 or visit their website at [loraincounty.com/auditor](http://loraincounty.com/auditor).

**Street Light Outages:** Street lights that are out or not properly functioning may be reported to Ohio Edison at (888) 544-4877, City Hall at (440) 353-0819 or online at [firstenergycorp.com](http://firstenergycorp.com). A street address or the number on the pole is required when reporting the outage.

**Street Parking/Snow Bans:** There's NO PARKING on any city street between the hours of 2:00 AM and 6:00 AM.

When snow fall exceeds two inches within a 24-hour period, a Snow Ban is in effect and NO PARKING is permitted on any city street to allow snow plows to pass.

Vehicles may not park within ten (10) feet of fire hydrants. In addition, parking should not restrict the width of usable roadway to less than ten (10) feet. There's no parking on the fire hydrant side of residential streets. On any city street, vehicles must be parked with the right (passenger) side to the curb.

**Trick-or-Treat:** Citywide trick-or-treat will be observed in coordination with the Lorain County Community Alliance on October 31 from 6:00 to 7:30 PM each year.

**Voter Registration:** Voter registration and absentee ballot applications are available at City Hall, North Ridgeville Branch Library or online at [loraincountyelections.com](http://loraincountyelections.com). Completed forms may be returned to the Lorain County Board of Elections by mail or in person at 1985 North Ridge Road East, Lorain, OH 44055. The Board will notify the registrant by mail of their precinct and voting location. Questions may be answered by calling the Lorain County Board of Elections at (440) 326-5900.

## **NORTH RIDGEVILLE INCOME TAX**

All residents who have attained the age of 18 are required to complete a questionnaire and file an INCOME TAX RETURN by April 15 each year unless permanently retired or disabled.

The NORTH RIDGEVILLE CITY INCOME TAX RATE is one percent (.01%). A 10% of .01% credit is given on wages taxed by a work city. Estimated tax payments are due quarterly as required by Ordinance unless North Ridgeville income tax is withheld automatically. Quarterly taxes not paid on a timely basis are subject to a minimum penalty of \$25.00 per quarter for non-payment.

Regional Income Tax Agency (R.I.T.A.) will be responsible for the administration and collection of all income taxes and will serve as an Agent of the City of North Ridgeville in this capacity. Residents and businesses have the ability to file and make payments online at no charge. All tax payments and tax forms, for current or prior tax years, are to be sent to R.I.T.A. via mail at: R.I.T.A., P.O. Box 477900, Broadview Hts., OH 44147-7900 or electronically by visiting their website at [ritaohio.com](http://ritaohio.com). For additional information or questions, contact R.I.T.A.'s customer service representatives at (800) 860-7482.

## **NORTH RIDGEVILLE SERVICE DEPARTMENT**

**35010 Bainbridge Road**

*Al Swindig Jr., Service Dept. Superintendent, [aswindig@nridgeville.org](mailto:aswindig@nridgeville.org)*

*Phone: (440) 353-0814 Fax: (440) 353-3257*

The Service Department is in charge of all storm water, sewer and drinking water delivery systems inside the city limits. The Service Department is also responsible for all paving, ditching, street cleaning, mowing, traffic lights, signs and much more. Should you have a problem with any system, please call (440) 353-0814 during normal business hours, Monday through Friday, 7:00 AM-3:00 PM, or after hours and weekends, contact the Police Department at (440) 327-2191.

**Used Oil:** Used motor oil may be dumped into the used oil container at the City Service Garage, 7:00 AM-3:00 PM, Monday through Friday, 35010 Bainbridge Road. Clean used motor oil, up to five (5) gallons maximum per day, will be accepted. In addition, peanut oil and any other clean oil may also be accepted. "Clean" means oil not mixed with brake fluid, antifreeze, gasoline or other fluids and is free of most dirt and other solid matter. Used motor oil should be transported only in well-sealed containers. Call in advance for permission to bring in larger quantities.

**Snow Plows:** During winter months, please use caution when the snow plows are out. If your mailbox is damaged by a snow plow, please report the incident to the Service Department at (440) 353-0814 or online at [nridgeville.org/ServiceDepartment.aspx](http://nridgeville.org/ServiceDepartment.aspx).

**Work Areas/Construction:** City employees are always at the mercy of drivers when working on city streets. Please use extreme caution and maintain a reasonable speed when traveling in construction zones or when you see city crews at work.

## **NORTH RIDGEVILLE ENGINEERING DEPARTMENT**

*Daniel A. Rodriguez, P.E., City Engineer, [drodriguez@nridgeville.org](mailto:drodriguez@nridgeville.org)  
Phone: (440) 353-0842 Fax: (440) 353-0823*

### **CITY DEDICATED RIGHT-OF-WAY**

**Property Owner's Responsibility:** Property owner does NOT retain ownership of Right-of-Way area adjacent to their property but is required to maintain upkeep, i.e., mow grass, trim trees, install/repair sidewalk, remove snow from sidewalk, etc.

**City's Responsibility:** Street pavement and curb (if any) including snow removal, berm (if no curbs), storm and sanitary sewer mains located in the public right-of-way or City accepted easements, sanitary sewer connections from the main to the street right-of-way line/property line, water main, road side ditches, traffic control devices, etc.

### **EASEMENTS**

Easements established within or through any private property are specifically designed for City access to any storm sewer, sanitary sewer, drainage or water courses in the event maintenance or repairs are required. The property owner maintains the ownership of the property and is responsible for all tree and bush pruning/trimming and is required to assure that no adjoining foliage including trees and other debris does not enter and obstruct these systems. The City of North Ridgeville will assure the flow of a ditch is

maintained/repared due to natural silt build up as necessary. IF NO EASEMENT IS ESTABLISHED AND RECORDED, THE PROPERTY OWNER IS RESPONSIBLE FOR ALL MAINTENANCE AND REPAIRS.

For questions concerning the existence, width, type of easement, or for any other questions regarding easements or right-of-ways within the City of North Ridgeville, please contact the Engineering Department.

### GENERAL

**Yard Grade** changes require approval by the Engineering Department. Please contact the Engineering Department at (440) 353-0842 before attempting any yard grade change either by adding to or taking from the existing grade in order to ensure that proper drainage can be maintained and localized flooding does not occur.

**Bare Ground** areas must be seeded within 21 days of grade approval.

**Down Spouts** must drain to splash blocks and cannot be directly connected to a storm sewer.

### BACKFLOW PREVENTION REQUIREMENTS

Your private irrigation system or swimming pool is required to be fitted with an ASSE 1020 or 1013 Backflow Prevention Device that *must be tested at the time your system is installed and annually by June 15, even if the system is not in use.* A state certified person must test backflow devices. Most local plumbers have personnel who can perform this test if your contractor has no one certified on staff. Please obtain a copy of this completed test for your records and submit a copy to the Engineering Department. This is not the contractor's responsibility; however, some will submit the test to the City on your behalf. To be safe, please confirm with the Engineering Department that this has been done.

When choosing a contractor, be sure they are familiar with these backflow prevention requirements before signing an agreement. Also, for your protection, verify through the Building Department at (440) 353-0822 that your contractor is currently registered with the City before agreeing to any work. The Backflow Prevention Program, as described by Ohio Administrative Code 3745-95-02(a) and North Ridgeville Ordinance 1046.22, can be found online on the City's website at [nridgeville.org](http://nridgeville.org). If you have any questions regarding backflow prevention, please contact the Engineering Department at (440) 353-0842.



## **NORTH RIDGEVILLE DEPARTMENT OF UTILITIES**

*Jim Whitlock, Utilities Supervisor, [jwhitlock@nridgeville.org](mailto:jwhitlock@nridgeville.org)*

*Phone: (440) 353-0841 Fax: (440) 353-1540*

TRANSFER OF WATER RIGHTS: Codified city ordinance 1046.18, as amended by 4909-2012 states: All applications for water service and requests for initiation of new accounts shall be submitted in person at the Public Utilities Department or in special circumstances, including applications by out-of-state property owners, by electronic methods and procedures approved by the Utility Department Supervisor. All property owners or property management agents acting on their behalf must apply for their own service and supply the Public Utilities Department with the bill mailing address and provide photo identification at that time. A copy of the photo identification shall be retained on file.

REFUSE COLLECTION, "YARD WASTE" & RECYCLING: Collection day is **Tuesday** citywide. Please place your trash cart, recycle cart and yard waste out at the curb by 6:00 AM on that day but no earlier than 36 hours before pickup. You will find guidelines for refuse collection as you continue to read this section of the booklet. Brochures with guidelines for "Yard Waste" recycling are available in the Department of Utilities or on the City's website at [nridgeville.org/Utilities.aspx](http://nridgeville.org/Utilities.aspx).

BILLING: Bills are processed on a monthly basis, which include water, sewer and refuse charges (based on which services you receive) and are mailed out approximately the 1<sup>st</sup> or 2<sup>nd</sup> of each month. If you do not receive your bill by the 8<sup>th</sup> or 9<sup>th</sup> of the month, please call the Department of Utilities for the amount of your bill and the due date. Full payment must be made or received by the due date in order to avoid a 10% penalty on your current water and/or sewer charges. Failure to receive bill does not waive penalty. Refuse is billed at a flat monthly rate of \$20.85 (effective 3-1-2017). There is also a Fuel Recovery Fee associated with the refuse collection portion of your bill, which is calculated based on the EIA/DOE retail price for diesel fuel for the Midwest Region on the first Monday of each calendar quarter. Water is billed according to the usage on your water meter and customers must pay a minimum of \$16.36 for 400 cubic feet of water. Sewer is calculated based on your water consumption and a base charge of \$9.00 will be charged each month regardless of usage. If your home will be vacant and you do not want to pay for the minimum billing amounts and refuse as mentioned above, you may have your water turned off until you are ready for service. A \$10.00 fee will be charged to turn the water back on. Water and Sewer rates are available online or at the Department of Utilities upon request.

SEWER DEDUCT METER (pool, irrigation system, etc.): This is an additional meter for outside water usage, allowing the customer to pay for water that is used outside without paying for the sanitary sewer usage. The cost of the water meter only is \$285.60. A permit must be obtained from the Building Department for inspection of the meter set-up. Sewer Deduct Meter installation information is available at the Department of Utilities.

PAYMENTS: Payments can be mailed, paid at the Department of Utilities, at the drive-up window (cash or check only) located on the north side of City Hall, placed in the night drop located next to the drive-up window, at several local banks or by our automated "Pay by Phone" service at 1-855-400-3441. You can also sign up with UBILL at nridgeville.org to receive, view and pay your utility bill online. Visa, MasterCard, and Discover accepted. For more information visit our website or call the Dept. of Utilities at (440) 353-0841.

SENIOR DISCOUNTS: Discounts are offered to residents that are 62 years of age or older. The water discount is realized when the customer uses under the minimum billing amount of 400 cubic feet, they are only charged for the water that is actually used and there are no penalties levied for late payments. The refuse discount is \$1.00 off of the current regular residential rate. There is also an additional discount of \$1.00 off of the refuse rate for senior citizens already receiving the refuse discount that are qualified for the Homestead Exemption through the Lorain County Auditor's Office. Forms for the water and refuse discounts may be obtained from the Department of Utilities. A copy of the approved Homestead Exemption application must accompany the refuse discount for residents applying for the additional refuse discount.

DELAYED REFUSE PICK-UP: Our refuse hauler does not work on the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day or Christmas Day. Pick-Up is delayed one day if the holiday falls on a Monday that week.

BULK WASTE PICK-UP: Bulky waste items such as furniture, mattresses (wrapped in plastic and sealed with heavy duty tape), stoves, washers, dryers and water tanks and extra trash and may only be left at the curb for collection on the first full week of the month (Route 83 and all homes east) and second full week of the month (all homes west of Route 83). This includes old furniture and appliances and other bulky waste items as outlined later in this section. For questionable bulk items not mentioned, call Allied Waste at (440) 458-5191.

Below is the bulk pick-up schedule for 2019.

January 8, 15	February 5, 12	March 5, 12
April 2, 9	May 7, 14	June 4, 11
July 2, 9	August 6, 13	September 4, 10
October 8, 15	November 5, 12	December 3, 10

## GUIDELINES FOR DISPOSAL OF RESIDENTIAL REFUSE

**RESIDENTIAL REFUSE:** All garbage/rubbish generated by a producer at a residential unit.

**GARBAGE:** Any and all dead animals of less than ten (10) pounds in weight, except those slaughtered for human consumption; every accumulation of waste (animal, vegetable and/or other matter) that results from the preparation, processing, consumption, dealing in, handling, packing, canning, storage, transportation, decay or decomposition of meats, fish, fowl, birds, fruits, grains or other animal or vegetable matter (including but not limited to, used tin cans and other food containers; and all putrescible or easily decomposable waste, animal or vegetable matter which is likely to attract flies or rodents); except (in all cases) any matter included in the definition of bulky waste, construction debris, dead animals, hazardous waste, rubbish or stable matter.

**RUBBISH:** All waste wood, wood products, tree trimmings, Christmas trees, grass clippings, dead plants, weeds, leaves, dead trees or branches thereof, chips, shavings, sawdust, printed matter, paper, pasteboard, rags, straw, used and discarded mattresses, used and discarded clothing, used and discarded shoes and boots, combustible waste pulp and other products such as for packing or wrapping crockery and glass, ashes, cinders, floor sweepings, glass, mineral or metallic substances, and any and all other waste materials not included in the definition of bulky waste, construction debris, dead animals, garbage, hazardous waste or stable matter.

**RESIDENTIAL UNIT:** A dwelling within the corporate limits of the city occupied by a person or group of persons comprising of not more than four (4) families. An individual residential unit will be deemed occupied when either water or domestic light and power services are being supplied thereto and therefore shall be billed for refuse collection.

**RECYCLABLES:** Cardboard boxes, newspapers, junk-mail, cereal boxes, magazines, phone books, glass bottles and jars, aluminum and steel cans and numbers 1 through 7 plastics. Place all items loosely in recycling cart.

**BULKY WASTE:** Stoves, refrigerators and freezers, mattresses (wrapped in plastic and sealed with heavy duty tape), water tanks, washing machines, small auto parts, furniture and other waste materials other than construction debris, dead animals, hazardous waste or stable matter with weights or volume greater than those allowed for containers may be discarded the Tuesday of the FIRST FULL WEEK of each month (Route 83 and all homes east) and SECOND FULL WEEK of each month (all homes west of Route 83).

**BUNDLES:** Tree, shrub and brush trimmings securely tied together forming easily handled packages not exceeding four (4) feet in length or fifty (50) pounds in weight may be discarded for pick-up from April to November each year.

*Please see the Allied Waste brochure for more detailed information which you may obtain at the Department of Utilities or on the City's website at [nridgeville.org/Utilities.aspx](http://nridgeville.org/Utilities.aspx).*

## **NORTH RIDGEVILLE BUILDING DEPARTMENT**

*Guy M. Fursdon, Chief Building Official, [gfursdon@nridgeville.org](mailto:gfursdon@nridgeville.org)  
Phone: (440) 353-0822 Fax: (440) 353-0823*

Visit the Building Department's website at [nridgeville.org/building.aspx](http://nridgeville.org/building.aspx) to download various forms such as:

Complaint Forms	Zoning Classification Ordinances
Schedules	Contractor Registrations
Permit Applications and Fees	

**PERMITS:** Building permits are issued through the Building Department. If you are unsure what projects require permits, please contact the Building Department. Processing for permits that require plan review (e.g., sheds, decks, additions) take approximately two (2) to four (4) weeks. These permits require plot plan and construction drawings. Please call 24 hours in advance for all required inspections. Property owner signature is required on all applications.

**ZONING/FLOOD ZONE:** Zoning information and property zone classifications can be obtained from the Building Department. Flood zone questions, please contact (440) 353-0822.

**CONTRACTORS:** The Building Department can provide lists of contractors for specific trade work that are registered with the City for the current year. Please check with the Building Department to verify that your contractor is registered with the City before hiring the contractor to perform work at or on your property. A contract should be signed between the resident and contractor and the contractor should provide proof that the permit was pulled before work is started.

**VARIANCES/CONDITIONAL USES:** A property may require variances or conditional use approval from the Board of Zoning & Building Appeals (BZA). When a variance is granted for a property it is continued with the property.

Valid conditional use permits and variances must commence within two (2) years. If a conditional use ceases for one (1) year, it becomes invalid and must be resubmitted to the BZA for approval. BZA applications and questions regarding cases should be submitted to the Building Department. Questions regarding the Board of Appeals agenda or special meetings can be answered by the Board of Appeals Secretary at (440) 353-0513.

PLANNING COMMISSION: Planning Commission cases and questions should be submitted to the Building Department. Questions regarding Planning Commission agenda or special meetings can be answered by the Planning Commission Secretary at (440) 353-0513.

HOME OCCUPATION PERMITS: Residents who wish to operate a business out of a residence must obtain a home occupation permit. The permit must be approved by the Chief Building Official in the Building Department at (440) 353-0822.

PROPERTY SPLITS: Property split applications are submitted and processed through the Building Department.

## **OFFICE FOR OLDER ADULTS (SENIOR CENTER)**

*Meredith Bement, Director, mbement@nridgeville.org  
Phone: (440) 353-0828 Fax: (440) 353-0858*

Older adults can take advantage of the many services and activities offered at the Senior Center. Services include Meals-on-Wheels Program, Independence/Supportive Services and Transportation. Activities include, but are not limited to, exercise classes, crafts, cards, bingo, line dancing, Mahjonn and Tai-Chi and not to mention, great trips! In addition, Men's Breakfast, Women's Brunch, and Super Thursday Luncheons offer great food at a minimal cost with wonderful entertainment and featured speakers. Stop by the Senior Center or call their office at (440) 353-0828 to learn more.

## **NORTH RIDGEVILLE PARKS & RECREATION**

*Kevin M. Fougousse, Director, kfougousse@nridgeville.org  
Phone: (440) 353-0860 Fax: (440) 353-0845*

The Parks & Recreation Department provides affordable programs and services for all persons of all ages by offering a variety of leisure and sport activities, special events, cultural enrichment and education as well as providing opportunities for community involvement and wholesome recreational experiences.

Registering for the program offerings is made easy – register online, in person at the Parks & Recreation Department or mail a completed registration form with payment to: North Ridgeville Parks & Recreation Department, 7307 Avon Belden Road, North Ridgeville, OH 44039. All classes and programs require a minimum number of participants. If the minimum is not met by the deadline date, the activity is cancelled. For a current listing of classes and programs, visit [nridgeville.org/parksandrec](http://nridgeville.org/parksandrec).

The City owns and operates the following four parks:

**South Central Park, 7565 Avon Belden Road:** This 30-acre woodland park is open to the public from dawn to dusk. Amenities include gazebo, picnic pavilions and grills (gazebo and pavilions can be reserved through the Parks & Recreation Department); playground; tennis, pickleball, basketball and sand volleyball courts; horseshoe pits; restrooms; a 1.2-mile fitness trail and outdoor fitness equipment; splash pad is open Memorial Day through Labor Day and is for North Ridgeville residents only; and, a 3-acre stocked fishing lake with no fishing license required.

**Frontier Park, 5463 Mills Creek Lane:** This 13-acre park is home to the North Ridgeville Football League (NRFL) and is open from Spring through Fall. The park has an abundance of green space equipped with a full service concession stand and new restroom facilities.

**Shady Drive Complex, 37077 Shady Drive:** This 38-acre park houses 13 baseball/softball diamonds and serves 60+ city baseball/softball teams from April through July; equipped with batting cages, multiple concession stands, pavilion with picnic area, new restroom facilities, and a multipurpose field that's home to the North Ridgeville Parks & Recreation Junior Ranger Football Programs. Shady Drive Complex, fields and batting cages can be rented for a nominal fee.

**Soccer Complex, 8949 Root Road:** This 12-acre park and home to the North Ridgeville Amateur Soccer League (NRASL), has multiple soccer fields and is utilized Spring through Fall by the soccer league.

## **CITY OF NORTH RIDGEVILLE PROPERTIES ARE TOBACCO-FREE**



The use of tobacco is prohibited at all times on all properties or grounds owned, rented or leased by the City of North Ridgeville, including in or on private vehicles while parked on City property. The use of tobacco means all uses of tobacco, including inhaling, exhaling, burning, vaping or carrying any lighted cigar, cigarette, pipe, vaporizer, other lighted smoking device or papers for burning tobacco, or any other plant; chewing tobacco, snuff or any other matter of substances that contain tobacco.

**City Hall Phone Numbers**

(All numbers are area code (440) unless otherwise noted)

Auditor's Office:	Jeffrey Wilcheck, CPA, Auditor	353-1532
Building Department:	Guy Fursdon, Chief Building Official	353-0822
Cemeteries/Grounds:	John Schneider, Asst. Maintenance Suprv.	336-2259
Clerk of Council:	Tara Peet, MMC, Asst. Clerk of Council	353-1508
Plg. Commission, Zoning Board & Civil Service Commission	Michelle Owens, Deputy Clerk of Council	353-0513
Clerk of Courts:	Sonja Morrow, CMCC, Clerk of Courts	353-0821
Computer Services:	Dean Priebe, Info. Services Director	353-0818
Engineering Dept.:	Daniel A. Rodriguez, P.E., City Engineer	353-0842
Fire Department:	John Reese, Fire Chief Mike Uhnak and Jonathan Graf, Asst. Fire Chiefs	353-0838
FCWWTP:	Corey Timko, Superintendent	934-5251
Income Tax:	R.I.T.A. Customer Service	800-860-7482
Law Department:	Brian Moriarty, Law Director Toni Morgan, Asst. Law Director	353-0848
Parks & Recreation:	Kevin Fougrousse, Director Brandon Sweet, Program Supervisor Melissa Shirley, Program Supervisor	353-0825 353-0880 353-1503
Police Department:	Michael Freeman, Chief of Police Captain Marti Garrow Non-Emergency	327-6009 327-6006 327-2191
Safety-Service:	Jeffry Armbruster, Director	353-0812
Senior Center:	Meredith Bement, Director	353-0828
Service Department:	Al Swindig, Jr., Service Dept. Supt.	353-0814
Treasurer:	Brian Keller, Treasurer	353-0854
Utilities Department:	Jim Whitlock, Supervisor	353-0841

**North Ridgeville City Council**

Kevin Corcoran	President/At-Large	(440) 225-8965
Martin E. DeVries	At-Large	(440) 387-3895
Michelle Hung	At-Large	(440) 781-8611
Gregg A. Westover	Ward I	(440) 668-2587
Dennis J. Boose	Ward II	(440) 327-8528
Bruce F. Abens	Ward III/President Pro-Tem	(440) 316-7091
Bob Chapek	Ward IV	(440) 327-4156
Nancy Linden	Clerk of Council	(440) 353-1508
Tara Peet, MMC	Assistant Clerk of Council	(440) 353-1508

**2019 City Hall Holidays**

***City Hall will be closed on the following dates:***

- Tuesday, January 1, 2019 – NEW YEAR’S DAY
- Monday, January 21, 2019 - MARTIN LUTHER KING, JR. DAY
- Monday, February 18, 2019 - PRESIDENTS’ DAY
- Friday, April 19, 2019 - GOOD FRIDAY
- Monday, May 27, 2019 - MEMORIAL DAY
- Thursday, July 4, 2019 - INDEPENDENCE DAY
- Monday, September 2, 2019 - LABOR DAY
- Monday, November 11, 2019 - VETERANS DAY
- Thursday, November 28, 2019 - THANKSGIVING DAY
- Friday, November 29, 2019 - DAY AFTER THANKSGIVING
- Tuesday, December 24, 2019 - CHRISTMAS EVE
- Wednesday, December 25, 2019 - CHRISTMAS DAY
- Wednesday, January 1, 2020 - NEW YEAR’S DAY

**North Ridgeville City Hall**

7307 Avon Belden Road  
North Ridgeville, OH 44039

General Information: (440) 353-0819  
City Hall Fax: (440) 353-0052  
Mayor’s Office Fax: (440) 327-8593  
Website: [www.nridgeville.org](http://www.nridgeville.org)